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Server Updates and SQL Audit*Submitted by Lisa Keeter*

Infinite Campus servers will be upgraded to **SQL Server 2022** and migrated to a new data center between **December 19 – January 2**. Please keep in mind the key dates provided below, the services impacted, and plan to complete actions required to help ensure a smooth transition. NOTE: Jefferson Co. and Lincoln Co. have already completed this migration.

Beginning Dec. 19 at 6 p.m. ET through Dec. 21, 6 p.m. ET updates will be made to State Edition, Reporting Warehouse, and SQL Server Reporting Services (SSRS). During this time the following services will be impacted:

- Student Locator and Staff Location will be unavailable.
- Records transfer requests and student state ID requests will queue until the State Edition is restored.
- KDE Reports will display an error message if run.

Beginning Dec. 22 through Jan. 2, the KTS Data Exchange will pause data refreshes until all district migrations are complete. The KECS LEAD nightly updates will fail for districts receiving a new URL; those districts will show no KECS LEAD data until the migrations are fully complete.

Districts will be migrated individually. See [Data Center Move Schedule](#) for your district's outage window. During the district's migration the Infinite Campus application, Parent Portal and Student Portal will be unavailable. OneRoster connections and scheduled data extracts will be suspended to third-party systems.

The server migration requires district action. Infinite Campus created a case titled "SQL 2022" for each district outlining the required actions within Campus and other systems. Districts with SQL access accounts have received a case titled "Access Account Audit" with a response deadline. Timely action is essential to ensure account functionality post-update.

Thank you to everyone who joined the recent Q&A session! The Recorded session is available on the [KDE Media Portal](#) and the [questions and answers](#) from the training are posted.

Data Visualization (Tableau) Update: Chronic Absenteeism*Submitted by Daniel Bradley*

A new visualization aimed at providing users with a three-year trendline on chronic absenteeism (CA), is now available in the Data Visualization suite of dashboards. Infinite Campus users with user rights to the Tableau Data Visualization environment, are able to access the new [CA Trends](#) visualization in the [KY FTE Attendance workbook](#). CA Trends displays an aggregate count of students who are reported as chronically absent and allows for filtering by demographic groups. Other updates include:

- The KY Attendance visualizations have been moved to a separate workbook ([KY Attendance](#)).
- Accessing a district or school now requires active selection before users see data.
- The Data Visualization (Tableau) environment will be impacted by the Infinite Campus server migration. Access will be unavailable beginning Dec. 15 and may extend through Jan. 9.

The [Data Visualization website](#) includes additional information and includes a User Guide with more detail. Questions regarding the Data Visualization Tableau system, can be directed to [KDE Data Services by email](#).

TEDS Import Data Validation Process

Submitted by Claude Christian

TEDS import data is now validated based on the SSID, Date of Birth (DOB), First Name and Last Name. If there is a mismatch, users will see the following message **Error: The specified SSID and DOB combination does not match the SSID and DOB stored on the existing TEDS student Demographic record. Verify DOB.**

USERS SHOULD TEST THE IMPORT EARLY AND OFTEN UNTIL PREPARED TO COMPLETE AN OFFICIAL IMPORT. An error will occur if the data in TEDS does not match the attempted import.

If this occurs, verify the following:

- Verify the SSID
- Use documentation (other than Infinite Campus) to verify DOB and name.
- Correct any errors discovered in Infinite Campus, then create new export files from Infinite Campus and **TEST** the import into TEDS.
- If data is verified and there is still an error on import, contact kdedctedataservices@education.ky.gov.

An import can be tested at any time. Please do not finalize the import until the data is free of errors. If an import is finalized with identified errors, those records will not be imported into TEDS.

NEW Early Literacy and Early Numeracy Screener Reports in Campus

Submitted by Tania Arnett

Campus release 2543, deployed on Nov. 12, 2025, included new reports for reviewing Early Literacy and Early Numeracy universal screeners and Early Literacy diagnostics in Infinite Campus. NOTE: Users must be granted access by local KSIS administrator before gaining access to the reports.

Early Literacy Reports

The Early Literacy Universal Screener report allows users to review data for KDE [Early Literacy Universal Screeners](#). The [Early Literacy Diagnostic](#) report allows users to review data for KDE Early Literacy Diagnostics. These reports include early literacy assessment data for school, district and state level educators and Read to Achieve (RTA) grant administrators. The reports will help monitor uploading formative assessment data for RTA schools, which is a requirement of the RTA grant and are available for any school or district choosing to voluntarily upload formative assessment data to the state level KDE Early Literacy test structures.

