

From: Conner, Dede - KDE Division Director

Sent: Thursday, March 19, 2026 8:08 AM

To: All State KSIS Contacts

Subject: KSIS Notification: Training Today at 10 a.m. ET/9 a.m. CT - Final Transcripts Webinar

This is a reminder of your opportunity to attend the one-hour training designed to help Kentucky schools prepare for the final transcript season. The session takes place today at 10 a.m. ET/9 a.m. CT. The Zoom link is provided below; registration is not required to participate but it is required to receive EILA credit.

Over 170 district staff members have already registered and should have received their Zoom Meeting invitation and presentation slides. The training is open to all school staff, and we ask you to encourage new high school counselors, registrars, or any staff who work with transcripts to attend. As a reminder, Parchment is the state standard for electronic transcripts, and Kentucky universities rely on schools to release transcripts through Parchment to ensure the timely processing of students' applications.

Session Details

Event: Final Transcripts Webinar

When: Thursday, March 19, 10 a.m. ET/9 a.m. CT

Zoom Meeting link: [Click here to join the Thursday, March 19 session, beginning at 10 a.m. ET / 9 a.m. CT.](#)

Registration: [Click here now to register.](#) To receive EILA credit, please complete the post-training survey that will be sent at the conclusion of the training session. Certificates will be emailed within one week after the training.

Q&A: Participants are encouraged to ask questions throughout the training using Zoom chat.

This training will be repeated, Thursday, April 21 at 10:00 a.m. ET.

Answers to Frequently Asked Questions:

- Will the training be recorded?
The training will be recorded. The video will be published on KDE's [eTranscript](#) and [KSIS Training](#) webpages after both trainings have concluded.
- Is the training accessible?
If you require accommodations, please contact KDE Data Services in advance to ensure accessibility.
- Will I be eligible to receive EILA Credit?
Yes, to receive EILA credit, please complete the post-training survey that will be sent at the conclusion of the training session. Certificates will be emailed within one week after the training. Please check your Junk folder if you do not see it in your inbox.
- How do I get a copy of the presentation slides?
Slides were provided to those who pre-registered. If you won't be able to attend or register late and would like to receive the slides, send a request to [KDE Data Services](#).
- Is there another opportunity to attend final transcript training opportunity?
Yes, April 21 at 10 a.m. ET, the registration link above can be used to register for either training.

Thank you for your help to ensure the appropriate individuals in your district get this information!

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