

SAAR Ingredients

KDPP Conference

September 18, 2025

What we will discuss:

- Overview of the SAAR system functionality
- How to find your prior year ADA for your SAAR submission
- Submitting your Growth Factor File
- How each adjustment affects the SAAR calculation
- Breakdown of SAAR Reports by column
- Transportation funding

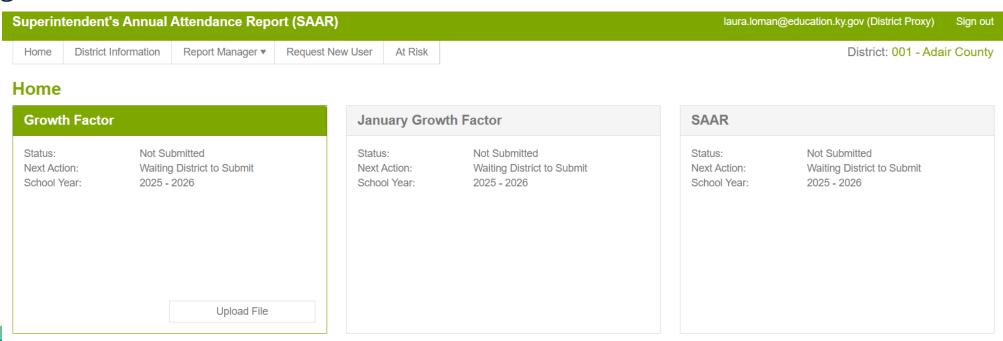


SAAR System

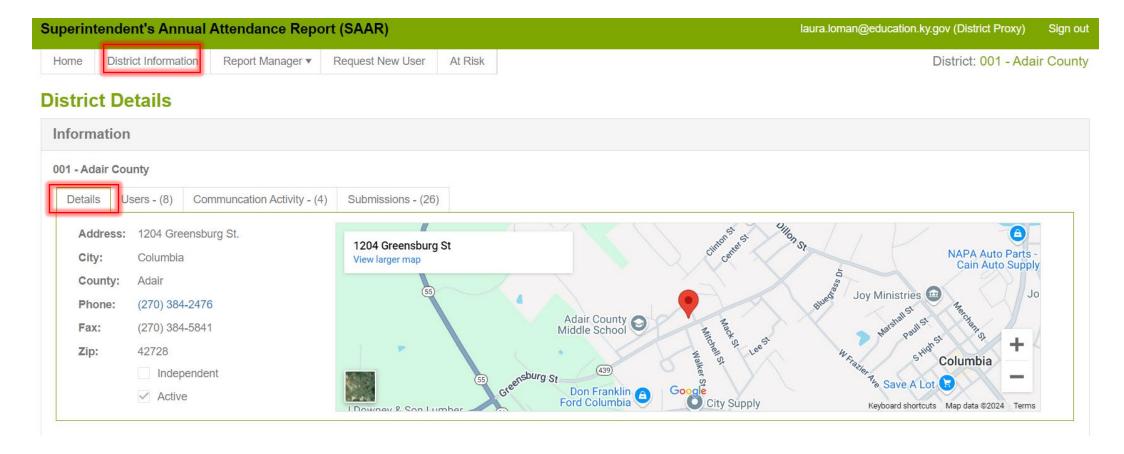
How the system works and features within the system

SAAR Application

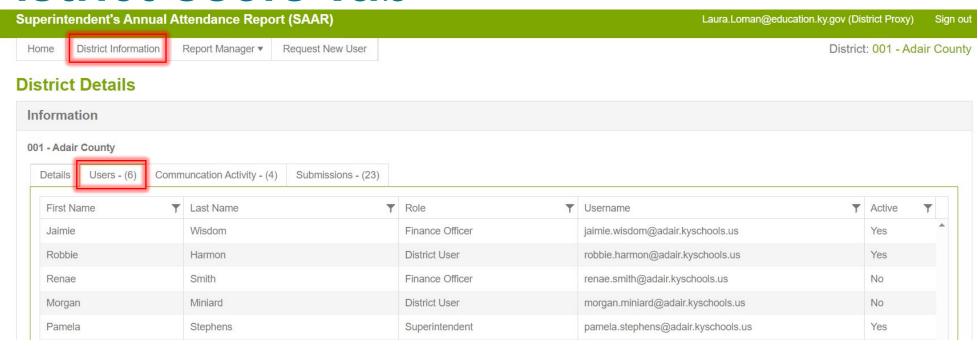
- **SAAR Application**
- Login using your Microsoft credentials
- Once in the application, you will see your Home screen. The active report will be highlighted in green.



District Information Details Tab



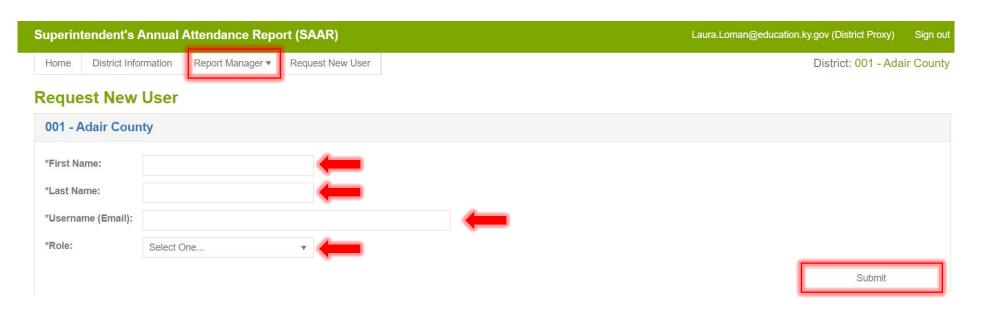
District Users Tab



- Superintendent Access to verify final reports
- Finance Officer –View only rights
- District User Access to upload, edit files. This would include DPP/DPP assistant

Request New User Tab

- Report Manager | Request New User
 - Submit will trigger an email notification to KDE to add the user
 - If you need to deactivate a user, you will need to reach out to Laura Loman via email





Data Cleanup

- Ethnic Count Manual Verification
- State Enrollment Overlap Report
- Missing Enrollment End Status
- Kindergarten Full-Day/Half-Day Indicator
- ADA/ADM Report Full Year
- Student Schedule Gap
- Overlapping T-Codes
- Missing T-Codes

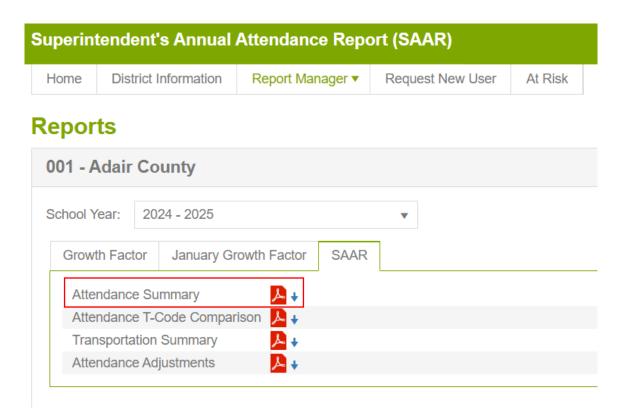
- Period Schedule Gaps
- Non-Resident-Out of State Students
- Overage/Underage
- Expulsion Attendance
- Partial Day Students
- Home Hospital Students
- Funding Gap Audit Report
- District Daily Attendance Report