Early Numeracy Reports

The [Early Numeracy Universal Screener](#) report allows users to review data for KDE Early Numeracy Universal Screeners. The purpose of this report is to provide early numeracy universal screener data for school, district and state level educators and Mathematics Achievement Fund (MAF) grant administrators. This data will help monitor uploading formative assessment data for MAF schools, which is a requirement of the MAF grant and are available for any school or district choosing to voluntarily upload formative assessment data to the state level KDE Early Numeracy test structures.

For MAF district/schools, contact [Erin Chavez by email](#). For RTA schools/districts, contact [Danielle Ward by email](#). For all other districts/schools, contact [Tania Arnett by email](#).

Reading Improvement Plan Custom Report Now Available

Submitted by Tania Arnett

Campus release 2543, deployed on Nov. 12, 2025, included the release of the new [Reading Improvement Plan Custom Report](#). This report is available to help districts capture all their student reading improvement plan information in one place. Please note users must be granted access by local KSIS administrators before gaining access to the report. For questions, contact [Tania Arnett by email](#).

Aligning Course Content and Educator Credentials

Submitted by Tessa Harris

To ensure compliance and avoid 'Out-of-Field' errors and warning messages in LEAD, it's essential to verify that the content of any assigned course aligns with the educator's current professional credentials. You can perform this verification on the [Kentucky Educator Credentialing System \(KECS\)](#) website.

First, locate the teacher's Profile page on KECS, and in the left-hand column, click on 'Credentials' to find the educator's current credentials, including the credential code(s) listed in the first column. Scroll down on the page to find the Credential Permissions for Active Credentials table. This includes the Core Contents that the educator has active permissions for, the job function, the student population that is included, and the grade range.

Next, navigate to the 'General' section on the left menu and select 'Course Search' or go to the [Public Course Search on KECS](#) to search for the courses that align.

CODE	DESCRIPTION
KMA	KMA: Professional Certificate For Teaching Mathematics, Grades 8 Through 12

Showing 1 to 1 of 1 entries (filtered from 8 total entries)

Rank History [+ New](#)

Show 50 entries

RANK	BEGIN
Rank II	07/01/2019

Credential Permissions for Active Credentials

Show 50 entries

CONTENT	JOB FUNCTION
3D Printing Technology	Teacher
Advanced Topics in Mathematics	Teacher

Course Search

Code or Name

School Year: 2025-2026

Subjects

LEAD Content Areas

3D Printing Technology

Low Grade

All Grades

High Grade

All Grades

Show 10 entries

COURSE DETAILS	COURSE CODE	COURSE NAME	CREDITS	LOW GRADE	HIGH GRADE	CONTENT AREA	PROGRAM AREA
Details	332001	Introduction to 3D Printing Technology	1.00	9th	12th	3D Printing Technology	Multiple CTE Pathway
Details	332002	Engineering Mechanics for 3D Printing	1.00	10th	12th	3D Printing Technology	Multiple CTE Pathway
Details	332003	Additive Manufacturing Applications	1.00	11th	12th	3D Printing Technology	Multiple CTE Pathway

Choose the correct school year (e.g., 2025-2026), then click 'Advanced Search' located next to the search button. In the LEAD Content Areas box, enter one of the educator's content permissions and select 'Search.' The resulting list will show all courses that the teacher is clear to teach for that content area.

Alternatively, you can also search for aligned courses by noting the educator's credential code(s) and inputting it into the Certifications box.

Profile

Account Settings

Notifications

CREDENTIALS

Applications

Credentials

Rank History [+ New](#)

CODE	DESCRIPTION	STATUS
MSS	MSS: Senior Instructor, Junior Reserve Officers Training Corps	Active

Showing 1 to 1 of 1 entries (filtered from 3 total entries)

Course Search

Code or Name

School Year: 2025-2026

Subjects

Certifications

MSS: Senior Instructor, Junior Reserve Officers Training Corps

Low Grade

All Grades

High Grade

All Grades

For questions regarding LEAD, refer to the [KECS LEAD User Guide](#) or contact the [LEAD Support Team by email](#).

Foster Care and Student Records Transfer Report

Submitted by Margalee Conlee

Districts are encouraged to periodically generate the [Student Record Transfer Report](#) in Infinite Campus to monitor compliance with [KRS 199.802 legislative expectations](#) (as amended by [House Bill 312](#) (2020)), which created specific time requirements for requesting and releasing records for students in foster care. Records must immediately be requested by the new school and released by the prior school on the working day that the request is received. District personnel can use this report to monitor student records transfer requests for students enrolling in or withdrawing from other Kentucky school districts during the school year.

It is important to keep in mind the timeframes to request records transfer, as well as the time it takes to release records. The report can be generated for all schools or a single school within the district. A foster indicator is included in the report output to help monitor compliance. Suggested uses include:

- Generate a detailed and/or aggregate report to identify enrollments with no records requests initiated.
- Identify withdrawals with records requested that have not been released.
- Identify withdrawals for which a records request has not been made, and follow-up is needed.
- Monitor timeliness of records transfer requests/releases to identify potential need for more training or guidance.

