

MEP District Program Implementation: new programs and low enrollment

3 Tier Action Plan for MEP programs

Tier 1:

- Recruiting with the Regional Recruiter 1 – 2 times per month.
- Work with the Regional Advocate 1 – 2 times per month.
- Monthly meeting for district-level staff and supervisor and the Regional Office personnel.

Situations that warrant Tier 1 support:

Programs with decreasing enrollments

- ◆ This is for programs whose funding falls between \$61,050 - \$55,500.
- ◆ The program will keep the funding and will be placed on a Tier 1 action plan for one year. This is to help determine why the numbers have decreased
 - Because there is not much movement to do agricultural work.
 - Because recruiting is not being done effectively.
- ◆ After one year with Tier 1 support, if the cause of decreased enrollment is due to a lack of movement but the district generates enough funding for a program they may continue with Tier 1 support or be released from the action plan. This is up to the region's discretion.
- ◆ After one year with Tier 1 support, if the cause of decreased funding is still undetermined or due to ineffective recruitment, the district will move to Tier 2.
- ◆ The Regional Office is to build a relationship with the district so that hiring of staff (if that should happen) would be a joint effort.

Programs exiting Tier 2 status

Tier 2:

- Recruiting with Regional Recruiter 3 – 4 times per month (could be fewer times depending on seasons – that would be determined by the Regional Office)
- Work with the Regional Advocate 2 – 3 times per month to train on paperwork, school visits/building relationships in each individual school, and home visits.
- Monthly meeting for district-level staff, district supervisor, and the Regional Office personnel.
- Time frame to exit Tier 2 support will be determined by the Regional Office.

Situations that warrant Tier 2 support:

✓ **Programs exiting Tier 3 status**

- ◆ The district would be funded by the Regional Office and contracted to work with the MEP.
- ◆ It would be the responsibility of the Regional Office to build a relationship with the district so that hiring staff to take over the program (if that should happen) would be a joint effort.

✓ **Districts with low enrollment**

- ◆ This is for districts that do not meet the baseline amount of \$55,500 to qualify for a standalone program, but are within 10% (\$49,950-\$55,499) of the qualifying amount.
- ◆ District will keep the funding, but will have to receive the Tier 2 help from the Regional Office.
- ◆ This is to help determine if the numbers have decreased
 - Because there is not much movement to do agricultural work.
 - Because recruiting is not being done effectively.
- ◆ After one year with Tier 2 support, if numbers have not increased to fund a district program the Regional Office will be responsible for direct services for that district.

Tier 3:

- Recruitment is handled through the regional office and district
 - First year with tier 3 support, the regional office is responsible for staffing an appropriate recruiter. Cost is \$19,000-\$38,000 (0.5 to 1.0 FTE) based upon numbers.
 - Second year with tier 3 support, the regional office is responsible for OSY recruitment and community based recruitment. Cost is \$9,500-\$19,000 (0.25 to 0.5 FTE) based upon numbers.
 - Third year with tier 3 support, the district may continue with year one or two options or move to tier 2 at the recommendation of the regional office.
- Work with the Regional Advocate 2 – 3 times per month to train on paperwork, school visits/building relationships in each individual school, and home visits.
- Monthly meeting for district-level staff, district supervisor, and the Regional Office personnel. (Could be fewer times depending on seasons – that would be determined by the Regional Office)

Situations that warrant Tier 3 support:

- ✓ **Startup programs; districts in their first 1-3 years of being eligible for a standalone program**
 - ◆ The district would be funded by the Regional Office and contracted to work with the MEP.
 - ◆ If there is a great distance between the Regional Office and a growing program, a neighboring MEP district could assist with some training, but the Regional Office would still be responsible for seeing that the Action Plan is being implemented.
 - ◆ It would be the responsibility of the Regional Office to build a relationship with the district so that hiring staff to take over the program (if that should happen) would be a joint effort.