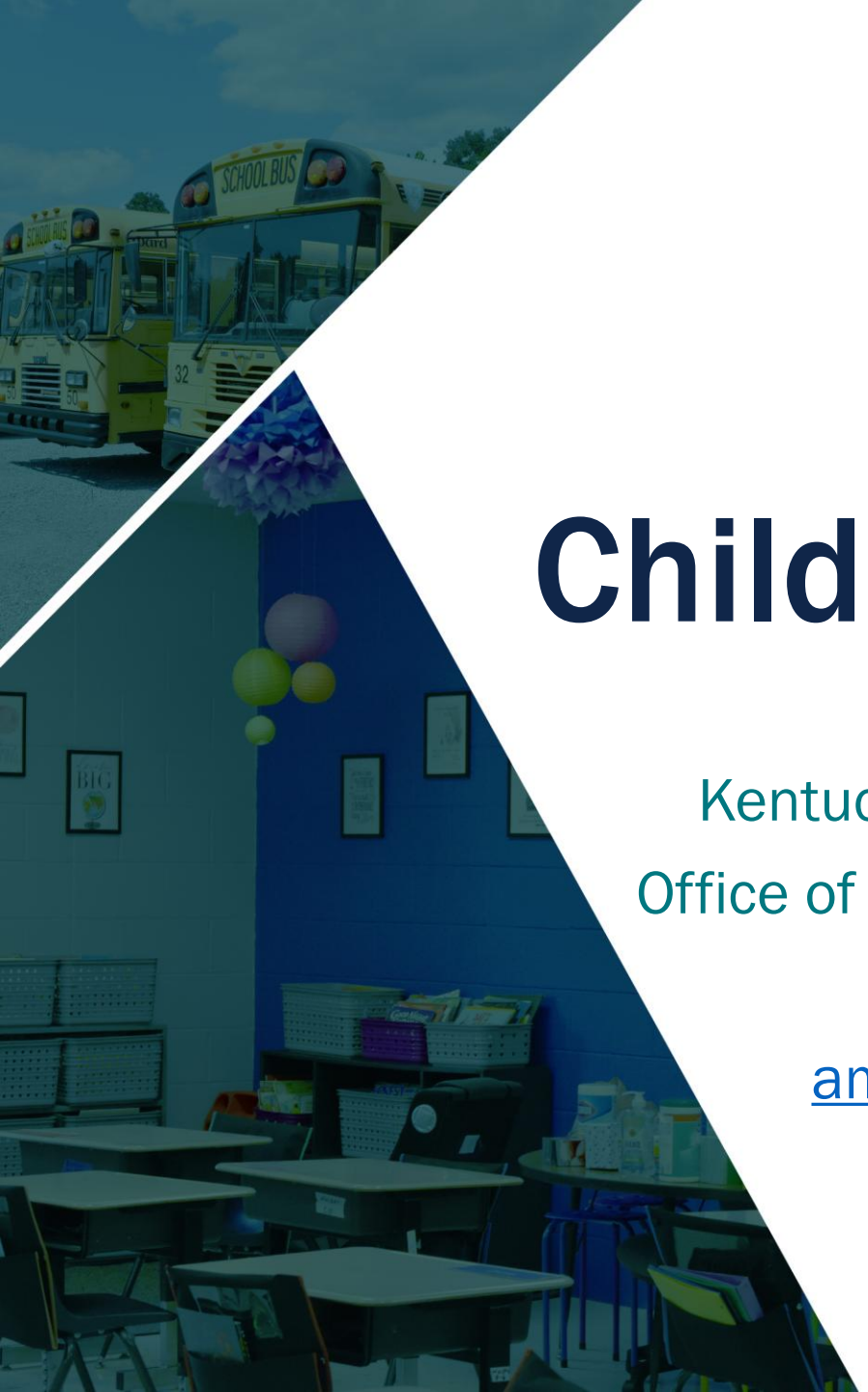

Child Count 12/1/2026

Amy Patterson

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(OSEEL)

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Kentucky Department of EDUCATION

Upcoming Reporting Dates 2026

- Dec. 1 Child Count Reporting
  - All enrollments and documents must be finalized and locked by close of business Dec. 4, 2026.
  - Verification survey due by 11:59 p.m. Dec. 7, 2026.

Upcoming Reporting Dates 2026-2027

- IDEA Application in GMAP – June 15, 2027
- Personnel Reporting in GMAP – June 15, 2027
- Indicators 11 and 13 Spreadsheet – June 30, 2027
- Indicator 12 Survey – June 30, 2027
- Discipline Data Verification – June 30, 2027

Special Education Resources for Using Infinite Campus (IC)

Special Education Resources for Using Infinite Campus

Kentucky Department of EDUCATION

Special Education Reporting Manual

Special Education Reporting Manual

Kentucky Department of EDUCATION

Kentucky Department of EDUCATION

Child Count

Finalize enrollments by 5 p.m. ET Friday, 12/4/26.

