

SRC04 – 7/22/2026

District Safe Schools Administrators,

The *School Safety* domain with the 2025-2026 safe schools' data is now available for district review and approval. The [KY School Report Card Portal](#) is the website that will be used to review and approve the 2025-2026 school safety data prior to public release. KDE has created the [KY School Report Card – School Safety domain Review/Approval](#) document to assist districts and schools in the review and approval process. The [Validation of Safety Data for School Report Card](#) guidance document provides instruction on utilizing the Safe Schools *aggregate* report in Infinite Campus to review the data displayed in the SRC School Safety domain.

District Safe Schools Administrators listed on the district's [Open House site](#) will have access to view district data and each of the school's data. School principals listed on the school's [Open House site](#) will have access to view the school data. Reference the [Instructions for Accessing School Report Card Secure Site](#) for assistance on user rights requirements for accessing the SRC.

When users click on the *Preview* option in the portal, *School Safety* is the only domain displaying data for review. Due to the regulatory requirement, [KRS 158.444](#), to provide the safe schools data to the KY Center for School Safety and the Office of Education Accountability by August 30th annually, this review and the district level approval must be completed by all districts by August 12th. KDE will monitor district level approvals. Districts are encouraged to monitor school level approvals. Reference the [Approval Tool: Update Approval Status](#) document for monitoring and approving domains.

Schools must also complete the *Precautionary Measures* form within the [KY School Report Card Portal](#) under Collection | Submit Collection Data. Reference the [Collection Tool: Submit Collection Data](#) document for instruction. Collection Tool entries must be completed by September 25th.

Additional resources can be found on KDE's [School Report Card Resources website](#).

Support Contacts:

Safe Schools Data Discrepancies: [Windy Spalding](#)

An'Lar Access and Functionality: [Email](#) or phone (502) 509-0041 from 8:00 am – 6:00 pm EST

User Access: District WAAPOC as listed in [Open House Directory](#); WAAPOCs can escalate issues to [KETS Service Desk](#)

As always, please do not hesitate to reach out to me if you have any questions or concerns, thank you!

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