

**From:** Conner, Dede - KDE Division Director  
**Sent:** Monday, March 17, 2025 10:37 AM  
**To:** All State KSIS Contacts  
**Subject:** KSIS Notification: Non-Traditional Instruction (NTI) Data Collection - 2024-2025

KSIS Points of Contact

FYI – the information below was shared with District Non-Traditional Instruction Contacts earlier today.

**From:** Spalding, Windy - Office of Continuous Improvement and Support  
**Sent:** Monday, March 17, 2025 10:25 AM  
**Subject:** Non-Traditional Instruction (NTI) Data Collection - 2024-2025

District Non-Traditional Instruction Contacts,  
Guidance for collection of Non-Traditional Instruction (NTI) during the 2024-2025 school year can be found in the [Non-Traditional Instruction Data Standard](#). The data will be collected from Infinite Campus at the district level. The NTI Data Collection tab is located via System Administration | District Information. User rights to this tab must be granted to the appropriate staff in the district responsible for NTI data collection. The data collected will include the NTI day used, reason for usage, student, and teacher participation rates.

This data entry must be completed by **April 1<sup>st</sup> annually**. KDE will extract the data at that time to obtain the required review and approval of the Commissioner. Additional resources can be found on KDE's [Non-Traditional Instruction website](#). If you have additional questions or concerns, contact [Windy Spalding](#) or [Steven Kissinger](#).

***Windy Spalding***

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