Historical Reports

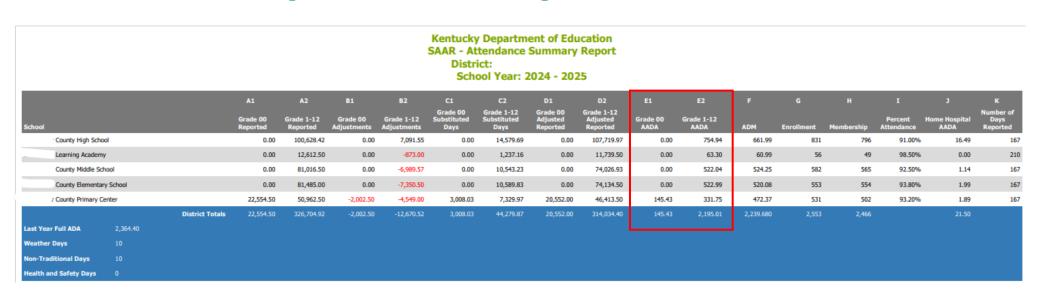
 View any historical reports for Growth Factor, Jan GF and SAAR

 This is how you will access your prior year ADA on the attendance summary report





How to find your prior year ADA



- Access your Attendance Summary report from the prior year
- Add together columns E1 & E2 to get your total prior year ADA

E1 (145.43) + E2 (2,195.01)= Prior Year ADA is 2,340.44



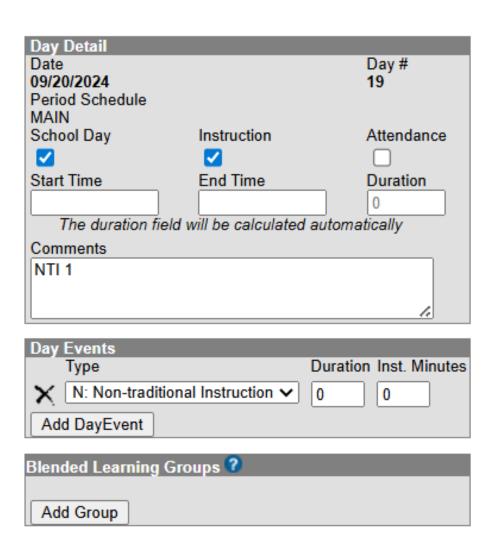


SAAR Adjustments

How each component affects your SAAR calculation

NTI Day Setup

- Non-Traditional Instruction Days (NTI) can be used when the district is closed due to health/safety related issue (up to 10 days) and approved yearly by KDE
- NTI days are considered a school day with instruction
- No Transportation is calculated on SAAR for NTI days





Five Low Attendance Days

- The five lowest attendance days are automatically deducted from your SAAR
- Run the District Daily Attendance Report under SAAR
 - Type in last years ADA
 - Click the Load 5 Low Attendance Days
 - Generate the report
- Last years ADA will be shown in red
- The report automatically removes the five low days and will put a daily attendance identifier of "L" beside those days
- ADA is completely dropped and not replaced for your Low 5 days

County: Hopkins Phone: (270)797-3811 Fax: (270)797-5201 Generate on 03/18/2019 01:40:53 PM Page 1 of 2

Superintendent's Annual Attendance (SAAR) Report District Daily Attendance

Whole School Year 08/15/2018 - 05/24/2019
Days: 175 Shorten Days: 0 Students: 610 Absent Rate: .8%

Date		Present	Absent	Total	% Type	Date		Present	Absent	Total	%	Туре
05/24/2019 ^L	F	319.00	.00	319.00		11/08/2018	Th	595.00	.00	595.00		
10/15/2018 L	M	558.50	35.50	594.00	6.0%	11/09/2018	F	595.00	.00	595.00		
08/27/2018 L	M	559.00	36.00	595.00	6.1%	11/12/2018	M	595.00	.00	595.00		
09/10/2018 ^L	M	559.50	30.50	590.00	5.2%	11/13/2018	Tu	595.00	.00	595.00		
08/28/2018 ^L	Tu	561.50	32.50	594.00	5.5%	11/14/2018	w	595.00	.00	595.00		
09/24/2018	M	561.50	30.50	592.00	5.2%	11/15/2018	Th	595.00	.00	595.00		
09/17/2018	M	561.50	27.50	589.00	4.7%	11/16/2018	F	595.00	.00	595.00		
09/18/2018	Tu	565.50	23.50	589.00	4.0%	11/19/2018	M	595.00	.00	595.00		
09/04/2018	Tu	566.00	26.00	592.00	4.4%	11/20/2018	Tu	595.00	.00	595.00		
09/05/2018	w	566.00	25.00	591.00	4.2%	11/26/2018	M	595.00	.00	595.00		
10/17/2018	W	566.50	28.50	595.00	4.8%	11/27/2018	Tu	595.00	.00	595.00		
10/16/2018	Tu	568.50	26.50	595.00	4.5%	11/28/2018	W	595.00	.00	595.00		
10/05/2018	F	568.50	25.50	594.00	4.3%	11/29/2018	Th	595.00	.00	595.00		
09/06/2018	Th	568.50	22.50	591.00	3.8%	11/30/2018	F	595.00	.00	595.00		
08/31/2018	F	569.50	24.50	594.00	4.1%	12/03/2018	M	595.00	.00	595.00		
10/01/2018	M	569.50	24.50	594.00	4.1%	12/04/2018	Tu	595.00	.00	595.00		
09/25/2018	Tu	569.50	22.50	592.00	3.8%	12/05/2018	W	595.00	.00	595.00		
09/27/2018	Th	570.00	24.00	594.00	4.0%	12/06/2018	Th	595.00	.00	595.00		
09/13/2018	Th	570.00	19.00	589.00	3.2%	12/07/2018	F	595.00	.00	595.00		
09/19/2018	w	571.00	18.00	589.00	3.1%	12/10/2018	M	595.00	.00	595.00		
09/28/2018	F	571.50	22.50	594.00	3.8%	12/11/2018	Tu	595.00	.00	595.00		
09/12/2018	w	571.50	18.50	590.00	3.1%	12/12/2018	w	595.00	.00	595.00		
09/14/2018	F	571.50	17.50	589.00	3.0%	12/13/2018	Th	595.00	.00	595.00		
09/11/2018	Tu	572.00	18.00	590.00	3.1%	12/14/2018	F	595.00	.00	595.00		
10/02/2018	Tu	572.50	21.50	594.00	3.6%	12/17/2018	M	595.00	.00	595.00		
10/04/2018	Th	573.00	21.00	594.00	3.5%	12/18/2018	Tu	595.00	.00	595.00		
10/03/2018	w	573.50	19.50	593.00	3.3%	12/19/2018	W	595.00	.00	595.00		
09/21/2018	F	573.50	18.50	592.00	3.1%	01/03/2019	Th	595.00	.00	595.00		
08/24/2018	F	577.00	20.00	597.00	3.4%	01/04/2019	F	595.00	.00	595.00		
08/29/2018	w	577.00	17.00	594.00	2.9%	01/07/2019	M	595.00	.00	595.00		
08/30/2018	Th	577.00	17.00	594.00	2.9%	01/08/2019	Tu	595.00	.00	595.00		
09/20/2018	Th	578.00	14.00	592.00	2.4%	01/09/2019	W	595.00	.00	595.00		
09/26/2018	w	579.00	15.00	594.00	2.5%	01/10/2019	Th	595.00	.00	595.00		
09/07/2018	F	579.50	11.50	591.00	1.9%	01/11/2019	F	595.00	.00	595.00		
08/20/2018	M	581.50	17.50	599.00	2.9%	01/14/2019	M	595.00	.00	595.00		
08/21/2018	Tu	583.00	16.00	599.00	2.7%	01/15/2019	Tu	595.00	.00	595.00		
08/23/2018	Th	583.00	15.00	598.00	2.5%	01/16/2019	w	595.00	.00	595.00		
08/22/2018	w	584.50	14.50	599.00	2.4%	01/17/2019	Th	595.00	.00	595.00		
08/17/2018	E	587 50	12.50	600.00	2.1%	01/18/2019	F	595.00	.00	595.00		
Last Year A	DA	593.50	1			01/22/2019	Tu	595.00	.00	595.00		
10/18/2018	In	595.00	.00	595.00		01/23/2019	w	595.00	.00	595.00		
10/19/2018	F	595.00	.00	595.00		01/24/2019	Th	595.00	.00	595.00		
						01/25/2019	F	595.00	.00	595.00		
10/22/2018	M	595.00	.00	595.00		01/28/2019	м	595.00	.00	595.00		



