

The background of the slide is a collage. The top left shows yellow school buses with 'SCHOOL BUS' written on them. The bottom left shows a classroom with blue walls, desks, chairs, and various supplies. A white diagonal line separates the two images.

SAAR Ingredients

KDPP Conference
September 18, 2025



Kentucky Department of
E D U C A T I O N

What we will discuss:

- Overview of the SAAR system functionality
- How to find your prior year ADA for your SAAR submission
- Submitting your Growth Factor File
- How each adjustment affects the SAAR calculation
- Breakdown of SAAR Reports by column
- Transportation funding

SAAR System

How the system works and features within the system

SAAR Application

- [SAAR Application](#)
- Login using your Microsoft credentials
- Once in the application, you will see your Home screen. The active report will be highlighted in green.

Superintendent's Annual Attendance Report (SAAR)

laura.loman@education.ky.gov (District Proxy)

Sign out

Home

District Information

Report Manager ▼

Request New User

At Risk

District: 001 - Adair County

Home

Growth Factor

Status:

Not Submitted

Next Action:

Waiting District to Submit

School Year:

2025 - 2026

Upload File

January Growth Factor

Status:

Not Submitted

Next Action:

Waiting District to Submit

School Year:

2025 - 2026

SAAR

Status:

Not Submitted

Next Action:

Waiting District to Submit

School Year:

2025 - 2026

District Information Details Tab

District Details

Information

001 - Adair County

Details

Users - (8)

Communcation Activity - (4)

Submissions - (26)

Address:

1204 Greensburg St.

City:

Columbia

County:

Adair

Phone:

(270) 384-2476

Fax:

(270) 384-5841

Zip:


42728

☐ Independent

☒ Active

1204 Greensburg St

View larger map



Kentucky Department of
EDUCATION

District Users Tab

Superintendent's Annual Attendance Report (SAAR)

Laura.Loman@education.ky.gov (District Proxy) Sign out

Home District Information Report Manager Request New User

District: 001 - Adair County

District Details

Information

001 - Adair County

Details Users - (6) Communication Activity - (4) Submissions - (23)

First Name	Last Name	Role	Username	Active
Jaimie	Wisdom	Finance Officer	jaimie.wisdom@adair.kyschools.us	Yes
Robbie	Harmon	District User	robbie.harmon@adair.kyschools.us	Yes
Renae	Smith	Finance Officer	renae.smith@adair.kyschools.us	No
Morgan	Miniard	District User	morgan.miniard@adair.kyschools.us	No
Pamela	Stephens	Superintendent	pamela.stephens@adair.kyschools.us	Yes

- Superintendent – Access to verify final reports
- Finance Officer –View only rights
- District User – Access to upload, edit files. This would include DPP/DPP assistant

Request New User Tab

- Report Manager | Request New User
 - Submit will trigger an email notification to KDE to add the user
 - If you need to deactivate a user, you will need to reach out to Laura Loman via email

Superintendent's Annual Attendance Report (SAAR) Laura.Loman@education.ky.gov (District Proxy) Sign out

Home District Information **Report Manager ▼** Request New User District: 001 - Adair County

Request New User

001 - Adair County

*First Name: ←

*Last Name: ←

*Username (Email): ←

*Role: ←

Data Cleanup

- Ethnic Count Manual Verification
- State Enrollment Overlap Report
- Missing Enrollment End Status
- Kindergarten Full-Day/Half-Day Indicator
- ADA/ADM Report – Full Year
- Student Schedule Gap
- Overlapping T-Codes
- Missing T-Codes
- Period Schedule Gaps
- Non-Resident-Out of State Students
- Overage/Underage
- Expulsion Attendance
- Partial Day Students
- Home Hospital Students
- Funding Gap Audit Report
- District Daily Attendance Report

Historical Reports

- View any historical reports for Growth Factor, Jan GF and SAAR
- This is how you will access your prior year ADA on the attendance summary report

Superintendent's Annual Attendance Report (SAAR)



[Home](#) [District Information](#) [Report Manager ▼](#) [Request New User](#) [At Risk](#)



Reports



001 - Adair County



School Year: 2024 - 2025 ▼

[Growth Factor](#) [January Growth Factor](#) [SAAR](#)

Attendance Summary  

Attendance T-Code Comparison  

Transportation Summary  

Attendance Adjustments  

How to find your prior year ADA

Kentucky Department of Education SAAR - Attendance Summary Report District: School Year: 2024 - 2025																
School	A1 Grade 00 Reported	A2 Grade 1-12 Reported	B1 Grade 00 Adjustments	B2 Grade 1-12 Adjustments	C1 Grade 00 Substituted Days	C2 Grade 1-12 Substituted Days	D1 Grade 00 Adjusted Reported	D2 Grade 1-12 Adjusted Reported	E1 Grade 00 AADA	E2 Grade 1-12 AADA	F ADM	G Enrollment	H Membership	I Percent Attendance	J Home Hospital AADA	K Number of Days Reported
County High School	0.00	100,628.42	0.00	7,091.55	0.00	14,579.69	0.00	107,719.97	0.00	754.94	661.99	831	796	91.00%	16.49	167
Learning Academy	0.00	12,612.50	0.00	-873.00	0.00	1,237.16	0.00	11,739.50	0.00	63.30	60.99	56	49	98.50%	0.00	210
County Middle School	0.00	81,016.50	0.00	-6,989.57	0.00	10,543.23	0.00	74,026.93	0.00	522.04	524.25	582	565	92.50%	1.14	167
County Elementary School	0.00	81,485.00	0.00	-7,350.50	0.00	10,589.83	0.00	74,134.50	0.00	522.99	520.08	553	554	93.80%	1.99	167
County Primary Center	22,554.50	50,962.50	-2,002.50	-4,549.00	3,008.03	7,329.97	20,552.00	46,413.50	145.43	331.75	472.37	531	502	93.20%	1.89	167
District Totals	22,554.50	326,704.92	-2,002.50	-12,670.52	3,008.03	44,279.87	20,552.00	314,034.40	145.43	2,195.01	2,239.680	2,553	2,466		21.50	
Last Year Full ADA	2,364.40															
Weather Days	10															
Non-Traditional Days	10															
Health and Safety Days	0															

- Access your Attendance Summary report from the prior year
- Add together columns E1 & E2 to get your total prior year ADA

E1 (145.43) + E2 (2,195.01)= Prior Year ADA is 2,340.44

SAAR Adjustments

How each component affects your SAAR calculation

NTI Day Setup

- Non-Traditional Instruction Days (NTI) can be used when the district is closed due to health/safety related issue (up to 10 days) and approved yearly by KDE
- NTI days are considered a school day with instruction
- No Transportation is calculated on SAAR for NTI days

Day Detail

Date 09/20/2024		Day # 19
Period Schedule MAIN		
School Day <input checked="" type="checkbox"/>	Instruction <input checked="" type="checkbox"/>	Attendance <input type="checkbox"/>
Start Time <input type="text"/>	End Time <input type="text"/>	Duration <input type="text" value="0"/>
The duration field will be calculated automatically		
Comments NTI 1		

Day Events

Type	Duration	Inst. Minutes
<input checked="" type="checkbox"/> N: Non-traditional Instruction ▼	<input type="text" value="0"/>	<input type="text" value="0"/>
<input type="button" value="Add DayEvent"/>		

Blended Learning Groups ?

Five Low Attendance Days

- The five lowest attendance days are automatically deducted from your SAAR
- Run the District Daily Attendance Report under SAAR
 - Type in last years ADA
 - Click the Load 5 Low Attendance Days
 - Generate the report
- Last years ADA will be shown in red
- The report automatically removes the five low days and will put a daily attendance identifier of “L” beside those days
- ADA is completely dropped and not replaced for your Low 5 days

