

**From:** Conner, Dede - KDE Division Director

**Sent:** Friday, April 19, 2024 1:17 PM

**To:** All State KSIS Contacts

**Subject:** KSIS Notification: Reminder - KSIS Infinite Campus 2023-2024 Kentucky-Specific End-of-Year Training is Tuesday, April 23

This is a reminder sent to Kentucky Student Information System (KSIS)/Infinite Campus points of contact that KSIS Kentucky-specific end-of-year training will be conducted next Tuesday, April 23. If you haven't registered, please do so now. We will send registered participants a link to download the slide deck on Monday afternoon, or as soon as the presenters complete all slides.

Please distribute this information among other staff in your district.

**Date:** Tuesday, April 23 - 9:30 a.m. ET/8:30 a.m. CT

**Venue:** Online via [KDE Media Portal Live Event](#)

**Registration:** [Register here](#) (Register by 4 p.m. April 22 to ensure that you receive training resources before the event begins.)

**To Participate:** 1) complete the online registration, and 2) join the event using the [KDE Media Portal Live Event link](#).

**Discussion/Q&A:** Be sure to log in to [GoSoapBox](#); enter the access code KDEdata.

**Slides:** Will be sent to registered participants Monday afternoon

[KSIS 23-24 End-of-Year Training Agenda](#)

**Answers to frequently asked questions:**

1. **Session Timing:** Each session will start promptly as scheduled to accommodate participants who want to join for a specific topic.
2. **Recording Availability:** All sessions will be recorded and available on the KDE Media Portal Archive tab.
3. **EILA Credit Requirements and Certificates:**
  - a) Register for this training.
  - b) Participate in one or more sessions.
  - c) Complete the post-training survey.
  - d) Those who meet the above requirements will receive an EILA certificate by email within one week after the training. If you don't receive the survey or certificate, please check your junk mail before reaching out for assistance.
4. **Accessibility and Accommodations:** To request accommodation, contact us through the [KDE Data Services Mailbox](#). Requests should be made in advance.
5. **Presentation Slides:** If you don't register to participate in the live training, but want the slides, send a request to the [KDE Data Services Mailbox](#).

We appreciate your dedication and look forward to providing a beneficial training session!

***Linda Burton***

Assistant Director

Division of School Data Services

Office of Education Technology

Phone: (502) 564-2020 Ext. 2461

Email: [linda.burton@education.ky.gov](mailto:linda.burton@education.ky.gov)

300 Sower Blvd. – 4th floor

Frankfort, KY 40601

Twitter: @KyDeptofEd



*This email may contain confidential data or information and is intended solely for the use of the individual or entity to whom it is addressed. If you are not the named addressee you should not disseminate, distribute, or copy this e-mail, and you are requested to notify the sender immediately.*