

Kentucky Individual Learning Plan Guidance Document

Individual learning plan (ILP) is a comprehensive framework for advising students in grades 6 through 12 to engage in coursework and activities that will best prepare them to both realize college and career success and become contributing members of their communities ([704 KAR 19:002\(6\)](#)).

Districts and schools have the opportunity to develop their own individual learning plans by determining the implementation methods, which may include utilizing tools such as Kentucky's college and career access platform, [Futuriti.org](#), was developed by the Kentucky Department of Education and the Kentucky Council on Postsecondary Education. Implementation could also include purchasing vendor products for advising or developing a district-specific solution.

The advising program at each district and school will need to incorporate the requirements for the individual learning plan as outlined in [704 KAR 3:305, Section 2](#). The [ILP Self-Implementation Rubric](#) uses specific language from the law that schools and districts must adhere to for this process.

The Kentucky Department of Education (KDE) will collect ILP data by utilizing three methods explained in this [Individual Learning Plan Data Center document](#).

This document contains resources and special notes regarding the ILP.

Futuriti Resources for Students:

- [Career Planning in Middle and High School](#)
 - [Career Quizzes – O-Net Aptitude Test](#)
 - [Future Finder – Career Database](#)
 - [Career Clusters](#)
- [Education After High School](#)
- [Student Work Experience](#)

KDE Resources:

- [Career and Technical Education Program Areas](#)
- [Elementary Career Studies Planning and Implementation Toolkit](#)
- [Kentucky Education and Workforce Development Cabinet](#)
- [Transition For Students](#)
- [Middle School Career Studies Planning and Implementation Toolkit](#)
- [Transition Resources](#)

Other Resources:

- [American School Counselor Association](#)
- [Career and Technical Education](#)
- [College Board Road Map to Careers](#)
- [World Counseling Center](#)
- [Federal Student Aid](#)
- [Junior Achievement USA](#)
- [Kentucky Center for Statistics](#)
- [Kentucky Academic Standards for Career Studies and Financial Literacy](#)
- [KHEAA](#)
- [National Association for College Admission](#)
- [Counseling New Skills for Youth Kentucky](#)

Advising Vendors:

- [Achievement in Career Engagement \(ACE\)](#)
- [Career Cruising/Xello](#)
- [Infinite Campus Multi-Year Academic](#)
- [Naviance](#)
- [NavigoPrep](#)
- [Planner Google for Education](#)
- [Tassel](#)
- [Virtual Job Shadow](#)
- [WIN Learning Career Readiness](#)
- [Youscience](#)

Special Notes

Early Graduation Program (EGP): Students working toward early graduation and receipt of a corresponding Early Graduation Certificate shall be supported by the development and monitoring of an individual learning plan to support their efforts. (KRS 158.142; 704 KAR 3:305, Section 4).

Extended School Services (ESS): Schools shall inform parents and guardians of extended school services including a specific notification to parents or guardians of their child's eligibility to be assigned to extended school services, including the manner in which a personalized student intervention plan and goals will be included as part of the student's individual learning plan to help ensure the student is able to achieve the student's academic and career goals. (704 KAR 3:395)

Individual Learning Plan Addendum (ILPA): The ILPA provides additional requirements above and beyond those provided in [704 KAR 3:305](#), and is used to support student transitions to and from alternative education programs. It is critical to note that the ILPA is required for every student enrolled in alternative programs per [704 KAR: 19:002](#). The ILPA is defined in [704 KAR: 19:002](#) as "an action plan that addresses the changed educational needs of a student based upon entry into or exit from an alternative education program that includes academic and behavioral needs of the student, criteria for the student's re-entry into the traditional program, and provisions for regular review of the student's progress throughout the school year while in an alternative education program," (Section 1(7)).

For more information on the ILPA, review the [Student Information Systems Alternate Education Programs and ILPA](#). The entry of the ILPA in Infinite Campus (IC) is required for all students transitioning into a district-operated alternative education program.

ILPA Resources:

- [Guidance for Alternative Education Programs](#)
- [Alternative Education Programs/ILPA data standards](#)
- [Alternative Education Programs/ILPA Training PowerPoint](#)

Resources for use of ILPA in Infinite Campus:

- [ILPA User Security Instruction](#)
- [ILPA Set-up Instruction](#)
- [ILPA Team Member District Assignment Instruction](#)

Alternative education programs that serve students from outside districts should reference the [Alternative Education Programs/Out of District Services data standards](#).

Kentucky Educational Collaborative for State Agency Children (KECSAC) facilities should reference the [Alternative Education Programs/KECSAC data standards](#).

All programs should reference the [Student Records Transfer data standards](#) to ensure policies and procedures are in place to transfer student data in a timely manner.