Ten Low Weather Days

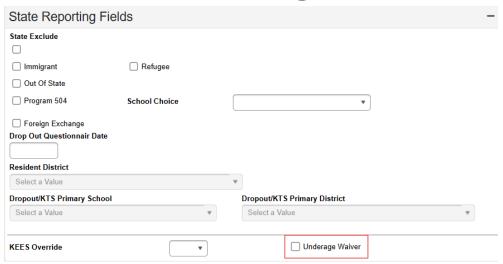
- A district may choose an adjustment for up to 10 Low Weather Days when district attendance was low due to weatherrelated conditions
- District must keep documentation supporting the weather-related conditions for these days
- The ADA on these days must be lower than your prior year ADA
- You can not have a Low Attendance Day and Low Weather Day on the same day
- The ADA on these days is deducted and replaced with your prior year ADA
- These days will show on your district daily attendance report with a daily attendance identifier of W

Date		Present	Absent	Total	% Тур
05/30/2025 L	F	1,249.31	244.94	1,494.25 16	
02/21/2025 S L	F	1,267.63	247.32	1,514.95 16	
04/04/2025 L	F	1,304.27	196.14	1,500.41 13	3.1%
04/28/2025 L	M	1,307.02	191.24	1,498.26 12	2.8%
02/05/2025 L	W	1,307.05	209.93	1,516.98 13	3.8%
02/10/2025	M	1,311.64	203.77	1,515.41 13	3.4%
05/29/2025	Th	1,313.06	181.19	1,494.25 12	2.1%
03/11/2025	Tu	1,316.34	189.07	1,505.41 12	2.6%
05/23/2025	F	1 318 04	177.05	1 495 09 11	8%
04/03/2025 W	Th	1,323.70	176.71	1,500.41 11	l.8% L
03/20/2023	Tu	1,320.34	100.00	1,490.09	.370
03/14/2025	F	1,334.49	172.92	1,507.41 11	1.5%
03/13/2025	Th	1,334.69	172.72	1,507.41 11	1.5%



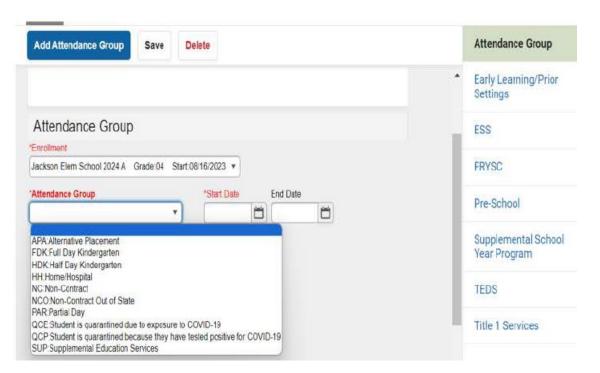
Overage/Underage Adjustments

- Each District should have a board policy to allow a student to attend public school who does not meet the age requirements
- Students enrolled under this policy will be included in a schools ADA
- In Order to receive the SEEK formula amount for an underage kindergarten student, you must check the "underage waiver" box



Adjustment for Home Hospital

- The minimum requirement for students on Home Hospital (HH) is two (2) one-hour visits by the HH teacher each week
 - This is the equivalent to five days of school attendance (ADA)
 - HH gets additional funding to cover the cost of sending teacher to the student
 - 2025-26 SY Home and hospital students are funded:
 - Current Per Pupil SEEK \$4,586 HH add on \$4,486

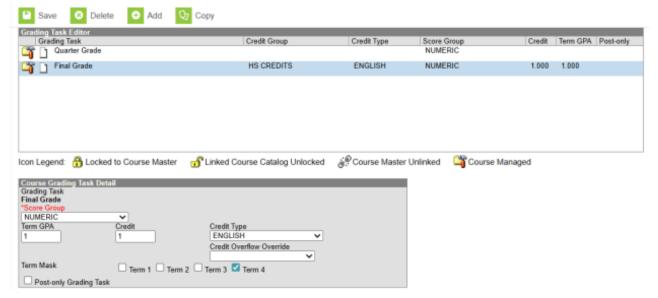




Virtual and Performance Based

- Virtual/Performance Based (VPB) ADA is not calculated in the Growth Factor
- All funding for VPB comes in on the SAAR
- To receive ADA for VPB students a final grade must be placed on the grading task (Not transcript) prior to completing your SAAR
- No VPB for Grade 00 Grade 04
- VPB adjustments come in under 'IC adjustments' tab on the SAAR

- Click on the Course in the Index
- Select Grading Task
 - Grading Task must have a Final Grade
- Select Add
- Select Final Grade





Suspension and Expulsions

 School districts may receive funding for up to 10 days for a child who has been suspended

- Expelled students must be properly documented for the district to receive funding
 - Funding will be based on the start and end date of the expulsion in the student's behavior record
 - District may receive funding for up to one year or 175 days for a student that is expelled

