

Kentucky eTranscript Frequently Asked Questions

The Kentucky Department of Education and the Kentucky Council on Postsecondary Education universities partner to subsidize electronic transcripts (eTranscripts) for public Kentucky high school students. Electronic transcripts are available through Kentucky's statewide Kentucky Student Information System (Infinite Campus) and Parchment. High schools electronically send transcripts, and other documents, to schools that are part of the Parchment Exchange. All Kentucky public universities participate.

Frequently asked questions include:

- What is included in the subsidized transcript solution? Kentucky high school student transcripts can be sent to any participating college or university on-line 24/7 through Parchment's secure portal. Transcripts are delivered in PDF format or through a data file to colleges and universities based on their preference.
- Is there a limit to how many transcripts can be sent? No, high school students can send an unlimited number of transcripts at no cost to participating institutions. Students can continue to send free transcripts through August 30 of their graduation year.
- Can a student access Parchment after graduation? Yes, however they will need to log onto their Parchment account and update their school email to their personal email address before they graduate high school. Once a student graduates' high school they won't have access to their school email account.
- Which high schools participate? All public high schools participate in the subsidized eTranscript program. Private high schools can opt to participate; however, transcripts are not subsidized.
- Is there a standard Kentucky high school transcript? Yes, the transcript format is consistent for all transcripts produced through the Kentucky Parchment transcript solution.
- How long has Kentucky been using the electronic transcript solution? Kentucky began using Parchment in July 2013.
- Why do high schools participate? There are many benefits to students and high school counselors; these include a simple request and delivery mechanism, availability 24-7, tracking and reporting. Efficiencies gained help improve the admissions process for students. The Parchment eTranscript solution has been proven to reduce costs and save time in schools nationwide.
- Why do colleges and universities participate? Transcript services are free to students only if sent to participating colleges and universities. Other benefits include: eliminates mail time, one consistent format, common application integration and allows for student reporting.
- Does the subsidized solution include the electronic (XML/PESC-type) file for colleges and universities? No, the subsidy includes the ability to receive PDF transcripts on-line through Parchment's secure portal. Transcript data through electronic file transfers is available as a premium receiver service through Parchment.
- Are post-secondary transcripts included? No, the subsidy is for high school transcripts. Parchment does offer additional post-secondary sender services as a premium service.

Additional questions can be routed to [KDE Data Services](#).