

**From:** Conner, Dede - KDE Division Director  
**Sent:** Monday, April 20, 2026 9:59 AM  
**To:** All State KSIS Contacts  
**Subject:** KSIS Notification: 2026-27 Original Calendar App is OPEN

FYI: This was sent to all DPP's this morning. Contact Josh if you have any questions. THANKS

Good Morning All,

This is a reminder that the 2026-2027 Original Calendars can now be submitted to KDE through the [Web Application](#). For assistance in creating School Calendars, please refer to the [Calendar Setup Guide and Using the Calendar Wizard](#) document.

Before submitting, please check the following items:

- *Traditional Calendars* must have a minimum of 170 instructional days AND 1,062 hours of instruction.
- *Variable Instructional Calendars* must have a minimum of 1,062 hours of instruction, with a start date on or after August 24, 2026.
  - Remember to utilize G: Planning to ensure you reach 185 contract days for teachers.
- It is essential to include make-up days equivalent to the maximum number of weather days recorded from the 2020-2021 through the 2024-2025 school year.
  - All calendars must include at least one (1) make-up day.
  - [Five Year Weather – Makeup Days](#)
- Best Practice: Run the Calendar Edits Report, Calendar Summary, and Calendar Days Type for checks before submission.
  - Path: Reporting | Edit Reports | [Calendar Edits Report](#)
  - Path: Reporting | KDE Reports | [Calendar Summary](#)
  - Path: Reporting | KDE Reports | [Calendar Days Type](#)

Please remember that the 2026-2027 Original Calendars must be submitted to KDE by **June 30!**

If you have any questions, please feel free to contact [Josh Whitlow](#).

### ***Josh Whitlow***

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