County: Hopkins Phone: (270)797-3811 Fax: (270)797-5201 Generate on 03/18/2019 01:40:53 PM Page 1 of 2						Superintendent's Annual Attendance (SAAR) Report District Daily Attendance Whole School Year 08/15/2018 - 05/24/2019 Days: 175 Shorten Days: 0 Students: 610 Absent Rate: .8%							
Date		Present	Absent	Total	%	Type	Date		Present	Absent	Total	%	Type
05/24/2019 ^L	F	319.00	.00	319.00			11/08/2018	Th	595.00	.00	595.00		
10/15/2018 ^L	M	558.50	35.50	594.00	6.0%		11/09/2018	F	595.00	.00	595.00		
08/27/2018 ^L	M	559.00	36.00	595.00	6.1%		11/12/2018	M	595.00	.00	595.00		
09/10/2018 ^L	M	559.50	30.50	590.00	5.2%		11/13/2018	Tu	595.00	.00	595.00		
08/28/2018 ^L	Tu	561.50	32.50	594.00	5.5%		11/14/2018	W	595.00	.00	595.00		
09/24/2018	M	561.50	30.50	592.00	5.2%		11/15/2018	Th	595.00	.00	595.00		
09/17/2018	M	561.50	27.50	589.00	4.7%		11/16/2018	F	595.00	.00	595.00		
09/18/2018	Tu	565.50	23.50	589.00	4.0%		11/19/2018	M	595.00	.00	595.00		
09/04/2018	Tu	566.00	26.00	592.00	4.4%		11/20/2018	Tu	595.00	.00	595.00		
09/05/2018	W	566.00	25.00	591.00	4.2%		11/26/2018	M	595.00	.00	595.00		
10/17/2018	W	566.50	28.50	595.00	4.8%		11/27/2018	Tu	595.00	.00	595.00		
10/16/2018	Tu	568.50	26.50	595.00	4.5%		11/28/2018	W	595.00	.00	595.00		
10/05/2018	F	568.50	25.50	594.00	4.3%		11/29/2018	Th	595.00	.00	595.00		
09/06/2018	Th	568.50	22.50	591.00	3.8%		11/30/2018	F	595.00	.00	595.00		
08/31/2018	F	569.50	24.50	594.00	4.1%		12/03/2018	M	595.00	.00	595.00		
10/01/2018	M	569.50	24.50	594.00	4.1%		12/04/2018	Tu	595.00	.00	595.00		
09/25/2018	Tu	569.50	22.50	592.00	3.8%		12/05/2018	W	595.00	.00	595.00		
09/27/2018	Th	570.00	24.00	594.00	4.0%		12/06/2018	Th	595.00	.00	595.00		
09/13/2018	Th	570.00	19.00	589.00	3.2%		12/07/2018	F	595.00	.00	595.00		
09/19/2018	W	571.00	18.00	589.00	3.1%		12/10/2018	M	595.00	.00	595.00		
09/28/2018	F	571.50	22.50	594.00	3.8%		12/11/2018	Tu	595.00	.00	595.00		
09/12/2018	W	571.50	18.50	590.00	3.1%		12/12/2018	W	595.00	.00	595.00		
09/14/2018	F	571.50	17.50	589.00	3.0%		12/13/2018	Th	595.00	.00	595.00		
09/11/2018	Tu	572.00	18.00	590.00	3.1%		12/14/2018	F	595.00	.00	595.00		
10/02/2018	Tu	572.50	21.50	594.00	3.6%		12/17/2018	M	595.00	.00	595.00		
10/04/2018	Th	573.00	21.00	594.00	3.5%		12/18/2018	Tu	595.00	.00	595.00		
10/03/2018	W	573.50	19.50	593.00	3.3%		12/19/2018	W	595.00	.00	595.00		
09/21/2018	F	573.50	18.50	592.00	3.1%		01/03/2019	Th	595.00	.00	595.00		
08/24/2018	F	577.00	20.00	597.00	3.4%		01/04/2019	F	595.00	.00	595.00		
08/29/2018	W	577.00	17.00	594.00	2.9%		01/07/2019	M	595.00	.00	595.00		
08/30/2018	Th	577.00	17.00	594.00	2.9%		01/08/2019	Tu	595.00	.00	595.00		
09/20/2018	Th	578.00	14.00	592.00	2.4%		01/09/2019	W	595.00	.00	595.00		
09/26/2018	W	579.00	15.00	594.00	2.5%		01/10/2019	Th	595.00	.00	595.00		
09/07/2018	F	579.50	11.50	591.00	1.9%		01/11/2019	F	595.00	.00	595.00		
08/20/2018	M	581.50	17.50	599.00	2.9%		01/14/2019	M	595.00	.00	595.00		
08/21/2018	Tu	583.00	16.00	599.00	2.7%		01/15/2019	Tu	595.00	.00	595.00		
08/23/2018	Th	583.00	15.00	598.00	2.5%		01/16/2019	W	595.00	.00	595.00		
08/22/2018	W	584.50	14.50	599.00	2.4%		01/17/2019	Th	595.00	.00	595.00		
08/17/2018	F	587.50	12.50	600.00	2.1%		01/18/2019	F	595.00	.00	595.00		
Last Year ADA		593.50											
10/18/2018	Th	595.00	.00	595.00			01/22/2019	Tu	595.00	.00	595.00		
10/19/2018	F	595.00	.00	595.00			01/23/2019	W	595.00	.00	595.00		
10/22/2018	M	595.00	.00	595.00			01/24/2019	Th	595.00	.00	595.00		
10/23/2018	Tu	595.00	.00	595.00			01/25/2019	F	595.00	.00	595.00		
10/24/2018	W	595.00	.00	595.00			01/28/2019	M	595.00	.00	595.00		



Ten Low Weather Days

- A district may choose an adjustment for up to 10 Low Weather Days when district attendance was low due to weather-related conditions
- District must keep documentation supporting the weather-related conditions for these days
- The ADA on these days must be lower than your prior year ADA
- You can not have a Low Attendance Day and Low Weather Day on the same day
- The ADA on these days is deducted and replaced with your prior year ADA
- These days will show on your district daily attendance report with a daily attendance identifier of W

Date		Present	Absent	Total	%	Type
05/30/2025 ^L	F	1,249.31	244.94	1,494.25	16.4%	
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95	16.3%	
04/04/2025 ^L	F	1,304.27	196.14	1,500.41	13.1%	
04/28/2025 ^L	M	1,307.02	191.24	1,498.26	12.8%	
02/05/2025 ^L	W	1,307.05	209.93	1,516.98	13.8%	
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%	
05/29/2025	Th	1,313.06	181.19	1,494.25	12.1%	
03/11/2025	Tu	1,316.34	189.07	1,505.41	12.6%	
05/23/2025	F	1,318.04	177.05	1,495.09	11.8%	
04/03/2025 ^W	Th	1,323.70	176.71	1,500.41	11.8%	L
03/20/2025	Tu	1,326.34	168.33	1,494.67	11.3%	
03/14/2025	F	1,334.49	172.92	1,507.41	11.5%	
03/13/2025	Th	1,334.69	172.72	1,507.41	11.5%	



Overage/Underage Adjustments

- Each District should have a board policy to allow a student to attend public school who does not meet the age requirements
- Students enrolled under this policy will be included in a schools ADA
- In Order to receive the SEEK formula amount for an underage kindergarten student, you must check the “underage waiver” box

State Reporting Fields

State Exclude

☐

☐ Immigrant ☐ Refugee

☐ Out Of State

☐ Program 504 ☐ School Choice

☐ Foreign Exchange

Drop Out Questionnaire Date

Resident District

Dropout/KTS Primary School

Dropout/KTS Primary District

KEES Override

☐ Underage Waiver

Adjustment for Home Hospital

- The minimum requirement for students on Home Hospital (HH) is two (2) one-hour visits by the HH teacher each week
 - This is the equivalent to five days of school attendance (ADA)
 - HH gets additional funding to cover the cost of sending teacher to the student
 - 2025-26 SY Home and hospital students are funded:
 - Current Per Pupil SEEK \$4,586
 - HH add on \$4,486

The screenshot shows a web-based form for adding an attendance group. At the top, there are buttons for 'Add Attendance Group' (in blue), 'Save', and 'Delete'. Below these is a section titled 'Attendance Group' with a dropdown menu. To the right of this section is a sidebar titled 'Attendance Group' with a list of options: 'Early Learning/Prior Settings', 'ESS', 'FRYSC', 'Pre-School', 'Supplemental School Year Program', 'TEDS', and 'Title 1 Services'. The main form area contains fields for 'Enrollment' (with a dropdown showing 'Jackson Elem School 2024 A', 'Grade 04', and 'Start: 08/16/2023'), and 'Attendance Group' (with a dropdown menu open showing a list of options including 'APA: Alternative Placement', 'FDK: Full Day Kindergarten', 'HDK: Half Day Kindergarten', 'HH: Home/Hospital', 'NC: Non-Contract', 'NCO: Non-Contract Out of State', 'PAR: Partial Day', 'QCE: Student is quarantined due to exposure to COVID-19', 'QCP: Student is quarantined because they have tested positive for COVID-19', and 'SUP: Supplemental Education Services'). There are also fields for 'Start Date' and 'End Date' with calendar icons.

Virtual and Performance Based

- Virtual/Performance Based (VPB) ADA is not calculated in the Growth Factor
- All funding for VPB comes in on the SAAR
- To receive ADA for VPB students a final grade must be placed on the grading task (Not transcript) prior to completing your SAAR
- No VPB for Grade 00 - Grade 04
- VPB adjustments come in under 'IC adjustments' tab on the SAAR

- Click on the Course in the Index
- Select **Grading Task**
 - Grading Task must have a Final Grade
- Select **Add**
- Select **Final Grade**

Save Delete Add Copy

Grading Task	Credit Group	Credit Type	Score Group	Credit	Term GPA	Post-only
Quarter Grade			NUMERIC			
Final Grade	HS CREDITS	ENGLISH	NUMERIC	1.000	1.000	

Icon Legend: Locked to Course Master Linked Course Catalog Unlocked Course Master Unlinked Course Managed

Course Grading Task Detail

Grading Task: Final Grade

*Score Group: NUMERIC

Term GPA: 1

Credit: 1

Credit Type: ENGLISH

Credit Overflow Override:

Term Mask: ☐ Term 1 ☐ Term 2 ☐ Term 3 ☒ Term 4

☐ Post-only Grading Task

Suspension and Expulsions

- School districts may receive funding for up to 10 days for a child who has been suspended
- Expelled students must be properly documented for the district to receive funding
 - Funding will be based on the start and end date of the expulsion in the student's behavior record
 - District may receive funding for up to one year or 175 days for a student that is expelled

Transportation Codes

- T1 = twice, more than a mile
- T2 = twice less than a mile
- T3 = once, more than a mile
- T4= once, less than a mile
- T5= Special Transportation
- NT= Not Transported
- Students without a t-code will default to Non-Transported

Submitting the Growth Factor

Growth Factor Basics

- Submission window opens October 1
- The submission is mandatory
- It is due to KDE 10 days after the last day of the 2nd month but no later than November 1
- It is used to identify districts experiencing growth that may qualify for additional funding
- If a district does not incur any growth or shows a loss in ADA, there is no deduction of program funding to the district

The Growth Factor report includes:

- Aggregate days of attendance and absence
- Race and gender counts
- Adjustments for less than full-time (partial day) attendance
- Non-Contract students
- Overage and underage students for the first two months of school
- Home Hospital Attendance

Creating Your Growth Factor File

Path: KY State Reporting | Growth Factor

- Run the State Format Fixed Width for all Schools
- Leave the date range blank
- Select 'All Types' (R1, R2, R4, RH)
- Generate Report
- The file name should be saved as GFXXX.YY (XXX = District Number, YY= School Year)
- Example: GF011.26
- Submit the file to [SAAR Application](#)
- Be sure to run and save the "PDF" versions of the same files under the Extract Format field for comparison.