Ensuring students are enrolled and records are requested and transferred promptly helps to ensure that students in foster care are on the path to success and receive all appropriate services in their new school as quickly as possible. The report is not intended for data cleanup, as the records transfer data cannot be changed; however, the information in the report can help to identify issues to improve processes.

If student records have not been requested from the student's new school, district staff are encouraged to use the student locator to find where the student is enrolled and contact the school to determine why records have not yet been requested. System administrators should assign tool rights to the school district staff responsible for records transfer or management of that work.

For details on importing foster care student data, reference the [Foster Care Data Standard](#). For instructions on the student record transfer process, reference the [Student Records Transfer Data Standard](#). For questions regarding the Foster Care and Students Record Transfer Report, contact [Sharma Aitken by email](#) or [Margalee Conlee by email](#).

KSIS ad hoc reports and documentation updates

Type	Name	Description	Date
Quick Reference Card	Early Literacy Diagnostic	QRC for new custom report	11/12
Quick Reference Card	Early Literacy Universal Screener	QRC for new custom report	11/12
Quick Reference Card	Early Numeracy Universal Screener	QRC for new custom report	11/12
Quick Reference Card	Full-time Virtual Program	QRC for new custom report	11/12
Quick Reference Card	Reading Improvement Plan	QRC for new custom report	11/12

The KDE Data Governance Committee provides KSIS data standards to document requirements for data entry in Infinite Campus, Kentucky's student information system (KSIS). Visit the [KSIS Data Standards webpage](#) for the complete list of standards along with other procedural documentation and contact information for specific data elements and data collections. The KSIS team also works with program areas to create and publish ad hoc reports along with other documentation to help with data quality. A listing of all published ad hoc reports and other documents can be found on the [KSIS Other Information](#) web page.

Register now for quick, practical sessions on FERPA, data security, and ed-tech vetting

The Student Privacy Policy Office (SPPO), through its Privacy Technical Assistance Center (PTAC), will host the National Fall Webinar Series in December. The series will cover the Family Educational Rights and Privacy Act (FERPA), incident response, vetting educational technology, and include a special session addressing frequently asked questions.

Whether you're new to these topics or need a refresher, the sessions offer actionable insights to help protect student data and ensure compliance. Reserve your spot today! To register, click the hyperlinked titles below.

- Dec. 2, 2-4 ET: [FERPA 101 and Data Security Best Practices](#)
Learn the basics of FERPA and receive training on current data security best practices for education data systems
- Dec. 9, 2-4 p.m. ET: [Transparency and FERPA 201](#)
Explore PTAC's research on transparency and review real-world scenarios that schools and districts face.
- Dec. 11, 1-2 p.m. ET: [FFAQ: FERPA's Frequently Asked Questions](#).
Have questions? We have answers! This one-hour webinar will address the most common questions received by SPPO and PTAC.
- Dec. 16, 2-4 p.m. ET: [Incident Response and Vetting Educational Technology](#)
Participate in a simulated data breach and learn how to assess online educational technology for privacy protections and FERPA compliance.

Training updates

For more information and registration links for the following training events, go to the [KSIS Training webpage](#).

Date	Event	Location
12/4-5	Kentucky Interchange	Omni Hotel - Louisville, KY
12/2	FERPA 101 and Data Security Best Practices	Online
12/9	Transparency and FERPA 201	Online
12/11	FFAQ: FERPA's Frequently Asked Questions	Online
12/16	Incident Response and Vetting Educational Technology	Online

Data Calendar

The monthly data calendar includes data pulled at the state level and data previously collected from districts for sharing with other state agencies or federal reporting. Please help ensure data is verified and available prior to the due date.

Due to KDE	Report	KDE Contact
12/01/2025	Technical Education Database System (TEDS) (First Semester)	Claude Christian
12/08/2025	Preschool Enrollment Count (Fall)	Taysha Oglesby
12/08/2025	Exceptional Child Count by Disability	Amy Patterson
12/15/2025	KECSAC Membership Report	Windy Spalding
1/15/2025	Kentucky Educational Excellence Scholarship (KEES) (Mid-year Graduates)	Becky Gilpatrick

School Data Services Team

David Couch, associate commissioner; DeDe Conner, director; Linda Burton, assistant director

Ryan Adcock
Fred Barton
Phil Bigard
Pat Black
Robbin Bond
Daniel Bradley

Crystal Darnell
Melissa Davis
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Bradley Howard
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Office of Education Technology Division of School Data Services

Send suggestions, questions or comments to [KDE Data Services](#).