Lock documents by 5 p.m. ET Friday, 12/4/26.

Submit validation survey by 11:59 p.m. ET Monday, 12/7/26.

Least Restrictive Environment (LRE) Reminders

- Preschool
  - Students who are 5-years-old and in preschool should have an LRE code beginning with 3.
  - An LRE code of 3X is for students who are receiving services in their home.
  - An LRE code of 3P is for students who are receiving services at a service provider location.
- School Age
  - Students who are 5-years-old and in kindergarten should have an LRE code beginning with 6.

Reports

- *Reporting > KY State Reporting > IDEA Dec 1 Count Extract*
  - Updates in real-time
- *Reporting > KDE Reports > IDEA Dec 1 Federal Submission Validation (FSV)*
  - Updates weekly on Monday mornings
  - Changes made after 5 p.m. on Fridays will not be reflected until the second Monday after changes are made.

Extract Requirements *(Special Education Documents)*

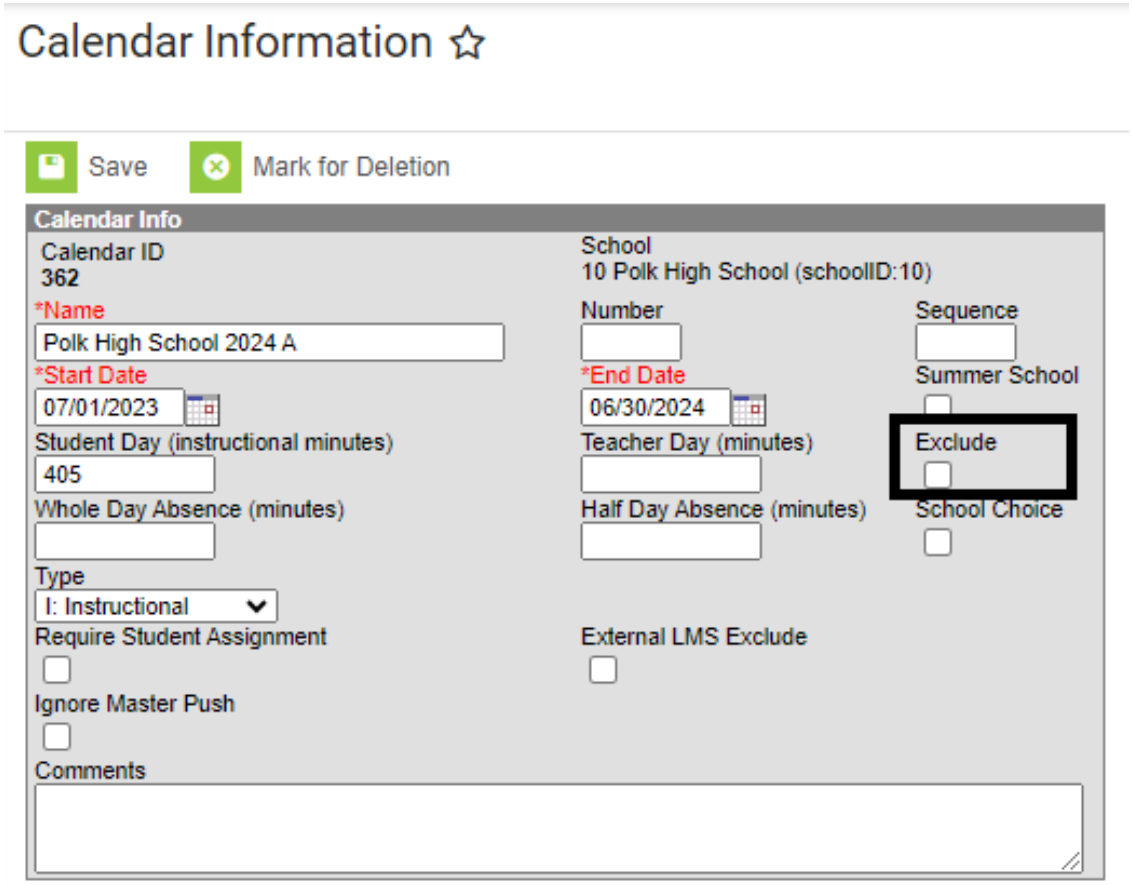
- For a student to appear on child count, ALL the following must be true:
  - Student is enrolled in the district on Dec. 1
  - Student has a locked IEP in the district on the child count date
  - Student has a complete locked KY Evaluation/Eligibility Determination dated less than three years BEFORE the child count date
  - Student is aged 3 to 21 on Dec. 1.

