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Preschool tool and ad hoc filter changes*Submitted by Taysha Oglesby*

KDE recommends that districts update any locally maintained Preschool tools, checklists, and personal ad hoc filter copies to reflect changes to the [704 KAR 3:410](#) preschool regulation for 4-year-old children.

As part of the Nov. 11 Infinite Campus release, the Pre-School tool will be updated to rename the home visit fields to family visit and add location fields to align with the regulation changes.

Important Notes:

- Existing Family Visit data will be retained.
- The state-published *PreK - Home Visits* ad hoc filter will be retired on Nov. 12.
- A new state-published *PreK - Family Visits* ad hoc filter will be available on Nov. 12 and will include the new Location fields.

Districts using local preschool tools or ad hoc filters should review and update them as needed to reflect these changes. For more information, contact [Taysha Oglesby by email](#).

Civil Rights Data Collection (CRDC) - Prepare now for 2025-26 reporting*Submitted by Robbin Bond*

The Office of Civil Rights (OCR) will open the Civil Rights Data Collection soon for 2025-2026 reporting. Districts should work with their Web Apps Admin Point of Contact (WAAPOC) to review and update their KDE CRDC contacts to ensure information is shared with the appropriate contacts. WAAPOCs can update contacts through the Person Role Manager application. Start preparing now for the 2025-26 reporting cycle.

On Aug. 18, the U.S. Department of Education's Office for Civil Rights (OCR) emailed superintendents and designated contacts with information about the upcoming collection. Key dates and reporting responsibilities are listed below. The reporting timeline will be published when it is available.

- The CRDC submission window opens Dec. 7, 2026; closes March 5, 2027.
- KDE will prepopulate data available in state systems when the CRDC opens.
- Districts must enter any remaining required data and validate all information before submission. OCR will email login credentials to each district's designated CRDC contact(s) when the submission system opens.

- There will be a CRDC session at the Infinite Campus Interchange session, Dec. 3-4.

Resources Available:

- [Kentucky CRDC webpage](#)
- [Civil Rights Data Collection Resource Center](#) – Primary contact for CRDC questions

Proactive Postsecondary Admissions Program update

Submitted by Crystal Darnell

Infinite Campus tools are now available to support the Proactive Postsecondary Admissions Program (Program). To comply with [HB307](#) (2026) data sharing requirements, districts must ensure all required student data is entered and maintained accurately in Infinite Campus. The [Proactive Postsecondary Admissions Program data standard](#) includes details of Infinite Campus tools available to assist districts with data collections associated with this program.

Collections include:

- **FERPA Directory Definition Tool** – Districts must define which student data elements are considered local directory information.
- **FERPA Tool** – Districts must enter students that are opt-outs for sharing directory information.
- **Proactive Postsecondary Admissions Program Custom Form** – Districts use this form to collect opt-ins to sharing non-directory information and preferred communication method for this Program. Note: State published ad hocs are available to help with assigning the appropriate custom form.
- **Governor's Education Program Completion State Seals** - Districts should identify any student that has completed the Governor's Scholars Program, Governor's School for the Arts, and/or the Governor's School for Entrepreneurs. The associated state seals can also be used on transcripts.

Prepopulated School Year Field on Reading and Math Improvement Plan Forms in Campus

Submitted by Caryn Davidson

Users **SHOULD NOT CHANGE THE SCHOOL YEAR** on the [Reading Improvement Plan Report](#) or the [Mathematics Improvement Plan Report](#). As a convenience to users, the Reading and Math Improvement Plan forms in Campus are designed to prepopulate fields from the student's record: School Year (required), Form Start date, student name, DOB, Grade, School, Teacher, and Parent /Guardian. The date is important to ensure data from the forms can be consolidated. The report runs based on the school year prepopulated in the form as a four-digit year, for example: 2027. Changing the format of the school year causes data quality issues which prevents data from appearing on the report. ***Please note: If users have changed the school year to a different format, the form should be updated to use the four-digit end year.***

LEAD Support Resources and New Support Request Form

Submitted by Tessa Harris



District staff should use the [LEAD Support Request Form](#) to submit technical questions, report data validation issues or request assistance related to Local Educator Assignment Data (LEAD) reporting.

Before submitting a request, review the [LEAD User Guide](#) and [Canvas LEAD Course](#) resources for guidance on LEAD data flow, validation and reporting processes.

The validation comment field in KECS should not be used to submit questions, explanations, or assistance requests for LEAD errors or out-of-field (OOF) records. This field is reserved for KDE staff to document validation decisions and status changes. Districts must submit these inquiries through the [LEAD Support Request Form](#).

Additional reporting guidance is available in the 2026-27 [LEAD Checklist](#) in KECS. The checklist outlines key reporting activities and deadlines to help districts track progress throughout the LEAD reporting cycle.

If your questions cannot be resolved through the support form, [email the LEAD Team](#).

Infinite Campus Interchange 2026 – Dec. 3-4

Submitted by Crystal Darnell

[Registration](#) is open for the 2026 Infinite Campus Kentucky Interchange that will take place Dec. 3-4 at the Omni Louisville Hotel. Interchange offers a day and a half of informative training, collaboration, and networking. See the [KSIS Training webpage](#) for details.

KSIS ad hoc reports and documentation updates

Type	Name	Description	Date
Report	Gifted and Talented Benchmark	Added SAT, Grade 10 KSA, and Grade 11 KSA columns and updated benchmarks.	10/14
Ad hoc	PPA Under 18 Students	Includes students who are under the age of 18 with an active enrollment. to assist with assigning Proactive Postsecondary Admissions Program custom form.	10/15
Ad hoc	PPA 18 and Over Students	Includes students who are 18 years of age or older with an active enrollment to assist with assigning Proactive Postsecondary Admissions Program custom form.	10/15
Data Standard	Proactive Postsecondary Admissions	Data Standard created.	10/15

KDE's Data Governance Committee provides KSIS data standards that define required data entry practices in Infinite Campus. The [KSIS Data Standards webpage](#) provides the full set of standards, procedural guidance, and contacts for specific data elements and collections. KSIS support staff collaborate with program areas to develop ad hoc reports and supporting documentation that strengthen data quality. A complete list of ad hoc reports and related resources is available on the [KSIS Other Information](#) web page.

Training updates

For more information and registration links for the following training events, go to the [KSIS Training webpage](#).

Date	Event	Location
Dec. 3-4	Infinite Campus Kentucky Interchange	Omni Hotel, Louisville, KY

Data Calendar

The monthly data calendar includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure data is verified and available prior to the due date.

Due to KDE	Report	KDE Contact
Nov. 1	Dropout	David Curd

Due to KDE	Report	KDE Contact
Nov. 1	Growth Factor	Ronda Devine
Nov. 2	Retention, Grades 4-12	Windy Spalding
Nov. 2	October 1 English Learner Extract	Margalee Conlee
Nov. 2	Special Education Exiting Data	Amy Patterson
Nov. 15	Local Educator Assignment Data (LEAD) Fall	Tessa Harris
Nov. 15	Audited - Annual Financial Report and balance sheet	Jackie Chism
Nov. 25-Dec. 16	Kentucky Stats (KYSTATS) -longitudinal data	Phil Bigard
Dec. 1	Technical Education Database System (TEDS) (First Semester)	Claude Christian
Dec. 7	Preschool Enrollment Count (Fall)	Taysha Oglesby
Dec. 7	Exceptional Child Count by Disability	Amy Patterson
Dec. 15	KECSAC Membership Report	Windy Spalding

School Data Services Team

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Office of Education Technology Division of School Data Services

Send any questions or comments to [KDE Data Services](#).