The screenshot shows the 'Report Options' interface for the KY State Reporting Growth Factor. Several elements are highlighted with red circles:

- Extract Format:** A dropdown menu set to 'State Format (Fixed width)'.
- Report Types:** A section where 'All Types' is selected with a checked checkbox.
- Generate Report:** A button located below the Report Types section.
- Select Calendars:** A checkbox labeled 'All Calendars' is checked.

Other visible elements include:

- Date Range:** Radio buttons for 'Date Range' (selected) and 'School Month'.
- Report Types List:** A list of checkboxes for 'R1 Ethnic Count', 'R2 Aggregate Attendance', 'R4 Non-Contract_Over_Under Attendance', and 'RH Home_Hospital Attendance', all of which are checked.
- Select Students:** A section with a 'Grade' radio button selected and a list of grades from 00 to 08.
- Footer:** A 'Refresh' button, a 'Show top 50' dropdown, and a date range filter for tasks submitted between 01/14/2021 and 01/21/2021.

Submitting your Growth Factor File

- Login using your Microsoft credentials
- From the home screen, you will go to [Growth Factor | Upload File](#)
- From this tab you will see if you have any active issues and once those are resolved you will be able to select the “Complete Submission”

Superintendent’s Annual Attendance Report (SAAR)

laura.loman@education.ky.gov (District Proxy)Sign out

HomeDistrict InformationReport Manager ▼Request New UserAt Risk

District: 001 - Adair County

Home

Growth Factor

Status:Not Submitted

Next Action:Waiting District to Submit

School Year:2025 - 2026

Upload File

January Growth Factor

Status:Not Submitted

Next Action:Waiting District to Submit

School Year:2025 - 2026

SAAR

Status:Not Submitted

Next Action:Waiting District to Submit

School Year:2025 - 2026

Details

- All data from your IC upload will be imported on these tabs

Submission Details

005 - Allen County

School Year 2018 - 2019	Report Type Growth Factor	Submitted On 10/01/2019	Status Completed	Completed On TBD	Verified By KDE On 01/02/1900	Verified By District On 01/02/1900	Active? Yes
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Issues - (0)

Details

Reports

Messages - (0)

Status Tracking

Calendar Days

District Aggregate Counts

Enrollments

Withdrawals

Ethnicity

Non-Contract/Over & Under Age

Home & Hospital Days

Non-Traditional Instruction Days

Weather Days

Low 5 Days

Health & Safety Days

School	Calendar ID	Grade	Attendance D...	Year Begin	Year End	Professional ...	Opening Days	Closing Days	Holic
No data was reported.									

◀

◀

0

▶

▶

Back to Home

Verification Process

- Once verified by KDE, the Superintendent will be able to verify or deny the file.
- The superintendent will be notified via email at this time.

Verify Submission

545 - Taylor County

School Year	Report Type	Submitted On	Status	Complete On	Verified By KDE On	Verified By District On	Active?
2018 - 2019	January Growth Factor	05/19/2021	Verified by KDE	TBD	05/19/2021	TBD	Yes

Issues - (0) Details Reports Messages - (0) Status Tracking

Created	Record Type	Validation Type	Response	Resolved
No issues were reported.				

Verify Deny

SAAR

Breakdown of Reports

How each component affects your SAAR calculation

SAAR Submission Reports

- Once you submit your SAAR, the data is broken down into four reports
 - SAAR Attendance Summary Report
 - SAAR Attendance Adjustments Report
 - T-Code Comparison Report
 - Transportation Summary Report

School Year: 2024 - 2025 ▼

Growth Factor

January Growth Factor

SAAR

Attendance Summary



Attendance T-Code Comparison



Transportation Summary



Attendance Adjustments



Kentucky Department of
EDUCATION

SAAR Attendance Summary Report

School	A1 Grade 00 Reported	A2 Grade 1-12 Reported	B1 Grade 00 Adjustments	B2 Grade 1-12 Adjustments	C1 Grade 00 Substituted Days	C2 Grade 1-12 Substituted Days	D1 Grade 00 Adjusted Reported	D2 Grade 1-12 Adjusted Reported	E1 Grade 00 AADA	E2 Grade 1-12 AADA	F ADM	G Enrollment	H Membership	I Percent Attendance	J Home Hospital AADA	K Number of Days Reported
Elementary/Primary School	17,617.00	71,297.50	-590.50	-2,453.00	1,298.51	4,837.63	17,026.50	68,844.50	109.73	441.21	560.64	608	592	92.20%	1.05	172
Middle School	0.00	70,541.00	0.00	-2,298.00	0.00	4,691.76	0.00	68,243.00	0.00	436.74	442.00	481	466	92.80%	3.38	172
High School	0.00	67,754.51	0.00	5,334.21	0.00	5,568.30	0.00	73,088.72	0.00	471.00	433.13	536	489	90.90%	4.09	172
District Totals	17,617.00	209,593.01	-590.50	583.21	1,298.51	15,097.69	17,026.50	210,176.22	109.73	1,348.95	1,435.770	1,625	1,547		8.53	
Last Year Full ADA	1,490.56															
Weather Days	1															
Non-Traditional Days	10															
Health and Safety Days	0															

A1 + A2 = Aggregate Attendance Days Record 7

A1 + A2 = 17,617.00 + 209,593.01 = **227,210.01**

Note: All Columns with a "1" are Kindergarten Totals

All Columns with a "2" are Grades 1-12 Totals

B1 = W - (O + Q + S + U) (Grade 0 - V/PB + SSP1 + SSP2 + Low 5 + Weather + NTI + Non-contract + underage/overage)

B1 = 0 - (486.00 + 104.50 + 0 + 0) = **-590.50**

B2 = X - (P + R + T + V) (Grades 1 - 12 - V/PB + SSP1 + SSP2 + Low 5 + Weather + NTI + Non-contract + underage/overage)

B2 = 7,777.69 - (5,949.28 + 1,219.20 + 0 + 26) = **583.21**

C1 + C2 = Y (Substituted Days)

1,298.51 + 15,097.69 = **16,396.20**

Look back to Last Year's Full AADA

C1 = Grade 0 - Number of low weather days + Number of NTI Days x Last Year's Full AADA

C1 = (1 + 10) X 118.05 = **1,298.51**

C2 = (1 + 10) X 1,372.52 = **15,097.69**

Substituted Days Adjustment, Column Y on the SAAR Attendance Adjusted Report

Y = Last Year's Full AADA x (Weather + NTI)

Y = 1,490.56 x (1 + 10) = **16,396.16**

D1 = A1 - B1 (Grade 0 Adjusted Reported)

D1 = 17,617.00 - 590.50 = **17,026.50**

D2 = A2 - B2 = (Grades 1-12 Adjusted Reported)

D2 = 209,593.01 + 583.21 = **210,176.22**

E1 = D1 + C1 / (K-5) (Grade 0 AADA)

E1 = 17,026.50 + 1,298.51 / (172 - 5) = **109.73**

E2 = D2 + C2 / (K-5)



Kentucky Department of
EDUCATION

Attendance Adjustment Report

		O	P	Q	R	S	T	U	V	W	X	Y	Z
		Grade 00 Low 5	Grade 1-12 Low 5	Grade 00 Weather & Non- Traditional	Grade 1-12 Weather & Non- Traditional	Grade 00 Non Contract	Grade 1-12 Non Contract	Grade 00 Over/Under Age	Grade 1-12 Over/Under Age	*Grade 00 IC Adjustment	*Grade 1-12 IC Adjustment	Substituted Days Adjustment	Days
School	School	66.50	1,206.50	55.00	794.84	0.00	0.00	0.00	0.00	0.00	87.00	3,695.52	164
District Totals		66.50	1,206.50	55.00	794.84	0.00	0.00	0.00	0.00	0.00	87.00	3,695.52	

Column O = Low 5 Attendance Days that are automatically taken out of the calculation (This information can be found on the District Daily Attendance Report)

Column P = Low 5 Attendance Days that are automatically taken out of the calculation

Column Q = Weather and Non-Traditional Days for Kindergarten (This information can be found in Record W and Record N from the SAAR Report)

Column R = Weather and Non-Traditional Days for Grades 1 - 12

Column S = Non Contact for Kindergarten (This information can be found in Record 9 from the SAAR Report)

Column T = Non Contract for Grades 1 -12

Column U = Over/Under Age for Kindergarten (This information can be found in Record 9 from the SAAR Report)

Column V = Over/Under Age for Grades 1 -12

Column W = IC Adjustments to include Virtual/Performance Based Courses for Kindergarten (This information can be found in Record V, Record S, and Record S in from the SAAR Report)

Column X = IC Adjustments to include Virtual/Performance Based Coursed for Grades 1 -12

Column Y = Substituted Days Adjustment

Column Z = Total School Days

* The Attendance Summary Report breaks the totals for each section into two columns: Column 1 for kindergarten totals and Column 2 for Grades 1 - 12 totals

*All calculations on the SAAR Report show the totals K - 12 together and must be broken out when comparing the two reports together

SAAR Attendance Summary Report

Columns A1 and A2

Aggregate Attendance

Aggregate Attendance Before Adjustments

Superintendent's Annual Attendance (SAAR) Report

District Daily Attendance

Whole School Year 08/14/2024 - 05/30/2025

Days: 172 Shorten Days: 1 Students: 1672 Absent Rate: 7.5%

Date		Present	Absent	Total	%	Type
05/30/2025 ^L	F	1,249.31	244.94	1,494.25	16.4%	
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95	16.3%	
04/04/2025 ^L	F	1,304.27	196.14	1,500.41	13.1%	
04/28/2025 ^L	M	1,307.02	191.24	1,498.26	12.8%	
02/05/2025 ^L	W	1,307.05	209.93	1,516.98	13.8%	
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%	
05/29/2025	Th	1,313.06	181.11			
03/11/2025	Tu	1,316.34	189.01			
05/23/2025	F	1,318.04	177.01			
04/03/2025 ^W	Th	1,323.70	176.71			
05/20/2025	Tu	1,326.54	168.51			
03/14/2025	F	1,334.49	172.91			
03/13/2025	Th	1,334.69	172.71			
01/31/2025	F	1,334.84	184.11			
02/03/2025	M	1,335.28	184.71			
02/04/2025	Tu	1,340.13	179.81			
05/27/2025	Tu	1,345.93	148.31			

A1

A2

Grade 00
Reported

Grade 1-12
Reported

17,617.00

71,297.50

0.00

70,541.00

0.00

67,754.51

17,617.00

209,593.01

Record Format: 7 - Aggregate Attendance cont.