Transportation Codes

- T1 = twice, more than a mile
- T2 = twice less than a mile
- T3 = once, more than a mile
- T4= once, less than a mile
- T5= Special Transportation
- NT= Not Transported
- Students without a t-code will default to Non-Transported





Submitting the Growth Factor

Growth Factor Basics

- Submission window opens October 1
- The submission is mandatory
- It is due to KDE 10 days after the last day of the 2nd month but no later than November 1
- It is used to identify districts experiencing growth that may qualify for additional funding
- If a district does not incur any growth or shows a loss in ADA, there
 is no deduction of program funding to the district



The Growth Factor report includes:

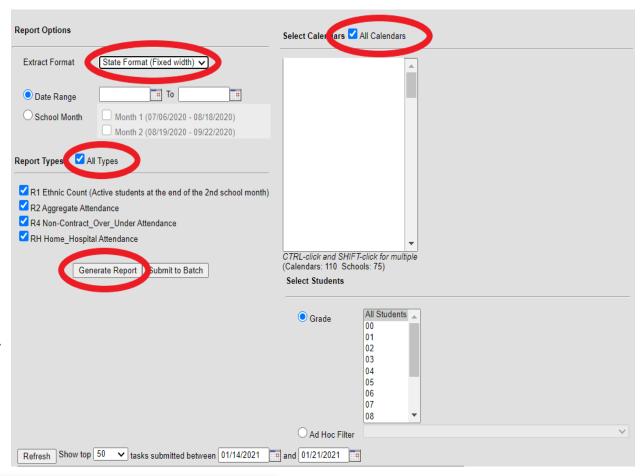
- Aggregate days of attendance and absence
- Race and gender counts
- Adjustments for less than full-time (partial day) attendance
- Non-Contract students
- Overage and underage students for the first two months of school
- Home Hospital Attendance



Creating Your Growth Factor File

Path: KY State Reporting | Growth Factor

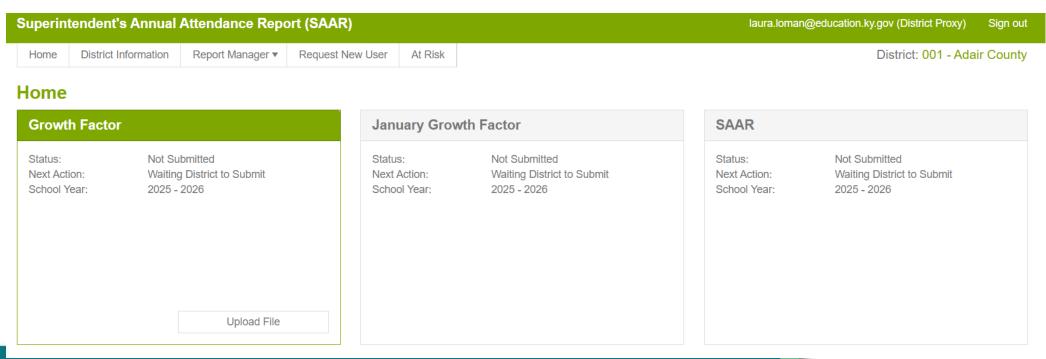
- Run the State Format Fixed Width for all Schools
- Leave the date range blank
- Select 'All Types' (R1, R2, R4, RH)
- Generate Report
- The file name should be saved as GFXXX.YY (XXX = District Number, YY= School Year)
- Example: GF011.26
- Submit the file to <u>SAAR Application</u>
- Be sure to run and save the "PDF" versions of the same files under the Extract Format field for comparison.





Submitting your Growth Factor File

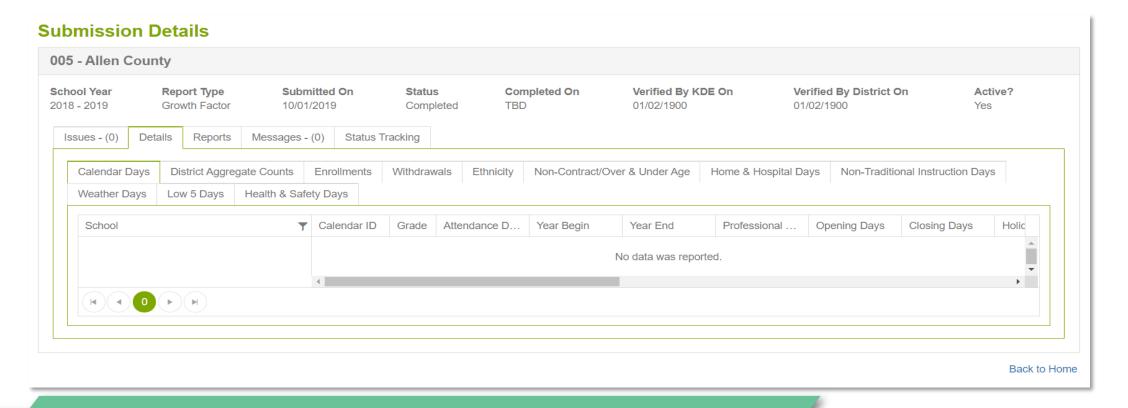
- Login using your Microsoft credentials
- From the home screen, you will go to Growth Factor | Upload File
- From this tab you will see if you have any active issues and once those are resolved you will be able to select the "Complete Submission"





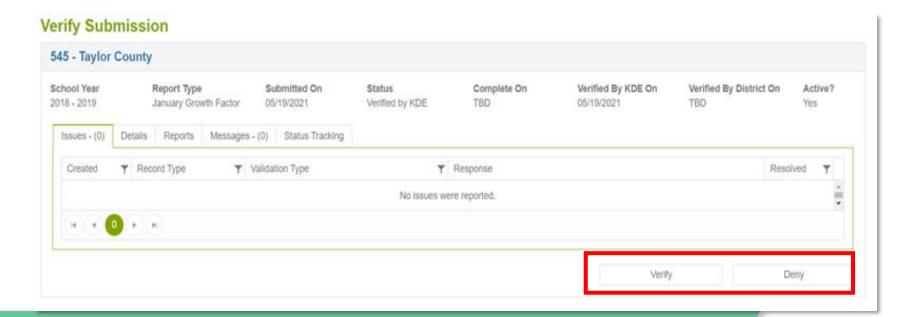
Details

All data from your IC upload will be imported on these tabs



Verification Process

- Once verified by KDE, the Superintendent will be able to verify or deny the file.
- The superintendent will be notified via email at this time.





