

From: Conner, Dede - KDE Division Director
Sent: Monday, February 27, 2023 3:12 PM
To: All State KSIS Contacts
Subject: KSIS Notification: English Learner Data Extract - Tentative EL 2023-24 Allocations

The information below was sent to English Learner Coordinators earlier today. Please help to ensure that the appropriate individuals have access to this English Learner Extract report. THANKS!

From: Triplett, Kaiman - Division of School and Program Improvement
Sent: Monday, February 27, 2023 2:47 PM
Subject: English Learner Data Extract - Tentative EL 2023-24 Allocations

Good afternoon, Title III English Learner Coordinators,

The Kentucky Department of Education will extract English Learner data from Infinite Campus on **March 14th, 2023**. The date of the extract will be **7/1/2022 to 2/28/2023**. The data will be used to determine *tentative* EL allocations for the 2023-24 school year. At this time districts should generate the *English Learner Extract* under KY State Reporting, using the date range of **7/01/2022** and **2/28/2023**. Districts must grant the appropriate users access to this report. The district should review and resolve any critical errors or warnings produced. Generate the report in Excel and review EL student data ensuring all EL students served by your district to date are reflected on the report. Reference the [English Learner Data Standards](#) for data collection and reporting guidance.

If you need assistance during this data validation process, please contact [Margalee Conlee](#). Thank you!

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