

From: Conner, Dede - KDE Division Director
Sent: Tuesday, February 17, 2026 2:23 PM
To: All State KSIS Contacts
Subject: KSIS Notification: English Learner Data Extract - Tentative EL 2026-2027 Allocations

KSIS Point of Contact – FYI

Title III English Learner Coordinators received the email below today. Please help to ensure the appropriate individuals have access to the *English Learner Extract* report to complete this work.

Thanks

From: Conlee, Margalee - Division of School and Program Improvement <margalee.conlee@education.ky.gov>
Sent: Tuesday, February 17, 2026 1:46 PM
Subject: English Learner Data Extract - Tentative EL 2026-2027 Allocations

Title III English Learner Coordinators,

The Kentucky Department of Education will extract English Learner data from Infinite Campus on **March 10th, 2026**. Prior to March 2nd, districts should use the toolbar to select the 2025-2026 SY to generate the KY state report, *English Learners Extract* to review and resolve any critical errors or warnings produced. After March 2nd, districts can generate the report and extract the data by entering a date range of **7/1/2025 to 3/02/2026** on the report landing page to review and resolve any critical errors or warnings produced. Please note that districts can review data prior to March 2nd by not entering a date range on the report landing page.

Districts should also export the data into Excel to ensure all EL students served during the report range are reflected on the report. This should be done as many times as needed until end of day Friday, March 6th. The data will be pulled from Infinite Campus state after the weekend refresh on March 10th. It is imperative that this data is complete and accurate as it will be used to determine *tentative* EL allocations for the 2026-2027 school year.

Districts must grant the appropriate users access to this report. Reference the [English Learner Data Standards](#) for data collection and reporting guidance.

If you need assistance during this data validation process, please contact [Margalee Conlee](#). Thank you!

Margalee Turner Conlee

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