Whole School Year Calendars: 3 Schools: 3 Grades Count: 14

Grade	DISTRICT BASE Aggregate Days - PRESENT TOTAL						Total
	T1	T2	T3	T4	T5	NT	
00	10,444.50	920.00	467.00	157.00	131.00	5,497.50	17,617.00
01	9,802.00	250.50	1,194.00	930.50	264.50	7,703.00	20,144.50
02	12,031.00	1,066.50	1,412.00	317.00	.00	5,334.00	20,160.50
03	9,729.50	1,403.50	1,534.50	271.50	.00	3,350.50	16,289.50
04	10,100.50	692.00	1,588.00	157.50	249.50	1,915.50	14,703.00
05	12,829.00	927.00	1,705.50	.00	.00	3,857.00	19,318.50
06	10,241.50	771.50	1,506.50	426.00	140.50	3,375.00	16,461.00
07	12,145.00	617.00	620.00	150.00	144.00	4,827.50	18,503.50
08	11,047.50	153.50	1,339.00	237.00	.00	3,481.00	16,258.00
09	9,019.00	383.50	1,209.00	229.00	160.50	3,614.07	14,615.07
10	10,218.50	147.50	1,668.50	245.50	.00	5,161.00	17,441.00
11	8,359.00	242.50	892.50	243.50	.00	9,248.95	18,986.45
12	5,192.33	145.50	228.50	22.00	.00	10,970.16	16,558.49
14	.00	.00	.00	.00	.00	153.50	153.50
Total	131,159.33	7,720.50	15,365.00	3,386.50	1,090.00	68,488.68	227,210.01

Three reports show Total Aggregate Attendance
 District Daily Attendance - breaks it down per day
 SAAR Record 7 - breaks down by grade
 Columns A1 and A2 - breaks down by Grade 0 and 1-12



Kentucky Department of
EDUCATION

Columns A1 and A2

Record 7- SAAR Report

A1	A2
Grade 00 Reported	Grade 1-12 Reported
17,617.00	71,297.50
0.00	70,541.00
0.00	67,754.51
17,617.00	209,593.01

You will find the total Aggregate Day Present for K and 1-12 in SAAR Record 7

A1 = 17,617.00
A2 = 209,593.01

Grade	DISTRICT BASE Aggregate Days - PRESENT TOTAL						Total
	T1	T2	T3	T4	T5	NT	
00	10,444.50	920.00	467.00	157.00	131.00	5,497.50	17,617.00
01	9,802.00	250.50	1,194.00	930.50	264.50	7,703.00	20,144.50
02	12,031.00	1,066.50	1,412.00	317.00	.00	5,334.00	20,160.50
03	9,729.50	1,403.50	1,534.50	271.50	.00	3,350.50	16,289.50
04	10,100.50	692.00	1,588.00	157.50	249.50	1,915.50	14,703.00
05	12,829.00	927.00	1,705.50	.00	.00	3,857.00	19,318.50
06	10,241.50	771.50	1,506.50	426.00	140.50	3,375.00	16,461.00
07	12,145.00	617.00	620.00	150.00	144.00	4,827.50	18,503.50
08	11,047.50	153.50	1,339.00	237.00	.00	3,481.00	16,258.00
09	9,019.00	383.50	1,209.00	229.00	160.50	3,614.07	14,615.07
10	10,218.50	147.50	1,668.50	245.50	.00	5,161.00	17,441.00
11	8,359.00	242.50	892.50	243.50	.00	9,248.95	18,986.45
12	5,192.33	145.50	228.50	22.00	.00	10,970.16	16,558.49
14	.00	.00	.00	.00	.00	153.50	153.50
Total	131,159.33	7,720.50	15,365.00	3,386.50	1,090.00	68,488.68	227,210.01



Kentucky Department of
EDUCATION

SAAR Attendance Summary Report

Columns B1 and B2

Attendance Adjustments

SAAR Attendance Adjustment Report

School	O Grade 00 Low 5	P Grade 1-12 Low 5	Q Grade 00 Weather & Non- Traditional	R Grade 1-12 Weather & Non- Traditional	S Grade 00 Non Contract	T Grade 1-12 Non Contract	U Grade 00 Over/Under Age	V Grade 1-12 Over/Under Age	W *Grade 00 IC Adjustment	X *Grade 1-12 IC Adjustment	Y Substituted Days Adjustment	Z Days
Elementary/Primary School	486.00	2,064.50	104.50	417.00	0.00	0.00	0.00	0.00	0.00	28.50	6,136.13	172
Middle School	0.00	2,016.00	0.00	417.50	0.00	0.00	0.00	0.00	0.00	135.50	4,691.76	172
High School	0.00	1,868.78	0.00	384.70	0.00	0.00	0.00	26.00	0.00	7,613.69	5,968.50	172
District Totals	486.00	5,949.28	104.50	1,219.20	0.00	0.00	0.00	26.00	0.00	7,777.69	16,396.20	

Columns O, Q, S, U, and W are all Kindergarten (Grade 00)
Columns P, R, T, V and X are all Grades 1 – 12

Column W is kindergarten coming in (v/pb, SSP1, SSP2)
Column X is Grades 1 – 12 coming in (v/pb, SSP1, SSP2)

Taken out of the calculation Low 5, Weather, NTI, Non-Contract, Overage/Underage

Record S and Record X from SAAR (In)

Record Format: X - Expulsion

Grade	Total Expelled Aggregate Absent Days (SSP1+SSP2)							Expulsion Counts	
	T1	T2	T3	T4	T5	NT	Total	Heads	Total
00	.00	.00	.00	.00	.00	.00	.00	0	0
01	.00	.00	.00	.00	.00	.00	.00	0	0
02	.00	.00	.00	.00	.00	.00	.00	0	0
03	.00	.00	.00	.00	.00	.00	.00	0	0
04	.00	.00	.00	.00	.00	.00	.00	0	0
05	.00	.00	.00	.00	.00	.00	.00	0	0
06	.00	.00	.00	.00	.00	.00	.00	0	0
07	.00	.00	.00	.00	.00	.00	.00	0	0
08	.00	.00	.00	.00	.00	.00	.00	0	0
09	.00	.00	.00	.00	.00	.00	.00	0	0
10	.00	.00	.00	.00	.00	.00	.00	0	0
11	.00	.00	.00	.00	.00	.00	.00	0	0
12	.00	.00	.00	.00	.00	.00	.00	0	0
14	.00	.00	.00	.00	.00	.00	.00	0	0
Total	.00	.00	.00	.00	.00	.00	.00	0	0

Record Format: S - Out of School Suspension

Grade	District Eligible (10 day) Suspension Aggregate ABSENT Days (SSP3)- TOTAL						
	T1	T2	T3	T4	T5	NT	Total
00	.00	.00	.00	.00	.00	.00	.00
01	5.50	.00	.00	.00	4.50	.00	10.00
02	7.00	.00	.00	.00	.00	.00	7.00
03	2.50	.00	.00	.00	.00	4.00	6.50
04	4.00	.00	.00	.00	1.00	.00	5.00
05	30.00	.00	.00	.00	.00	4.50	34.50
06	30.00	.00	7.00	.00	3.00	.00	40.00
07	18.00	.00	6.00	.00	.00	.00	24.00
08	29.00	.00	.00	.00	.00	8.00	37.00
09	66.50	.00	.00	.00	.00	7.00	73.50
10	50.50	.00	.00	.00	.00	4.00	54.50
11	23.00	.00	.00	.00	.00	38.00	61.00
12	.00	.00	.00	.00	.00	19.50	19.50
14	.00	.00	.00	.00	.00	.00	.00
Total	266.00	.00	13.00	.00	8.50	85.00	372.50



Record V from SAAR Report (In)

W	X
*Grade 00 IC Adjustment	*Grade 1-12 IC Adjustment
0.00	28.50
0.00	135.50
0.00	7,613.69
0.00	7,777.69