SAAR Breakdown of Reports

How each component affects your SAAR calculation

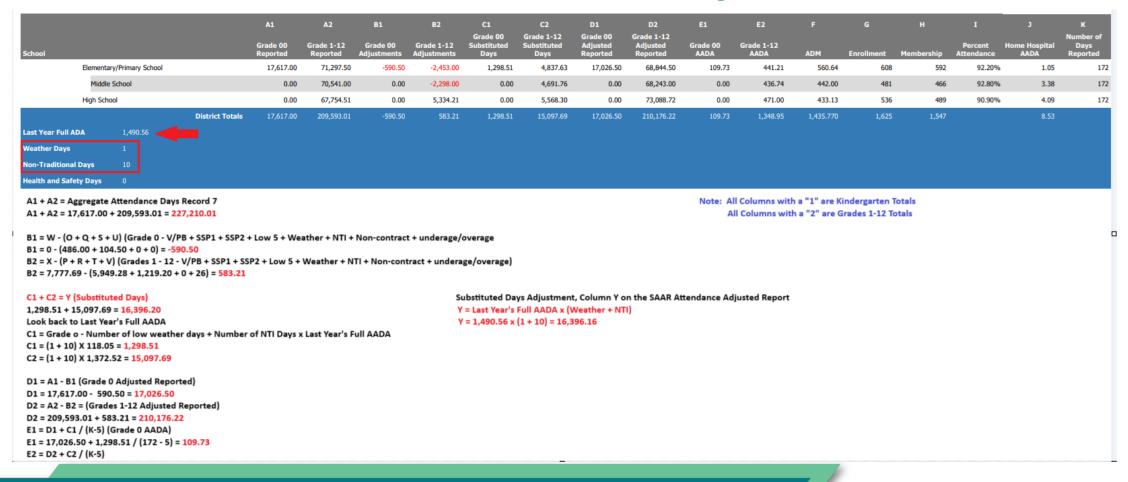
SAAR Submission Reports

- Once you submit your SAAR, the data is broken down into four reports
 - SAAR Attendance Summary Report
 - SAAR Attendance Adjustments Report
 - T-Code Comparison Report
 - Transportation Summary Report





SAAR Attendance Summary Report





Attendance Adjustment Report

			0	Р	Q	R	s	т	U	٧	w	х	Υ	z
School			Grade 00 Low 5	Grade 1-12 Low 5	Grade 00 Weather & Non- Traditional	Grade 1-12 Weather & Non- Traditional	Grade 00 Non Contract	Grade 1-12 Non Contract	Grade 00 Over/Under Age	Grade 1-12 Over/Under Age	*Grade 00 IC Adjustment	*Grade 1-12 IC Adjustment	Substituted Days Adjustment	Days
	School		66.50	1,206.50	55.00	794.84	0.00	0.00	0.00	0.00	0.00	87.00	3,695.52	164
		District Totals	66.50	1,206.50	55.00	794.84	0.00	0.00	0.00	0.00	0.00	87.00	3,695.52	

Column O = Low 5 Attendance Days that are automatically taken out of the calculation (This information can be found on the District Daily Attendance Report)

Column P = Low 5 Attendance Days that are automatically taken out of the calculation

Column Q = Weather and Non-Traditional Days for Kindergarten (This information can be found in Record W and Record N from the SAAR Report)

Column R = Weather and Non-Traditional Days for Grades 1 - 12

Column S = Non Contact for Kindergarten (This information can be found in Record 9 from the SAAR Report)

Column T = Non Contract for Grades 1 -12

Column U = Over/Under Age for Kindergarten (This information can be found in Record 9 from the SAAR Report)

Column V = Over/Under Age for Grades 1 -12

Column W = IC Adjustments to include Virtual/Performance Based Courses for Kindergarten (This information can be found in Record V, Record S, and Record S in from the SAAR Report)

Column X = IC Adjustments to include Virtual/Performance Based Coursed for Grades 1 -12

Column Y = Substituted Days Adjustment

Column Z = Total School Days

* The Attendance Summary Report breaks the totals for each section into two columns: Column 1 for kindergarten totals and Column 2 for Grades 1 - 12 totals

*All calculations on the SAAR Report show the totals K - 12 together and must be broken out when comparing the two reports together





SAAR Attendance Summary Report

Columns A1 and A2

Aggregate Attendance

Aggregate Attendance Before Adjustments

Superintendent's Annual Attendance (SAAR) Report **District Daily Attendance**

Whole School Year 08/14/2024 - 05/30/2025

Days: 172 Shorten Days: 1 Students: 1672 Absent Rate: 7.5%

Date		Present	Absent	Total	% T
05/30/2025 L	F	1,249.31	244.94	1,494.25	16.4%
02/21/2025 S L	F	1,267.63	247.32	1,514.95	16.3%
04/04/2025 L	F	1,304.27	196.14	1,500.41	13.1%
04/28/2025 L	M	1,307.02	191.24	1,498.26	12.8%
02/05/2025 L	W	1,307.05	209.93	1,516.98	13.8%
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%
05/29/2025	Th	1,313.06	181.1!	201	5
03/11/2025	Tu	1,316.34	189.0	A1	
05/23/2025	F	1,318.04	177.0		
04/03/2025 W	Th	1,323.70	176.7°	Grade 00 Reported	Grade Rep
05/20/2025	Tu	1,326.54	168.5		
03/14/2025	F	1,334.49	172.9	17,617.00	7
03/13/2025	Th	1,334.69	172.7	0.00	7
01/31/2025	F	1,334.84	184.1	0.00	6
02/03/2025	M	1,335.28	184.7	0.00	
02/04/2025	Tu	1,340.13	179.8	17,617.00	20
05/27/2025	Tu	1,345.93	148.3		

A1.	A2
Grade 00 Reported	Grade 1-12 Reported
17,617.00	71,297.50
0.00	70,541.00
0.00	67,754.51
s 17,617.00	209,593.01

Total % Type

Record Format: 7 - Aggregate Attendance cont.

Whole School Year Calendars: 3 Schools: 3 Grades Count: 14

		DIST	RICT BASE Aggr	egate Days - PRI	ESENT TOTAL		
Grade	T1	T2	Т3	T4	T5	NT	Total
00	10,444.50	920.00	467.00	157.00	131.00	5,497.50	17,617.00
01	9,802.00	250.50	1,194.00	930.50	264.50	7,703.00	20,144.50
02	12,031.00	1,066.50	1,412.00	317.00	.00	5,334.00	20,160.50
03	9,729.50	1,403.50	1,534.50	271.50	.00	3,350.50	16,289.50
04	10,100.50	692.00	1,588.00	157.50	249.50	1,915.50	14,703.00
05	12,829.00	927.00	1,705.50	.00	.00	3,857.00	19,318.50
06	10,241.50	771.50	1,506.50	426.00	140.50	3,375.00	16,461.00
07	12,145.00	617.00	620.00	150.00	144.00	4,827.50	18,503.50
08	11,047.50	153.50	1,339.00	237.00	.00	3,481.00	16,258.00
09	9,019.00	383.50	1,209.00	229.00	160.50	3,614.07	14,615.07
10	10,218.50	147.50	1,668.50	245.50	.00	5,161.00	17,441.00
11	8,359.00	242.50	892.50	243.50	.00	9,248.95	18,986.45
12	5,192.33	145.50	228.50	22.00	.00	10,970.16	16,558.49
14	.00	.00	.00	.00	.00	153.50	153.50
Total	131,159.33	7,720.50	15,365.00	3,386.50	1,090.00	68,488.68	227,210.01

