

Frequently Asked Questions

Updated 06/29/21

Emergency Assistance to Non-Public Schools
(EANS) Program
as authorized by the
Coronavirus Response and Relief Supplemental
Appropriations Act, 2021 (CRRSA Act)



1. What is the character limit on the narrative questions such as #s 18, 21, and 24?
No character limits.
2. How can we find our K#?
If the vendor doesn't currently have a vendor code they must submit the EZ form to the kdefinmanvendreg@education.ky.gov . A vendor code will be created, and an email will be sent back to the vendor with their vendor code. If a vendor isn't sure if they currently have an email, they can send the question to the KDE vendor inbox listed above. Someone from KDE will confirm whether they have an existing vendor code. If they don't then they'll need to submit a request for one. If they do have one it will be determined if that account is used for NSLP and if so, then a new vendor code must be created.
3. In the application, where must we enter the K#?
The K# is not required for the initial application. You are encouraged to initiate that process prior to the application but it isn't a requirement.
4. Our school also receives Federal Early Childhood stimulus for our Pre-K program. Do we need a separate vendor # for that? We currently have two, one for NSLP and school. There should be a vendor code already created for both since NSLP can't co-mingle funds in the same account. They may email the KDE vendor inbox to verify what vendor codes they currently have in the system.
5. Are we going to get to choose which items we spend the money on, or will it be decided for us?
Unless unallowable and within the school's budget, those approved expenditures will be provided. It is recommended that schools prioritize needs in case all expenditures cannot be provided due to budget constraints.
6. Are we able to have a copy of this power point?
This is available on the KDE website.
7. Can you clarify what is included in questions 20 and 21 - is that salaries only, or do we include supplies there too?
Include all expenditure requests.
8. I want to verify that the Pre-K stimulus and EANS stimulus can go through the same #, correct?
These Pre-K stimulus payments were issued by CHFS and not KDE. You will need to contact Finance Customer Resource Center directly at 502-564-9641 to confirm a miscellaneous vendor id was used per check writer process.
9. How much detail do you need for question 22? Just totals?
You may include totals only.

10. So, the actual reimbursement documentation will take place after the grant has been awarded? On the application we are just making a request for allocation that will hopefully result in reimbursement.
Yes, for both, unless the school requests KDE to administer services.
11. At what point do we provide receipts?
When you send in your reimbursement request form.
12. I am asking if we can use the monies generally or they will decide what we must spend the funds on. We are requesting more expense than what we could get.
Budgets and narratives should be as specific as possible.
13. Is there a dollar threshold for what needs to be inventoried? (Updated 6/29/21)
The dollar threshold for inventory is \$500 and any technology devices such as laptops, iPads, Chromebooks, etc.
14. So, any new purchases must be made through KDE?
No, you can make purchases and request reimbursement if they are allowable.
15. Do you need to inventory reimbursements? (Updated 6/29/21)
If reimbursed for an item that meets inventory guidelines (see #13 above), the NPS will have to relinquish ownership of that item to KDE as assets obtained with federal funds must remain within the control and ownership of a public agency.
16. Is there a set \$ amount we can pay per hour to staff who would be delivering tutoring/remediation to students?
As a starting point for budgeting, schools should use their existing salary and benefit schedules to budget for staff costs.
17. Can you review the low-income threshold? We have families with multiple children who qualify for need based aid but wouldn't qualify for free or reduced lunch limits.
For low-income counts, students must meet low-income limits.
18. Where is the survey monkey link?
<https://www.surveymonkey.com/r/KDEEANS>
19. Can you provide guidance on hiring new personnel/paraprofessionals? (Updated 6/29/21)
KDE will have an agreement with an education partner who will manage staffing requests.
20. Are we penalized if we ask for more assistance that we may be allowed?
No, but there are no guarantee funding amounts can be met.
21. Are the reimbursement and procurement forms available yet? (Updated 6/29/21)
The reimbursement and procurement forms are on the KDE's Emergency Assistance to Non-Public Schools [website](#).