SSP1+SSP2 372.50
 Virtual 6,087.24
 P/Based 1,317.95
 = 7,777.69

Grade	District Performance Based Proficient Aggregate Attendance Days							Student Head Count		
	T1	T2	T3	T4	T5	NT	Total	Proficient	Non-Proficient	
00	.00	.00	.00	.00	.00	.00	.00	0	0	
01	.00	.00	.00	.00	.00	.00	.00	0	0	
02	.00	.00	.00	.00	.00	.00	.00	0	0	
03	.00	.00	.00	.00	.00	.00	.00	0	0	
04	.00	.00	.00	.00	.00	.00	.00	0	0	
05	.00	.00	.00	.00	.00	.00	.00	0	0	
06	.00	.00	.00	.00	.00	.00	.00	0	0	
07	.00	.00	.00	.00	.00	.00	.00	0	0	
							.00	0	0	
							1,204.00	9	3	
							1,204.00	32	1	
							1,703.76	57	5	
							1,975.48	63	3	
							.00	0	0	
							6,087.24	161	12	
08	.00	.00	.00	.00	.00	.00	.00	0	0	
09	9.36	.00	.00	.00	.00	.00	9.36	7	0	
10	61.98	.00	.00	.00	.00	.00	61.98	25	0	
11	126.00	.00	.00	.00	.00	172.00	298.00	38	2	
12	260.05	.00	.00	.00	.00	688.56	948.61	46	4	
14	.00	.00	.00	.00	.00	.00	.00	0	0	
Total	457.39	.00	.00	.00	.00	860.56	1,317.95	116	6	



Five Low Attendance Days (Taken Out)

District Daily Attendance

Date		Present	Absent	Total	%	Type
05/30/2025 ^L	F	1,249.31	244.94	1,494.25	16.4%	
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95	16.3%	
04/04/2025 ^L	F	1,304.27	196.14	1,500.41	13.1%	
04/28/2025 ^L	M	1,307.02	191.24	1,498.26	12.8%	
02/05/2025 ^L	W	1,307.05	209.93	1,516.98	13.8%	
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%	
05/29/2025	Th	1,313.06	181.19	1,494.25	12.1%	
03/11/2025	Tu	1,316.34	189.07	1,505.41	12.6%	
05/23/2025	F	1,318.04	177.05	1,495.09	11.8%	
04/03/2025 ^W	Th	1,323.70	176.71	1,500.41	11.8%	L
05/20/2025	Tu	1,326.54	168.55	1,495.09	11.3%	
03/14/2025	F	1,334.49	172.92	1,507.41	11.5%	
03/13/2025	Th	1,334.69	172.72	1,507.41	11.5%	

O	P
Grade 00 Low 5	Grade 1-12 Low 5
486.00	2,064.50
0.00	2,016.00
0.00	1,868.78
486.00	5,949.28

Dates Selected		Present	Absent
Date 1	05/30/2025	1,249.31	244.94
Date 2	02/21/2025	1,267.63	247.32
Date 3	04/04/2025	1,304.27	196.14
Date 4	04/28/2025	1,307.02	191.24
Date 5	02/05/2025	1,307.05	209.93

$$1,249.31 + 1,267.63 + 1,304.27 + 1,307.02 + 1,307.05 = 6,435.03$$

Grade	District Aggregate Low Attendance Days - PRESENT TOTAL							Attendance Days
	T1	T2	T3	T4	T5	NT	Total	
00	285.50	29.00	15.00	4.00	5.00	147.50	486.00	5
01	269.00	6.00	36.50	29.50	9.50	225.50	576.00	5
02	347.00	30.50	42.00	9.00	.00	156.00	584.50	5
03	277.50	43.00	48.00	7.00	.00	106.50	482.00	5
04	283.50	20.00	49.50	5.00	10.00	54.00	422.00	5
05	356.00	24.00	53.00	.00	.00	109.00	542.00	5
06	297.00	23.00	40.50	11.00	5.00	102.50	479.00	5
07	348.50	16.00	18.00	3.50	3.00	149.50	538.50	5
08	297.50	5.00	40.00	9.00	.00	105.00	456.50	5
09	247.00	14.00	40.00	4.00	4.00	115.27	424.27	5
10	276.00	5.00	50.00	5.00	.00	167.50	503.50	5
11	208.00	5.00	19.00	3.00	.00	288.35	523.35	5
12	123.14	3.00	6.00	.00	.00	281.52	413.66	5
14	.00	.00	.00	.00	.00	4.00	4.00	5
Total	3,615.64	223.50	457.50	90.00	36.50	2,012.14	6,435.28	5



Kentucky Department of
EDUCATION

SAAR Report - Record W (Taken Out)

District Daily Attendance

Date		Present	Absent	Total	%	Type
05/30/2025 ^L	F	1,249.31	244.94	1,494.25	16.4%	
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95	16.3%	
04/04/2025 ^L	F	1,304.27	196.14	1,500.41	13.1%	
04/28/2025 ^L	M	1,307.02	191.24	1,498.26	12.8%	
02/05/2025 ^L	W	1,307.05	209.93	1,516.98	13.8%	
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%	
05/29/2025	Th	1,313.06	181.19	1,494.25	12.1%	
03/11/2025	Tu	1,316.34	189.07	1,505.41	12.6%	
05/23/2025	F	1,318.04	177.05	1,495.09	11.8%	
04/03/2025 ^W	Th	1,323.70	176.71	1,500.41	11.8%	L
03/20/2025	Tu	1,326.34	168.55	1,495.09	11.3%	
03/14/2025	F	1,334.49	172.92	1,507.41	11.5%	
03/13/2025	Th	1,334.69	172.72	1,507.41	11.5%	

SAAR Report - Record W

Grade	District Aggregate Low Weather Attendance Days - PRESENT TOTAL							Attendance			
	T1	T2	T3	T4	T5	NT	Total	Days	al	%	Type
00	62.00	6.50	4.00	1.00	1.00	30.00	104.50	1	12	9.1%	
01	55.00	1.00	9.00	5.00	1.50	44.50	116.00	1	11	7.8%	
02	73.00	6.00	9.00	2.00	.00	30.00	120.00	1	16	7.2%	
03	55.00	9.00	10.00	1.00	.00	21.00	96.00	1	16	7.0%	
04	55.00	5.00	10.00	1.00	2.00	12.00	85.00	1	16	7.0%	
05	78.50	5.00	10.00	.00	.00	19.50	113.00	1	16	6.7%	
06	66.00	4.50	8.00	2.00	1.00	21.00	102.50	1	19	6.7%	
07	71.00	3.00	3.50	1.00	1.00	29.00	108.50	1	12	9.0%	
08	59.00	1.00	8.50	2.00	.00	23.00	93.50	1	13	8.4%	
09	45.50	3.00	9.00	1.00	1.00	20.00	79.50	1	18	10.3%	
10	55.00	1.00	8.00	1.00	.00	34.00	99.00	1	12	9.1%	
11	38.00	1.00	4.00	1.00	.00	63.28	107.28	1	12	9.0%	
12	25.43	.00	2.00	.00	.00	70.49	97.92	1	11	7.5%	
14	.00	.00	.00	.00	.00	1.00	1.00	1	11	7.2%	
Total	738.43	46.00	95.00	18.00	7.50	418.77	1,323.70	1	16	6.7%	

Q	R
Grade 00 Weather & Non- Traditional	Grade 1-12 Weather & Non- Traditional
104.50	417.00
0.00	417.50
0.00	384.70
104.50	1,219.20

District	
Last Year Full ADA	1,490.56
Weather Days	1
Non-Traditional Days	10
Health and Safety Days	0



Substituted Days

- Weather and Non-Traditional Days will be replaced with Last Year's AADA

District Daily Attendance

Date		Present	Absent	Total	%	Type
05/30/2025 ^L	F	1,249.31	244.94	1,494.25	16.4%	
02/21/2025 ^{SL}	F	1,267.63	247.32	1,514.95	16.3%	
04/04/2025 ^L	F	1,304.27	196.14	1,500.41	13.1%	
04/28/2025 ^L	M	1,307.02	191.24	1,498.26	12.8%	
02/05/2025 ^L	W	1,307.05	209.93	1,516.98	13.8%	
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%	
05/29/2025	Th	1,313.06	181.19	1,494.25	12.1%	
03/11/2025	Tu	1,316.34	189.07	1,505.41	12.6%	
05/23/2025	F	1,318.04	177.05	1,495.09	11.8%	
04/03/2025 ^W	Th	1,323.70	176.71	1,500.41	11.8%	L
05/20/2025	Tu	1,326.54	169.55	1,496.09	11.3%	
03/14/2025	F	1,334.49	172.92	1,507.41	11.5%	
03/13/2025	Th	1,334.69	172.72	1,507.41	11.5%	
01/31/2025	F	1,334.84	184.14	1,518.98	12.1%	
02/03/2025	M	1,335.28	184.70	1,519.98	12.2%	

Y
Substituted Days Adjustment
6,136.13
4,691.76
5,568.30
16,396.20

Non-Traditional Days

Date		Present	Absent	Total	%	Type
02/06/2025 ^N	Th	1,511.91	3.50	1,515.41	0.2%	N
02/07/2025 ^N	F	1,512.41	3.00	1,515.41	0.2%	N
02/11/2025 ^N	Tu	1,514.41	.00	1,514.41		N
08/14/2024	W	1,518.88	1.00	1,519.88	0.1%	K
01/08/2025 ^N	W	1,519.57	5.00	1,524.57	0.3%	N
01/09/2025 ^N	Th	1,519.57	5.00	1,524.57	0.3%	N
01/13/2025 ^N	M	1,519.57	5.00	1,524.57	0.3%	N
01/07/2025 ^N	Tu	1,520.57	5.00	1,525.57	0.3%	N
01/21/2025 ^N	Tu	1,524.43	.00	1,524.43		N
01/22/2025 ^N	W	1,524.43	.00	1,524.43		N
01/14/2025 ^N	Tu	1,525.57	2.00	1,527.57		N

= 16,748.71

- Weather ADA Taken Out = 1,323.70 Weather Replaced = 1,490.56
- NTI Days ADA Taken Out = 16,748.71 NTI Days Replaced = 14,905.60

Last Year Full ADA	1,490.56
Weather Days	1
Non-Traditional Days	10
Health and Safety Days	0



Kentucky Department of
EDUCATION

Non-Contract and Overage/Underage (Out)