Three reports show Total Aggregate Attendance District Daily Attendance - breaks it down per day SAAR Record 7 – breaks down by grade Columns A1 and A2 - breaks down by Grade 0 and 1-12



A1 A2 Grade 00 Grade 1-12 Reported 17,617.00 71,297.50 0.00 70,541.00 0.00 67,754.51 s 17,617.00 209,593.01

You will find the total Aggregate Day Present for K and 1-12 in SAAR Record 7

A1 = 17,617.00 A2 = 209,593.01

Columns A1 and A2

Record 7-SAAR Report

Grade	T1	T2	Т3	T4	T5	NT	Total
00	10,444.50	920.00	467.00	157.00	131.00	5,497.50	17,617.00
01	9,802.00	250.50	1,194.00	930.50	264.50	7,703.00	20,144.50
02	12,031.00	1,066.50	1,412.00	317.00	.00	5,334.00	20,160.50
03	9,729.50	1,403.50	1,534.50	271.50	.00	3,350.50	16,289.50
04	10,100.50	692.00	1,588.00	157.50	249.50	1,915.50	14,703.00
05	12,829.00	927.00	1,705.50	.00	.00	3,857.00	19,318.50
06	10,241.50	771.50	1,506.50	426.00	140.50	3,375.00	16,461.00
07	12,145.00	617.00	620.00	150.00	144.00	4,827.50	18,503.50
08	11,047.50	153.50	1,339.00	237.00	.00	3,481.00	16,258.00
09	9,019.00	383.50	1,209.00	229.00	160.50	3,614.07	14,615.07
10	10,218.50	147.50	1,668.50	245.50	.00	5,161.00	17,441.00
11	8,359.00	242.50	892.50	243.50	.00	9,248.95	18,986.45
12	5,192.33	145.50	228.50	22.00	.00	10,970.16	16,558.49
14	.00	.00	.00	.00	.00	153.50	153.50
Total	131,159.33	7,720.50	15,365.00	3,386.50	1,090.00	68,488.68	227,210.01





SAAR Attendance Summary Report

Columns B1 and B2

Attendance Adjustments



SAAR Attendance Adjustment Report



Columns O, Q, S, U, and W are all Kindergarten (Grade 00) Columns P, R, T, V and X are all Grades 1 – 12

Column W is kindergarten coming in (v/pb, SSP1, SSP2) Column X is Grades 1 – 12 coming in (v/pb, SSP1, SSP2)

Taken out of the calculation Low 5, Weather, NTI, Non-Contract, Overage/Underage

Record S and Record X from SAAR (In)

Record Format: X - Expulsion

			Tot	al Expelled Aggregate Abs	ent Da	ays (SSP1+SSP2)			Expuls	sion Counts
	Grade	T1	T2	T3	T4	T5	NT	Total	Head	s Total
	00	.00	.00	.00	.00	.00	.00	.00	0	0
	04	00	00	00	.00	.00	.00	.00	0	0
_	:				00	00	00	00	0	0

.00 .00 .00 .00 .00 .00 .00

Record Format: S - Out of School Suspension

	Distric	t Eligible (10 d	ay) Suspension	Aggregate ABS	SENT Days (SSF	3)- TOTAL	
Grade	T1	T2	Т3	T4	Т:	ŅŦ	Total
00	.00	.00	.00	.00	.00	.00	.00
01	5.50	.00	.00	.00	4.50	.00	10.00
02	7.00	.00	.00	.00	.00	.00	7.00
03	2.50	.00	.00	.00	.00	4.00	6.50
04	4.00	.00	.00	.00	1.00	.00	5.00
05	30.00	.00	.00	.00	.00	4.50	34.50
06	30.00	.00	7.00	.00	3.00	.00	40.00
07	18.00	.00	6.00	.00	.00	.00	24.00
08	29.00	.00	.00	.00	.00	8.00	37.00
09	66.50	.00	.00	.00	.00	7.00	73.50
10	50.50	.00	.00	.00	.00	4.00	54.50
11	23.00	.00	.00	.00	.00	38.00	61.00
12	.00	.00	.00	.00	.00	19.50	19.50
14	.00	.00	.00	.00	.00	.00	00
Total	266.00	.00	13.00	.00	8.50	85.00	372.50



Record V from SAAR Report (In)

w	х
*Grade 00 IC Adjustment	*Grade 1-12 IC Adjustment
0.00	28.50
0.00	135.50
0.00	7,613.69
0.00	7,777.69

SSP1+SSP2 372.50 Virtual 6,087.24 P/Based 1,317.95 = 7,777.69

		District Performa	nce Based Profi	icient Aggreg	ate Attenda	nce Days		Student	Head Count
Grade	T1	T2	Т3	T4	T5	NT	Total	Proficient	Non-Proficien
00	.00	.00	.00	.00	.00	.00	.00	0	0
01	.00	.00	.00	.00	.00	.00	.00	0	0
02	.00	.00	.00	.00	.00	.00	.00	0	0
03	.00	.00	.00	.00	.00	.00	.00	0	0
04	.00	.00	.00	.00	.00	.00	.00	0	0
05	.00	.00	.00	.00	.00	.00	.00	0	0
06	.00	.00	.00	.00	.00	.00	.00	0	0
07	00	00	00	00	00	00	.00	0	0
			1				.00	0	0
rtual Proficie	ent Aggregate A	ttendance Davs			Student	Head Count	1,204.00	9	3
13	14	10	NT	Total	Proficient	Non-Proficient	1,204.00	32	1
						O CONTRACTOR	1,703.76	57	5
.00	.00	.00	.00	.00	U	U	4.075.40	00	2

[District	Virtual Proficient Ag	ggregate A	ttendance Days			Student	Head Count
Grade	T1	12	13	14	19	NT	Total	Proficient	Non-Proficient
00	.00	.00	.00	.00	.00	.00	.00	0	0
01	.00	.00	.00	.00	.00	.00	.00	0	0
02	.00	.00	.00	.00	.00	.00	.00	0	0
03	.00	.00	.00	.00	.00	.00	.00	0	0
04	.00	.00	.00	.00	.00	.00	.00	0	0
05	.00	.00	.00	.00	.00	.00	.00	0	0
06	.00	.00	.00	.00	.00	.00	.00	0	0
07	.00	.00	.00	.00	.00	.00	.00	0	0
08	.00	.00	.00	.00	.00	.00	.00	0	0
09	9.36	.00	.00	.00	.00	.00	9.36	7	0
10	61.98	.00	.00	.00	.00	.00	61.98	25	0
11	126.00	.00	.00	.00	.00	172.00	298.00	38	2
12	260.05	.00	.00	.00	.00	688.56	948.61	46	4
14	.00	.00	.00	.00	.00	.00	.00	0	0
Total	457.39	.00	.00	.00	.00	860.56	1,317.95	116	6



Five Low Attendance Days (Taken Out)

