

From: Conner, Dede - KDE Division Director
Sent: Tuesday, July 23, 2024 5:51 AM
To: All State KSIS Contacts
Cc: Cooper, Timothy - Division of School and Community Nutrition
Subject: KSIS Notification: Mosaic Districts - Setup Eligibility Import Automation

FYI - The information below was shared with food service directors yesterday. If you have any questions, please reach out to [Tim Cooper](#).

From: Cooper, Timothy - Division of School and Community Nutrition
Sent: Monday, July 22, 2024 10:41 PM

Hello,

First, we want to thank you for your responsiveness in completing the work this summer to set up your district for a successful 24-25 school year. Completing these last steps will complete the final phase in the transition process for the new Infinite Campus SFTP requirements with the new Mosaic server, as well as establish the eligibility import automation for the coming school year for the statewide POS, Mosaic.

The instructions will also be sent to all KSIS Administrators, but **please share this and work with your Infinite Campus Student Information System Administrator(s) to perform the steps in the attached guide.**

We will be following up with some of you for direct feedback soon for how we can improve the communications and summer related processes for next year. Thank you for the feedback we've received so far to continually improve. Have a great week.

Tim Cooper

Assistant Director
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