School	O Grade 00 Low 5	P Grade 1-12 Low 5	Q Grade 00 Weather & Non- Traditional	R Grade 1-12 Weather & Non- Traditional	S Grade 00 Non Contract	T Grade 1-12 Non Contract	U Grade 00 Over/Under Age	V Grade 1-12 Over/Under Age	W *Grade 00 IC Adjustment	X *Grade 1-12 IC Adjustment	Y Substituted Days Adjustment	Z Days
Elementary/Primary School	486.00	2,064.50	104.50	417.00	0.00	0.00	0.00	0.00	0.00	28.50	6,136.13	172
Middle School	0.00	2,016.00	0.00	417.50	0.00	0.00	0.00	0.00	0.00	135.50	4,691.76	172
High School	0.00	1,868.78	0.00	384.70	0.00	0.00	0.00	26.00	0.00	7,613.69	5,568.30	172
District Totals	486.00	5,949.28	104.50	1,219.20	0.00	0.00	0.00	26.00	0.00	7,777.69	16,396.20	

There are no kindergarten (Grade 00) Non-Contract or overage/underage

There are no Grades 1-12 Non-Contract but do have an overage student

There is a Grade 14 that we saw in Record 7 that is in Column V

B1 & B2 Adjustment Calculation Attendance Summary Report

B1	B2
Grade 00 Adjustments	Grade 1-12 Adjustments
-590.50	-2,453.00
0.00	-2,298.00
0.00	5,334.21
-590.50	583.21

- B1 Kindergarten & B2 Grades 1-12
- (V/PB + SSP1 + SSP2) – (Low 5 + Weather and Non-Traditional + Non-Contract + overage/underage)
 - SAAR Report Sections
 - Record V = Virtual/Performance Based
 - Record S = Suspensions
 - Record X = Expulsions
 - SAAR Record 9 = non-contract/overage and underage
 - SAAR Record L = 5 Low Days
 - SAAR Record W = Weather Days
 - SAAR Record N = Non-Traditional Days

$$B1 = W - (O + Q + S + U)$$

(Grade 0 v/pb+ssp1+ssp2) – (low 5 + W +NTI + non-contract + overage/underage)

$$B1 = 0 - (486.00 + 104.50 + 0 + 0)$$

$$B1 = -590.50$$

$$B2 = X - (P + R + T + V)$$

Grade 1-12 v/pb+ssp1+ssp2 – (low 5 + W +NTI + non-contract + overage/underage)

$$B2 = 7,777.69 - (5,949.28 + 1,219.20 + 0 + 26.00)$$

$$B2 = 583.21$$

SAAR Attendance Summary Report

Columns C1 and C2

Substituted Days

Substituted Days Calculation

SAAR Attendance Summary Report

- Look Back to Last Year's Full AADA
- $C1 = \text{Grade 0 Number of Low Weather Days} + \text{Number of Non-Traditional Days} * \text{Last Year's Full AADA}$
- $(1 + 10) \times 118.05 = 1,298.51$
- $C2 = \text{Grade 1-12 Number of Low Weather Days} + \text{Number of Non-Traditional Days} * \text{Last Year's Full AADA}$
- $(1 + 10) \times 1,372.52 = 15,097.70$
- $C1 + C2 = Y \text{ (Substituted Days)}$

School Year: 2023 - 2024

	C2 Grade 1-12 Substituted Days	D1 Grade 00 Adjusted Reported	D2 Grade 1-12 Adjusted Reported	E1 Grade 00 AADA	E2 Grade 1-12 AADA
368.24	1,303.44	19,345.50	72,140.50	118.05	439.78
0.00	1,343.00	0.00	69,886.50	0.00	426.52
0.00	1,518.10	0.00	83,018.83	0.00	506.21
368.24	4,164.53	19,345.50	225,045.83	118.05	1,372.52

C1 Grade 00 Substituted Days	C2 Grade 1-12 Substituted Days	Y Substituted Days Adjustment
1,298.51	4,837.63	6,136.13
0.00	4,691.76	4,691.76
0.00	5,568.30	5,568.30
1,298.51	15,097.69	16,396.20



Kentucky Department of
EDUCATION

SAAR Attendance Summary Report

Columns D1 and D2

Adjusted Reported

D1 and D2 Adjusted Reported Calculation

SAAR Attendance Summary Report

A1	A2	B1	B2	C1	C2	D1	D2	E1	E2
Grade 00 Reported	Grade 1-12 Reported	Grade 00 Adjustments	Grade 1-12 Adjustments	Grade 00 Substituted Days	Grade 1-12 Substituted Days	Grade 00 Adjusted Reported	Grade 1-12 Adjusted Reported	Grade 00 AADA	Grade 1-12 AADA
17,617.00	71,297.50	-590.50	-2,453.00	1,298.51	4,837.63	17,026.50	68,844.50	109.73	441.21
0.00	70,541.00	0.00	-2,298.00	0.00	4,691.76	0.00	68,243.00	0.00	436.74
0.00	67,754.51	0.00	5,334.21	0.00	5,568.30	0.00	73,088.72	0.00	471.00
17,617.00	209,593.01	-590.50	583.21	1,298.51	15,097.69	17,026.50	210,176.22	109.73	1,348.95

- Reported – Adjustments = Adjusted Reported
- D1 = A1 – B1
- D1 = A1 (17,617.00) – B1 (-590.50) = **17,026.50**
- D2 = A2 – B2
- D2 = A2 (209,593.01) – B2 (583.21) = **210,176.22**

SAAR Attendance Summary Report

Columns E1 and E2

Full Adjusted Average Daily Attendance (AADA)

E1 and E2 Total AADA Calculation

SAAR Attendance Summary Report

A1	A2	B1	B2	C1	C2	D1	D2	E1	E2	K
Grade 00 Reported	Grade 1-12 Reported	Grade 00 Adjustments	Grade 1-12 Adjustments	Grade 00 Substituted Days	Grade 1-12 Substituted Days	Grade 00 Adjusted Reported	Grade 1-12 Adjusted Reported	Grade 00 AADA	Grade 1-12 AADA	Number of Days Reported
17,617.00	71,297.50	-590.50	-2,453.00	1,298.51	4,837.63	17,026.50	68,844.50	109.73	441.21	172
0.00	70,541.00	0.00	-2,298.00	0.00	4,691.76	0.00	68,243.00	0.00	436.74	172
0.00	67,754.51	0.00	5,334.21	0.00	5,568.30	0.00	73,088.72	0.00	471.00	172
17,617.00	209,593.01	-590.50	583.21	1,298.51	15,097.69	17,026.50	210,176.22	109.73	1,348.95	

- Substituted Days + Adjusted Reported / (Number of Days Reported – 5)

- $E1 = D1 + C1 / (K-5)$

- $E1 = D1 (17,026.50) + (1,298.51) / (172-5) = 109.73$

- $E2 = D2 + C2 / (K-5)$

- $E2 = D2 (210,176.22) + C2(15,097.69) / (172-5) = 1,348.95$



SAAR Transportation Reports

Transportation Comparison Report

Transportation Summary Report

T-Code Attendance Comparison Report

Example is one School on the district report

T1 = 16,975.50
1/2 T3 = 6,873.75
T1 Reported = 23,849.25

T2 = 704.50
1/2 T4 = 987.50
T2 Reported = 1,692.00

Kentucky Department of Education
SAAR - T-Code Attendance Comparison Report
District:
School Year: 2022 - 2023
T-5 = 2,138.00

NT = NT Total + 1/2 T3 + 1/2 T4
57,757.50 + 6,873.75 + 987.50
NT Reported = 65,618.75

Grade	T1			T2			T3			T4			T5			NT			Total		
	Current	Previous	% Diff.	Current	Previous	% Diff.	Current	Previous	% Diff.	Current	Previous	% Diff.	Current	Previous	% Diff.	Current	Previous	% Diff.	Current	Previous	% Diff.
150 - Elementary School																					
00	2,440.00	3,487.50	-30.04%	236.50	0.00	-	806.00	1,222.00	-34.04%	205.50	0.00	-	233.50	0.00	-	9,161.00	11,359.50	-19.35%	13,082.50	16,069.00	-18.59%
01	2,214.50	2,146.50	3.17%	308.00	0.00	-	1,039.50	1,107.50	-6.14%	164.00	0.00	-	58.50	211.50	-72.34%	11,451.00	8,967.50	27.69%	15,235.50	12,433.00	22.54%
02	3,070.50	1,998.00	53.68%	0.00	0.00	0.00%	2,130.00	2,315.00	-7.99%	0.00	0.00	0.00%	444.00	324.00	37.04%	8,203.00	7,926.00	3.49%	13,847.50	12,563.00	10.22%
03	2,171.50	2,590.50	-16.17%	160.00	477.00	-66.46%	2,534.50	1,399.50	81.10%	325.50	168.00	93.75%	322.00	1.00	32,100.00%	9,067.50	6,892.00	31.57%	14,581.00	11,528.00	26.48%
04	3,168.00	2,783.50	13.81%	0.00	0.00	0.00%	3,437.50	1,948.00	76.46%	492.50	332.50	48.12%	283.50	98.50	187.82%	5,864.00	7,908.00	-25.85%	13,245.50	13,070.50	1.34%
05	1,628.50	3,489.50	-53.33%	0.00	0.00	0.00%	1,817.00	1,770.00	2.66%	625.00	0.00	-	316.00	408.50	-22.64%	8,195.50	8,889.00	-7.80%	12,582.00	14,557.00	-13.57%
06	2,282.50	3,467.00	-34.16%	0.00	0.00	0.00%	1,983.00	1,808.00	9.68%	162.50	160.00	1.56%	480.50	569.50	-15.63%	5,815.50	8,654.00	-32.80%	10,724.00	14,658.50	-26.84%
School Totals	16,975.50	19,962.50		704.50	477.00		13,747.50	11,570.00		1,975.00	660.50		2,138.00	1,613.00		57,757.50	60,596.00		93,298.00	94,879.00	