District Daily Attendance

Date		Present	Absent	Total % Type
05/30/2025 ^L	F	1,249.31	244.94	1,494.25 16.4%
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95 16.3%
04/04/2025 ^L	F	1,304.27	196.14	1,500.41 13.1%
04/28/2025 ^L	M	1,307.02	191.24	1,498.26 12.8%
02/05/2025 ^L	W	1,307.05	209.93	1,516.98 13.8%
02/10/2025	М	1,311.64	203.77	1,515.41 13.4%
05/29/2025	Th	1,313.06	181.19	1,494.25 12.1%
03/11/2025	Tu	1,316.34	189.07	1,505.41 12.6%
05/23/2025	F	1,318.04	177.05	1,495.09 11.8%
04/03/2025 W	Th	1,323.70	176.71	1,500.41 11.8% L
05/20/2025	Tu	1,326.54	168.55	1,495.09 11.3%
03/14/2025	F	1,334.49	172.92	1,507.41 11.5%
03/13/2025	Th	1,334.69	172.72	1,507.41 11.5%

0	P
Grade 00 Low 5	Grade 1-12 Low 5
486.00	2,064.50
0.00	2,016.00
0.00	1,868.78
486.00	5, 94 9.28

Dates Sel	ected	Present	Absent
Date 1	05/30/2025	1,249.31	244.94
Date 2	02/21/2025	1,267.63	247.32
Date 3	04/04/2025	1,304.27	196.14
Date 4	04/28/2025	1,307.02	191.24
Date 5	02/05/2025	1,307.05	209.93

1,249.31 + 1,267.63 + 1,304.27 + 1,307.02 + 1,307.05 = 6,435.03

	District Aggregate Low Attendance Days - PRESENT TOTAL									
Grade	T1	T2	Т3	T4	Т5	NT	Total	Days		
00	285.50	29.00	15.00	4.00	5.00	147.50	486.00	5		
UT	269.00	6.00	36.50	29.50	9.50	225.50	576.00	5		
02	347.00	30.50	42.00	9.00	.00	156.00	584.50	5		
03	277.50	43.00	48.00	7.00	.00	106.50	482.00	5		
04	283.50	20.00	49.50	5.00	10.00	54.00	422.00	5		
05	356.00	24.00	53.00	.00	.00	109.00	542.00	5		
06	297.00	23.00	40.50	11.00	5.00	102.50	479.00	5		
07	348.50	16.00	18.00	3.50	3.00	149.50	538.50	5		
08	297.50	5.00	40.00	9.00	.00	105.00	456.50	5		
09	247.00	14.00	40.00	4.00	4.00	115.27	424.27	5		
10	276.00	5.00	50.00	5.00	.00	167.50	503.50	5		
11	208.00	5.00	19.00	3.00	.00	288.35	523.35	5		
12	123.14	3.00	6.00	.00	.00	281.52	413.66	5		
14	.00	.00	.00	.00	.00	4.00	4.00	5		
Total	3,615.64	223.50	457.50	90.00	36.50	2,012.14	6,435.28	5		



SAAR Report - Record W (Taken Out)

District Daily Attendance

Date		Present	Absent	Total % Type
05/30/2025 L	F	1,249.31	244.94	1,494.25 16.4%
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95 16.3%
04/04/2025 ^L	F	1,304.27	196.14	1,500.41 13.1%
04/28/2025 ^L	M	1,307.02	191.24	1,498.26 12.8%
02/05/2025 L	W	1,307.05	209.93	1,516.98 13.8%
02/10/2025	M	1,311.64	203.77	1,515.41 13.4%
05/29/2025	Th	1,313.06	181.19	1,494.25 12.1%
03/11/2025	Tu	1,316.34	189.07	1,505.41 12.6%
05/23/2025	F	1 318 04	177.05	1 495 09 11 8%
04/03/2025 ^W	Th	1,323.70	176.71	1,500.41 11.8% L
03/20/2023	Tu	1,320.04	100.55	1,490.09 11.5%
03/14/2025	F	1,334.49	172.92	1,507.41 11.5%
03/13/2025	Th	1,334.69	172.72	1,507.41 11.5%

SAAR Report - Record W

			Attendanc	e .		_					
Grade	T1	T2	Т3	T4	T5	NT	Total	Days	<u>al</u>	%	- /-
00	62.00	6.50	4.00	1.00	1.00	30.00	104.50	1	72		1%
01	55.00	1.00	9.00	5.00	1.50	44.50	116.00	1	11		3%
02	73.00	6.00	9.00	2.00	.00	30.00	120.00	1	26		2%
03	55.00	9.00	10.00	1.00	.00	21.00	96.00	1	26		0%
04	55.00	5.00	10.00	1.00	2.00	12.00	85.00	1	26		0%
05	78.50	5.00	10.00	.00	.00	19.50	113.00	1	26		7%
06	66.00	4.50	8.00	2.00	1.00	21.00	102.50	1	19		7%
07	71.00	3.00	3.50	1.00	1.00	29.00	108.50	1	12		0%
08	59.00	1.00	8.50	2.00	.00	23.00	93.50	1	13	-	4%
09	45.50	3.00	9.00	1.00	1.00	20.00	79.50	1		10.3	
10	55.00	1.00	8.00	1.00	.00	34.00	99.00	1	12		1%
11	38.00	1.00	4.00	1.00	.00	63.28	107.28	1	12		0%
12	25.43	.00	2.00	.00	.00	70.49	97.92	1	ŀ1		5%
14	.00	.00	.00	.00	.00	1.00	1.00		ŀ1		2%
Total	738.43	46.00	95.00	18.00	7.50	418.77	1,323.70	1	<u>?</u> 6	6.7	7%

Q	R
Grade 00 Weather & Non- Traditional	Grade 1-12 Weather & Non- Traditional
104.50	417.00
0.00	417.50
0.00	384.70
104.50	1,219.20





Substituted Days

Weather and Non-Traditional Days will be replaced with Last Year's

AADA

District Daily Attendance

Date		Present	Absent	Total	% Typ	e Date		Present	A CONTRACTOR OF THE CONTRACTOR
05/30/2025 L	F	1,249.31	244.94	1,494.25	16.4%	11/26/2024	Tu	1,392.88	Υ
02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95	16.3%	02/25/2025	Tu	1,393.31	
04/04/2025 L	F	1,304.27	196.14	1,500.41	13.1%	04/18/2025	F	1,393.55	
04/28/2025 L	M	1,307.02	191.24	1,498.26	12.8%	05/01/2025	Th	1,394.07	Substituted
02/05/2025 L	W	1,307.05	209.93	1,516.98	13.8%	04/14/2025	M	1,394.56	Days
02/10/2025	M	1,311.64	203.77	1,515.41	13.4%	05/08/2025	Th	1,394.76	Adjustment
05/29/2025	Th	1,313.06	181.19	1,494.25	12.1%	05/15/2025	Th	1,395.18	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
03/11/2025	Tu	1,316.34	189.07	1,505.41	12.6%	12/06/2024	F	1,395.52	6,136.13
05/23/2025	F	1,318.04	177.05	1,495.09	11.8%	01/24/2025	F	1,395.64	
04/03/2025 W	Th	1,323.70	176.71	1,500.41	11.8% L	09/13/2024	F	1,395.95	4,691.76
05/20/2025	Tu	1,326.54	160.55	1,405.00	11.3%	11/15/2024	F	1,396.03	.,
03/14/2025	F	1,334.49	172.92	1,507.41	11.5%	11/22/2024	F	1,396.66	5,568,30
03/13/2025	Th	1,334.69	-172,73	- 1,507.41	14.5% -	- ☆3/04/2025	Tu	1,396.70	5,500.50
01/31/2025	F	1,334.84	184.14	1,518.98	12.1%	3/18/2025	Tu	1,397.53	16,396.20
02/03/2025	M	1,335.28 4	184.70	1,519.98	12.2%	04/29/2025	Tu	1,397.71	10,390.20