Extract Requirements *(IEP)*

- Special Ed Status must be active (A), active/referred (AR) or inactive (I).
- Primary Disability must be populated.
- Special Ed Setting must be populated and age-appropriate.
  - 5-year-olds in preschool have least restrictive environment (LRE) codes beginning with 3.
  - 5-year-olds in kindergarten or above have LRE codes beginning with 6.

Extract Requirements *(Enrollments)*

- ENROLLMENT:
  - Student must be actively enrolled in a NON-EXCLUDED CALENDAR within the district on Dec. 1.
  - The individual student enrollment may be marked State Exclude.



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FSV Report Information

- Updates weekly
- Same as the IDEA Dec. 1 Count Extract report, except for the following differences:
  - Report makes choices about overlapping enrollments
  - This is the official collection that is submitted to the federal government



Personnel and Placement

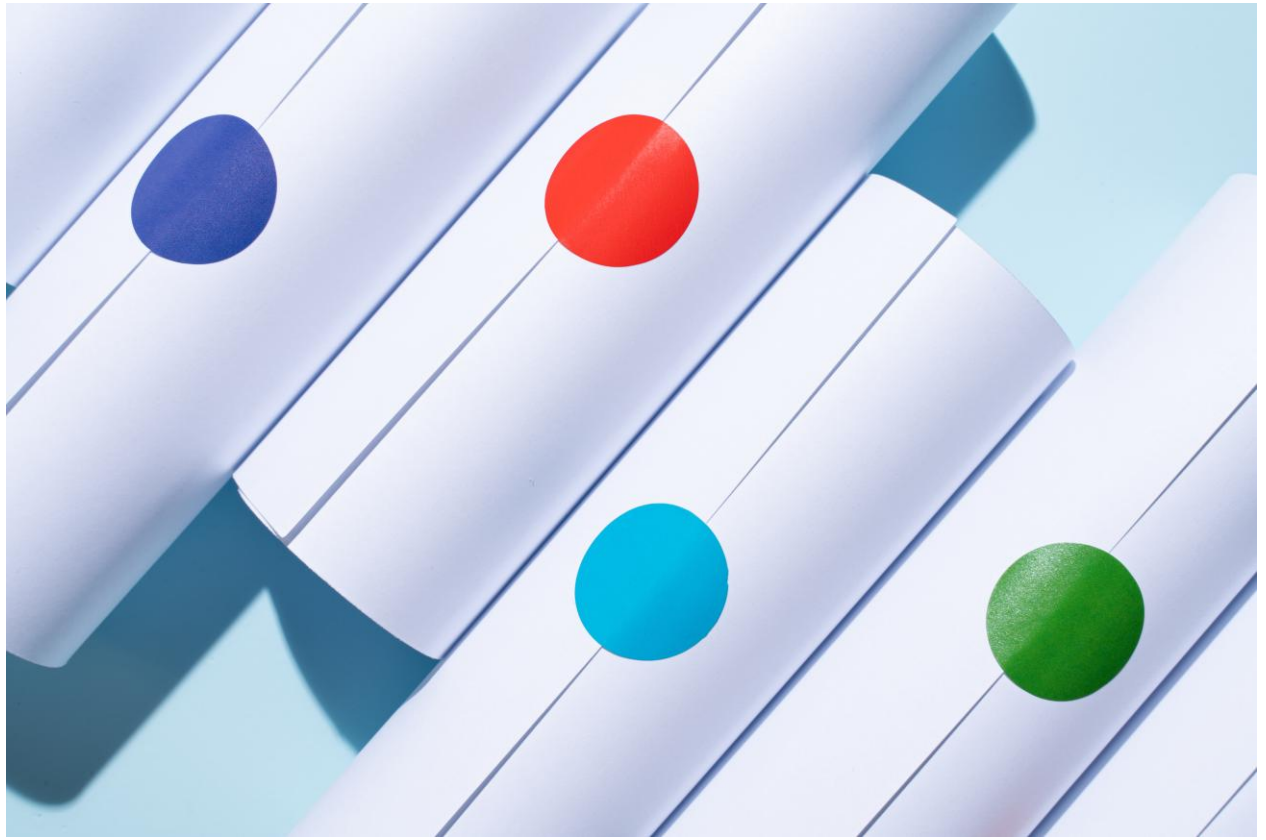
Kentucky Department of
EDUCATION

Personnel Calculation

- Full-Time Equivalent (FTE)
  - One person working full time would be one FTE
  - Two people working half time would be one FTE
  - Add FTEs of all people working in a position to calculate FTE.
- This report is only used for federal reporting. It does not affect district funding.

Who is Certified for Special Education?

- Teachers with a provisional certificate are considered fully certified.
- Teachers with an emergency certificate are not considered fully certified.



Notifications

All due dates, resources, reminders and informational emails related to data and reporting are now sent through News You Can Use.



For more information

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