T1 Reported T1 + 1/2 T3
T1 = 16,975.50
T3 = 13,747.50
1/2 T3 = 6,873.75
T1 = 23,849.25
Divided by # of Days (170)
T1 ADA = 140.29

T2 Reported T2 + 1/2 T4
T2 = 704.50
T4 = 1,975.00
1/2 T4 = 987.50
T2 = 1,692.00
Divided by # of days (170)
T2 ADA = 9.95

T5 = T5 Reported
Divided by # of Days
2,138.00 / 170 = 12.58
T5 ADA = 12.58

NT = NT Total + 1/2 T3 + 1/2 T4
NT = 57,757.50 + 6,873.75 + 987.50
NT Reported = 65,618.75
Divided by # of days (170)
NT ADA = 385.99



Kentucky Department of
E D U C A T I O N

Transportation Summary Report

T1 Reported =

T1 + ½ T3

23,849.25 / 170

140.29 T1 ADA

T2 Reported =

T2 + ½ T4

1,692.00/170

9.95 T2 ADA

T5 Reported =

2,138.00

12.58 T5 ADA

NT Reported =

NT + ½ T3 + ½ T4

65,618.75 / 170

385.99 NT ADA

170 = Total Days Transported

School	T1 Reported	T2 Reported	T5 Reported	NT Reported	Attendance Recorded	T1 ADA	T2 ADA	T5 ADA	NT ADA
010 - Elementary School	21,372.00	245.50	721.00	* 24,116.50	170.00	125.72	1.44	4.24	141.86
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
011 - Campus	2,480.00	428.00	167.00	* 3,106.00	170.00	14.59	2.52	0.98	18.27
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
012 -	0.00	0.00	0.00	* 5,356.00	170.00	0.00	0.00	0.00	31.51
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
014 - Elementary	15,730.50	1,931.50	321.00	* 58,244.50	170.00	92.53	11.36	1.89	342.61
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
027 - High School	84,180.25	1,494.50	1,374.00	* 122,737.75	170.00	495.18	8.79	8.08	721.99
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
035 - Elementary School	22,100.50	1,460.50	65.76	* 24,829.50	170.00	130.00	8.59	0.39	146.06
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
050 - Middle School	60,769.50	1,360.50	770.50	* 37,769.00	170.00	357.47	8.00	4.53	222.17
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
080 - Elementary School	15,262.25	699.50	0.00	* 24,629.25	170.00	89.78	4.11	0.00	144.88
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
130 - Elementary School	23,461.25	3,730.75	454.00	* 24,975.00	170.00	138.01	21.95	2.67	146.91
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
150 - Elementary School	23,849.25	1,692.00	2,138.00	* 65,618.75	170.00	140.29	9.95	12.58	385.99
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
180 - Elementary School	19,640.75	2,122.25	147.50	* 16,620.00	170.00	115.53	12.48	0.87	97.76
Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
District Total AADA						1,699.10	89.21	36.23	2,400.01

*50% of T3 is added to T1 and 50% is added to NT. 50% of T4 is added to T2 and 50% is added to NT for the Transportation ADA Calculations.

** Adjustments do not apply for Transportation ADA Calculations.

Columns 'T1 Reported', 'T2 Reported', 'T5 Reported' and 'NT Reported' are divided by 'No of Days' to equal corresponding T-code ADA



Kentucky Department of
EDUCATION

How to Claim a Low Weather Day

- Low Weather Days are not the same as Low Attendance Days
 - When running the SAAR Report, be sure to click on the Detailed Report, District Daily Attendance
 - Make sure to plug in Last Year's Full SAAR AADA (you will find that by looking back in the reports found for your district in the reports tab of the SAAR Application Link),
 - Hit the button, "Load 5 Low Attendance Days," and the system will automatically grab the Low 5 Attendance Days
- Weather Days are manually claimed by the district and not loaded automatically
- Once you run the District Daily Attendance Report, your district can claim a low weather day on any day that there was bad weather and lower ADA from last year, up to ten weather days per school year.

Run the SAAR District Daily Attendance

Report Selection ☐ All Reports **Last Year's Full SAAR ADA** 1490.56

☒ R1 School Calendar (Annual report)
☒ R2 Enrollment / Reenrollment (Annual report, enrollments count)
☒ R3 Withdrawals (Annual report, withdrawals count)
☒ R5 Ethnic Count (Active students on the end date of 10th school Month)
☒ R7 Aggregate Attendance
☒ R9 Non-Contract / Over Age - Under Age Attendance
☒ RH Home Hospital Attendance
☒ RL Five Low Attendance Days
☐ RL Ten Low Attendance Days
☒ RW Ten Low Attendance Weather Days
Days: 04/03/2025
☒ RN Non-Traditional Instruction Days
Days: 01/07/2025, 01/08/2025, 01/09/2025, 01/13/2025, 01/14/2025, 01/21/2025, 01/22/2025, 02/06/2025, 02/07/2025, 02/11/2025
☒ RV Virtual Performance Based Attendance
☒ RS Out of School Suspension
☒ RX Expulsion
☒ District Daily Attendance

Select Students

☒ Grade ☐ Ad Hoc Filter

All Students
00
01
02
03
04
05
06
07
08

Specify 5 Low Attendance Days [Load 5 Low Att. Days](#)

05/30/2025 02/21/2025 [Clear](#)
04/04/2025 04/28/2025 02/05/2025

Specify 10 Low Attendance Days [Load 10 Low Att. Days](#)

[Clear](#)

[Generate Report](#) [Validation Report](#) [Submit to Batch](#)

[Refresh](#) Show top 50 tasks submitted between 08/29/2025 and 09/05/2025

District Daily Attendance Report

Date		Present	Absent	Total	%	Type	Date		Present	Absent	Total	%	Type
05/30/2025 ^L	F	1,249.31	244.94	1,494.25	16.4%		11/26/2024	Tu	1,392.88	139.14	1,532.02	9.1%	
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95	16.3%		02/25/2025	Tu	1,393.31	118.10	1,511.41	7.8%	
04/04/2025 ^L	F	1,304.27	196.14	1,500.41	13.1%		04/18/2025	F	1,393.55	107.71	1,501.26	7.2%	
04/28/2025 ^L	M	1,307.02	191.24	1,498.26	12.8%		05/01/2025	Th	1,394.07	104.19	1,498.26	7.0%	
02/05/2025 ^L	W	1,307.05	209.93	1,516.98	13.8%		04/14/2025	M	1,394.56	105.70	1,500.26	7.0%	
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%		05/08/2025	Th	1,394.76	100.50	1,495.26	6.7%	
05/29/2025	Th	1,313.06	181.19	1,494.25	12.1%		05/15/2025	Th	1,395.18	99.91	1,495.09	6.7%	
03/11/2025	Tu	1,316.34	189.07	1,505.41	12.6%		12/06/2024	F	1,395.52	137.50	1,533.02	9.0%	
05/23/2025	F	1,318.04	177.05	1,495.09	11.8%		01/24/2025	F	1,395.64	127.79	1,523.43	8.4%	
04/03/2025 ^W	Th	1,323.70	176.71	1,500.41	11.8%	L	09/13/2024	F	1,395.95	159.93	1,555.88	10.3%	
05/20/2025	Tu	1,326.54	168.55	1,495.09	11.3%		11/15/2024	F	1,396.03	138.99	1,535.02	9.1%	
03/14/2025	F	1,334.49	172.92	1,507.41	11.5%		11/22/2024	F	1,396.66	137.36	1,534.02	9.0%	
03/13/2025	Th	1,334.69	172.72	1,507.41	11.5%		03/04/2025	Tu	1,396.70	112.71	1,509.41	7.5%	
01/31/2025	F	1,334.84	184.14	1,518.98	12.1%		03/18/2025	Tu	1,397.53	107.88	1,505.41	7.2%	
02/03/2025	M	1,335.28	184.70	1,519.98	12.2%		04/29/2025	Tu	1,397.71	100.55	1,498.26	6.7%	
02/04/2025	Tu	1,340.13	179.85	1,519.98	11.8%		04/23/2025	W	1,398.65	102.61	1,501.26	6.8%	
05/27/2025	Tu	1,345.93	148.32	1,494.25	9.9%		03/26/2025	W	1,400.00	105.41	1,505.41	7.0%	
05/22/2025	Th	1,352.63	142.46	1,495.09	9.5%		12/05/2024	Th	1,400.66	132.36	1,533.02	8.6%	
03/12/2025	W	1,353.06	154.35	1,507.41	10.2%		04/24/2025	Th	1,401.13	100.13	1,501.26	6.7%	
03/07/2025	F	1,353.40	153.01	1,506.41	10.2%		03/27/2025	Th	1,401.79	103.62	1,505.41	6.9%	
05/02/2025	F	1,355.07	143.19	1,498.26	9.6%		03/20/2025	Th	1,402.55	102.86	1,505.41	6.8%	
05/09/2025	F	1,358.93	136.33	1,495.26	9.1%		11/21/2024	Th	1,402.74	132.28	1,535.02	8.6%	
03/10/2025	M	1,361.16	145.25	1,506.41	9.6%		10/29/2024	Tu	1,402.79	137.23	1,540.02	8.9%	
02/13/2025	Th	1,361.21	155.20	1,516.41	10.2%		05/12/2025	M	1,404.90	89.19	1,494.09	6.0%	
11/01/2024	F	1,362.18	174.84	1,537.02	11.4%		04/02/2025	W	1,405.05	97.36	1,502.41	6.5%	
05/05/2025	M	1,362.68	135.58	1,498.26	9.0%		01/23/2025	Th	1,407.00	117.43	1,524.43	7.7%	
02/14/2025	F	1,367.22	149.19	1,516.41	9.8%		04/30/2025	W	1,407.20	91.06	1,498.26	6.1%	
10/14/2024	M	1,453.26	96.76	1,550.02	6.2%								
09/12/2024	Th	1,454.60	102.28	1,556.88	6.6%								
08/21/2024	W	1,455.67	91.21	1,546.88	5.9%	K							
09/23/2024	M	1,457.66	96.22	1,553.88	6.2%								
10/17/2024	Th	1,459.16	87.86	1,547.02	5.7%								
09/18/2024	W	1,464.02	88.86	1,552.88	5.7%								
08/20/2024	Tu	1,466.81	76.07	1,542.88	4.9%	K							
09/17/2024	Tu	1,472.38	81.50	1,553.88	5.2%								
09/19/2024	Th	1,476.59	75.29	1,551.88	4.9%								
08/19/2024	M	1,484.88	61.00	1,545.88	3.9%	K							
08/16/2024	F	1,486.52	50.36	1,536.88	3.3%	K							
Last Year ADA		1,490.56											
08/15/2024	Th	1,498.02	34.86	1,532.88	2.3%	K							
02/06/2025 ^N	Th	1,511.91	3.50	1,515.41	0.2%	N							
02/07/2025 ^N	F	1,512.41	3.00	1,515.41	0.2%	N							
02/11/2025 ^N	Tu	1,514.41	.00	1,514.41		N							
08/14/2024	W	1,518.88	1.00	1,519.88	0.1%	K							
01/08/2025 ^N	W	1,519.57	5.00	1,524.57	0.3%	N							

