

## School/District Requirements for sharing School Report Card and School Profile Reports.

State and local report cards are required by the Every Student Succeeds Act (ESSA) and Kentucky statutes and regulations. The U.S. Department of Education guidance emphasizes SRC opportunities and responsibilities for state and local report cards: “Report cards are an important resource for parents and other stakeholders, as they use them to understand a school’s challenges and successes. Information from report cards can be used to have targeted conversations about a child’s school and can empower parents to be partners in their child’s education.”

### School Report Card

- Post to local websites:

The School Report Card (SRC) link should be posted in a prominent location on both school and district websites. The SRC link can be copied from the top of the page when visiting the school or districts SRC landing page. Leave out the year to eliminate the need to update annually. The applicable URL should be used to ensure the public can easily access the SRC from the school and district websites. Even if you have done this in previous years, you may need to update the link each year (if the year was included) to ensure the link is to the most recent SRC. Posting the SRC is required under the [Every Student Succeeds Act](#) (ESEA section 1111(h)(2) (B)(iii)) and [703 KAR 5:140](#) (Section 4).

- Share with Parents:

School report cards shall be sent to the parents of the students of the districts. A link to the SRC can be sent out via the district’s preferred electronic or paper notification process. This is required by [KRS 158.6453\(17\)\(a\)](#).

- Publish link in newspaper

Information on electronic access to a summary of the results for the district shall be published in the newspaper with the largest circulation in the county. A link to the district report card URL can be shared along with a local story you may want to highlight. This is required by [KRS 158.6453\(17\)\(a\)](#).

### School Profile Report

The School Profile Report should be signed and made available to the public on request at the local board office in accordance with [KRS 158.6453 \(20\)\(b\)](#) by October 1 each year.

The Kentucky Department of Education provides a link to an unsigned copy of each School Profile Report on the school’s Report Card landing page (bottom right). This is also required by [KRS 158.6453 \(20\)\(b\)](#).