22. If we request a learning loss program, such as Lexia, and there is a discount for a 3-year term vs. a 1 year, can we utilize funds for this purchase...when the service would go beyond 2023?
Yes.
23. Do we need to be very specific on the application? Are we just requesting allocation for the possible grant award? For example, if we want to purchase document cameras and more technology materials do, we ask for exactly the amount for each item or can we ask for a general amount allocated to technology expenses?
Your budget estimates should be as accurate as possible. The specific information will be needed in your procurement request or your reimbursement request.
24. If we are planning construction and have already bid the project and awarded a contract can we continue with that award or must we start again?
This award should not affect construction bids/awards already in progress. Improving ventilation systems, including windows or portable air purification systems are allowable construction requests under EANS. Construction for windows and ventilation would have to be contracted by KDE.
25. Is the EANS only for K-12?
Funds may be used to serve a preschool attached to an elementary. However, preschool students must not be included in counts for generating funds.
26. What category do we put the nurse reimbursement in for the current year and for future years?
Nursing staff related to COVID-19 impacts would fit under the "expanding capacity to administer coronavirus testing to effectively monitor and suppress the virus" category.
27. If we are trying to secure a site license for a software program, would we pay for the subscription and then write it in as a reimbursement?
Yes, if it fits under one of the allowable reimbursement categories.
28. When the grant amount is verified and communicated, will it be itemized for funds that are to be used for reimbursement and those used for future purposes?
No, School will receive an award amount and will expend based on approved application
29. If we use a service that evaluates families for income, etc., and limit tuition assistance to low income families, will that suffice?
Yes.
30. Where is the resource from the USDE for low income families posted specifically?
[Emergency Assistance to Non-Public Schools](#) and [USDE website with additional program information](#)

31. If you are restructuring an existing staff member's job duty to embed targeted instruction/interventions into the school day, can that percentage of the day linked to the staff member's salary be reimbursed to our payroll department?
This would depend whether the staff salary fits under one of the spending categories allowable for reimbursement.
32. If something we ask for is disallowed by KDE will we be able to request for a different item or service? (Updated 6/29/21)
Yes, on the Amended Budget. KDE will attempt to communicate with schools during the Amended Budget review process regarding unallowable requests on the budget form.
33. How long after we send in our reimbursement can we expect to receive the money? (Updated 6/29/21)
One a school submits a signed Assurances document and KDE has approved the school's Amended Budget; the school may make reimbursement requests. KDE will process the requests as quickly as possible.
34. If we upgrade our school network in order to accommodate the increase of devices to the school due to our hybrid model, can some IT services for prepping and installing a school server be included?
This could be reimbursed under the "educational technology" category.
35. Is there a list of disallowed services that are eligible for reimbursement? (Updated 6/29/21)
- **Improvements to ventilation systems (including windows), except for portable air purification systems, which may be reimbursed;**
 - **Any expenses reimbursed through a loan guaranteed under the PPP (15 U.S.C. 636(a)) prior to December 27, 2020;**
 - **Staff training and professional development on sanitization, the use of PPE, and minimizing the spread of COVID-19;**
 - **Developing instructional plans, including curriculum development, for remote or hybrid learning or to address learning loss; and**
 - **Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss.**
36. If we want to hire a learning loss teacher, do we hire the person with the understanding that they are a KDE employee or does KDE hire the employee? (Updated 6/29/21)
KDE will have an agreement with an education partner who will manage staffing requests. The person described in the question will be paid by the educational partner.
37. On the last webinar, we were told that staff offering tutoring/remediation over the summer and/or during the school year could be paid by our school and reimbursed from KDE. In fact, I asked a question and was told it would be done on a monthly basis. Has this changed? (Updated 6/29/21)
Yes, this answer has been revised to align with disallowed services.
38. So, salaries must be put into one of the allowable categories? (Updated 6/29/21)

Yes.

39. We will not have testing score results prior to the application. What data is acceptable to show learning loss?

Any formative or summative data, data from educational technology platforms, student grades, or even teacher recommendations could work.

40. Summer learning loss instruction was approved last webinar. Has this changed? (Updated 6/29/21)

This is still an allowable activity, but it cannot be reimbursed per [guidance](#) issued from the US Department of Education updated on March 19.