Any day above the line from Last Year's ADA can be claimed for a Low Weather Day.

Run the District Daily Attendance Report after loading the Low 5 and type in Last Year's Full AADA. Run the report and see if any days with less than Last Year's ADA had bad weather. Your district can claim that day and it will replace that lower ADA with Last Year's ADA.

For example: This district claimed one day (4/3/2025) and they had an ADA of 1,323.70. The system will now replace that ADA and put in 1,490.56 in its place for that day. Keep a clipping in a folder to show the weather event.



EDUCATION

ment of

Growth Factor Reports

Growth Factor Summary Report

Growth Factor Gain/Loss Report

Growth Factor

Growth Factor Record 7 - Present Totals

Reports

Submissions

State Level

District Level

District:

School Year: 2024 - 2025

Growth Factor

January C

School Summary



Attendance T-Code Comparison



Gain Loss Summary



Grade	DISTRICT BASE Aggregate Days - PRESENT TOTAL						Total
	T1	T2	T3	T4	T5	NT	
00	2,281.50	173.00	86.00	34.00	28.50	1,214.00	3,817.00
01	2,239.50	66.00	233.50	202.50	57.50	1,689.50	4,488.50
02	2,628.50	230.00	309.00	67.00	.00	1,180.50	4,415.00
03	2,105.50	304.00	332.00	68.50	.00	689.50	3,499.50
04	2,264.50	164.00	324.50	34.00	7.00	469.50	3,263.50
05	2,816.00	203.50	377.00	.00	.00	869.00	4,265.50
06	2,172.00	169.00	370.00	117.50	30.00	694.50	3,553.00
07	2,714.50	134.50	139.00	33.00	28.00	1,018.00	4,067.00
08	2,526.00	34.00	289.00	35.00	.00	739.50	3,623.50
09	2,227.00	67.00	263.00	65.50	35.00	777.16	3,434.66
10	2,478.50	51.50	364.50	70.00	.00	982.50	3,947.00
11	2,369.50	68.50	316.50	68.50	.00	1,615.00	4,438.00
12	1,412.16	34.50	57.00	22.00	.00	2,306.49	3,832.15
14	.00	.00	.00	.00	.00	33.00	33.00
Total	30,235.16	1,699.50	3,461.00	817.50	186.00	14,278.15	50,677.31



Kentucky Department of
EDUCATION

Growth Factor School Summary Calculations

- A = Kindergarten Reported: Record 2 Grade 00 for District Aggregate Days Present
- B = Grade 1-12 Reported: Record 2 Grade 01-12 for District Aggregate Days Present
- C = Total Before Adjustments: Elementary Reported + Grade 1-12 Reported
- D = Over/Under Age: Record 4 IC for District Overage Underage Aggregate Attendance Days Present
- E = Non-Contract: Record 4 IC for District Non-Contract Aggregate Attendance Days Present
- F = Adjusted Reported: Total Before Adjustments - (Over/Under Age + Non-Contract)
- G = Days Taught: Record 1 Total Number of Days Taught
- Ha = Kindergarten Full Day AADA: When Grade is Kindergarten (00) = Adjusted Reported/Days Taught otherwise zero.
- Hb = Grade 1-12 Full Day AADA: When Grade is Grade 01-12 = Adjusted Reported/Days Taught otherwise zero.
- Ia = Kindergarten Previous Full Day AADA: Refer to prior year's Growth Factor Summary*
- Ib = Grade 1-12 Previous Full Day AADA: Refer to prior year's Growth Factor Summary*
- J = Membership: (Record 2 Enrollment + Record 2 Re-enrollment) - Record 3 Withdrawals

Growth Factor School Summary

School Year: 2024 - 2025

Grade	A Grade 00 Reported	B Grade 1-12 Reported	C Total Before Adjustments	D Over/Under Age	E Non Contract	F Adjusted Reported	G Days Taught	Ha Grade 00 Full Day AADA	Hb Grade 1-12 Full Day AADA	Ia Grade 00 Full Day Previous AADA	Ib Grade 1-12 Full Day Previous AADA	J Membership	T1 Transportation ADA
Elementary/Primary School													
00	3,817.50	0.00	3,817.50	34.00	0.00	3,783.50	35	108.10	0.00	118.25	0.00	120	65.21
01	0.00	4,488.50	4,488.50	32.00	0.00	4,456.50	35	0.00	127.33	0.00	122.87	137	66.41
02	0.00	4,416.00	4,416.00	0.00	0.00	4,416.00	35	0.00	126.17	0.00	94.41	135	79.54
03	0.00	3,499.50	3,499.50	0.00	0.00	3,499.50	35	0.00	99.99	0.00	98.66	107	64.90
04	0.00	3,273.50	3,273.50	0.00	0.00	3,273.50	35	0.00	93.53	0.00	123.06	101	70.36
School Totals	3,817.50	15,677.50	19,495.00	66.00	0.00	19,429.00		108.10	447.01	118.25	439.00	600	346.43
Middle School													
05	0.00	4,264.50	4,264.50	0.00	0.00	4,264.50	35	0.00	121.84	0.00	110.02	129	78.85
06	0.00	3,557.50	3,557.50	0.00	0.00	3,557.50	35	0.00	101.64	0.00	118.44	108	68.78
07	0.00	4,085.50	4,085.50	0.00	0.00	4,085.50	35	0.00	116.73	0.00	100.54	126	73.64
08	0.00	3,627.50	3,627.50	0.00	0.00	3,627.50	35	0.00	103.64	0.00	100.82	112	76.64
School Totals	0.00	15,535.00	15,535.00	0.00	0.00	15,535.00		0.00	443.86	0.00	429.83	475	297.91
High School													
09	0.00	3,430.02	3,430.02	0.00	0.00	3,430.02	35	0.00	98.00	0.00	119.81	112	67.39
10	0.00	3,945.50	3,945.50	0.00	0.00	3,945.50	35	0.00	112.73	0.00	133.00	129	75.87
11	0.00	4,438.00	4,438.00	0.00	0.00	4,438.00	35	0.00	126.80	0.00	122.84	149	72.91
12	0.00	3,839.03	3,839.03	0.00	0.00	3,839.03	35	0.00	109.69	0.00	88.90	138	40.47
14	0.00	33.00	33.00	0.00	0.00	33.00	35	0.00	0.94	0.00	1.49	1	0.00
School Totals	0.00	15,685.55	15,685.55	0.00	0.00	15,685.55		0.00	448.16	0.00	400.04	529	256.63
District Totals	3,817.50	46,898.05	50,715.55	66.00	0.00	50,649.55		108.10	1,339.03	118.25	1,334.87	1,604	900.97

$$C - (D+E) = F$$

$$50,715.55 - (66 + 0) = 50,449.55$$

Look back to last year's GF, Columns Ha and Hb

$$Ha = F/G \quad 3,783.50/35 = \text{Grade 00} = 108.10$$

$$Hb = F/G \quad 46,866.50 / 35 \text{ Grade 1-12} = 1,339.03$$



Kentucky Department of
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Growth Factor Gain/Loss

Kentucky Department of Education Growth Factor - Gain/Loss Summary Report

School Year: 2024 - 2025

Current GF AADA	Previous GF AADA	Gain/Loss	Growth Percent	Membership (Includes Virtual Schools)	Prior Year SAAR	Prior Year SAAR + Growth	Required AADA for January Growth
1,447.13	1,453.12	-5.99	-0.41%	1,604	1,490.56	1,490.56	1,520.52
1,447.13	1,453.12	-5.99		1,604	1,490.56	1,490.56	1,520.52

Current - Previous = Gain/Loss 1,447.13 - 1,453.12 = Loss of -5.99
1,447.13 / 1,453.12 = -.041%

1,520.52 AADA or Higher will qualify
for January Growth Factor

Resources

- [Guidance Document for GF/SAAR](#)
- [Submission Link for the SAAR](#)
- [SAAR Website](#)
- [Growth Factor Website](#)
- [Pupil Attendance Manual](#)

QUESTIONS?

WHO? HOW? WHERE? WHEN? WHAT? Why?

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