



Kentucky Department of

Our Children,

Our Commonwealth

Education



Title I, Part D Subpart 2

Monitoring

March 4, 2019

General Information

- ▶ **Subpart 2 programs – operated by the LEA**
- ▶ **3 year rotation**
- ▶ **Notifications are sent in late fall**
- ▶ **Visits scheduled after January 1**
- ▶ **Detailed planning starts a month from visit**



Monitoring Specifics



▶ SharePoint

- All documentation loaded about 2 weeks out
- **DO NOT** upload any student identifiable info.

▶ Interviews

- District and facility staff
- Students (if possible)

▶ Tour the facility (if time allows)

▶ Debrief meeting

Monitoring Specifics Continued

- ▶ **Monitoring report**
 - 4 weeks from visit
 - Program strengths
 - Recommendations
 - Findings



SharePoint

- ▶ **Folders for each section of the checklist**
- ▶ **Label/name files so they are easy to identify (ex: III.2 Walkthrough notes)**
- ▶ **Do not need to upload items that are in GMAP**



Questions



Monitoring Checklist

- ▶ 8 sections
- ▶ Sample documentation



Questions