Non-Traditional Days

Date		Present	Absent	Total	% Type
02/06/2025 N	Th	1,511.91	3.50	1,515.41	0.2% N
02/07/2025 N	F	1,512.41	3.00	1,515.41	0.2% N
02/11/2025 N	Tu	1,514.41	.00	1,514.41	N
08/14/2024	W	1,518.88	1.00	1,519.88	0.1% K
01/08/2025 N	W	1,519.57	5.00	1,524.57	0.3% N
01/09/2025 N	Th	1,519.57	5.00	1,524.57	0.3% N
01/13/2025 N	M	1,519.57	5.00	1,524.57	0.3% N
01/07/2025 N	Tu	1,520.57	5.00	1,525.57	0.3% N
01/21/2025 N	Tu	1,524.43	nn	1 524 43	N
01/22/2025 N	W	1,524.43	_		
01/14/2025 N	Tu	1.525.57	2 La	st Year Full ADA	1,490.5
).56		= 16,748.71	We	eather Days	1
7.50		,,		on-Traditional Days	10

Weather ADA Taken Out = 1,323.70

Weather Replaced = 1,490.56

NTI Days ADA Taken Out = 16,748.71

NTI Days Replaced = 14,905.60



Health and Safety Days

Non-Contract and Overage/Underage (Out)



There are no kindergarten (Grade 00) Non-Contract or overage/underage There are no Grades 1-12 Non-Contract but do have an overage student There is a Grade 14 that we saw in Record 7 that is in Column V



B1 & B2 Adjustment Calculation Attendance Summary Report

B1 B2

Grade 00 Grade 1-12 Sidiustments

-590.50 -2,453.00

0.00 -2,298.00

0.00 5,334.21

-590.50 583.21

- B1 Kindergarten & B2 Grades 1-12
- (V/PB + SSP1 + SSP2) (Low 5 + Weather and Non-Traditional + Non-Contract + overage/underage)
 - SAAR Report Sections
 - Record V = Virtual/Performance Based
 - Record S = Suspensions
 - Record X = Expulsions
 - SAAR Record 9 = non-contract/overage and underage
 - SAAR Record L = 5 Low Days
 - SAAR Record W = Weather Days
 - SAAR Record N = Non-Traditional Days

```
B1 = W - (O + Q + S + U)

(Grade 0 v/pb+ssp1+ssp2) - (low 5 + W

+NTI + non-contract + overage/underage)

B1 = 0 - (486.00 + 104.50 +0 + 0)

B1 = -590.50
```

$$B2 = X - (P + R + T + V)$$

Grade 1-12 v/pb+ssp1+ssp2 - (low 5 + W +NTI + non-contract + overage/underage)





SAAR Attendance Summary Report

Columns C1 and C2
Substituted Days

Substituted Days Calculation

SAAR Attendance Summary Report

- Look Back to Last Year's Full AADA
- C1 = Grade 0 Number of Low Weather Days + Number of Non-Traditional Days
 * Last Year's Full AADA
- $(1 + 10) \times 118.05 = 1,298.51$
- C2 = Grade 1-12 Number of Low Weather Days + Number of Non-Traditional Days * Last Year's Full AADA
- $(1 + 10) \times 1,372.52 = 15,097.70$
- C1 + C2 = Y (Substituted Days)

School Year: 2023 - 2024

e 00 tuted /s 368.24	C2 Grade 1-12 Substituted Days 1,303.44 1,343.00	D1 Grade 00 Adjusted Reported 19,345.50	D2 Grade 1-12 Adjusted Reported 72,140.50 69,886.50	E1 Grade 00 AADA 118.05 0.00	E2 Grade 1-12 AADA 439.78 426.52			
0.00	1,518.10	0.00	83,018.83	0.00	506.21			
368.24	4,164.53	19,345.50	225,045.83	118.05	1,372.52			
٦	C1 Grade 00 Substituted	C2 Grade 1 Substitu	ted	Y Substit				
	Days	Days		Day Adjust				
	1,298.51	4,8	37.63		6,136.13			
	0.00	4,6	4,691.76					
	0.00	5,5	68.30		4,691.76			
	1,298.51	15,0	97.69	5,568.30				
					16,396.20			





SAAR Attendance Summary Report

Columns D1 and D2
Adjusted Reported

D1 and D2 Adjusted Reported Calculation

SAAR Attendance Summary Report

A1	A2	B1	B2	CI	C2	D1	D2	E1	E2
Grade 00 Reported	Grade 1-12 Reported	Grade 00 Adjustments	Grade 1-12 Adjustments	Grade 00 Substituted Days	Grade 1-12 Substituted Days	Grade 00 Adjusted Reported	Grade 1-12 Adjusted Reported	Grade 00 AADA	Grade 1-12 AADA
17,617.00	71,297.50	-590.50	-2,453.00	1,298.51	4,837.63	17,026.50	68,844.50	109.73	441.21
0.00	70,541.00	0.00	-2,298.00	0.00	4,691.76	0.00	68,243.00	0.00	436.74
0.00	67,754.51	0.00	5,334,21	0.00	5,568.30	0.00	73 088 72	0.00	471.00
17,617.00	209,593.01	-590.50	583.21	1,298.51	15,097.69	17,026.50	210,176.22	109.73	1,348.95
					,				

- Reported Adjustments = Adjusted Reported
- D1 = A1 B1
- D1 = A1 (17,617.00) B1 (-590.50) = 17,026.50
- D2 = A2 B2
- D2 = A2 (209,593.01) B2 (583.21) = 210,176.22



SAAR Attendance Summary Report

Columns E1 and E2

Full Adjusted Average Daily Attendance (AADA)

E1 and E2 Total AADA Calculation

SAAR Attendance Summary Report

A1	A2 B1 B2		C1	C2	D1	D2	E1	E2	
Grade 00 Reported	Grade 1-12 Reported	Grade 00 Adjustments	Grade 1-12 Adjustments	Grade 00 Substituted Days	Grade 1-12 Substituted Days	Grade 00 Adjusted Reported	Grade 1-12 Adjusted Reported	Grade 00 AADA	Grade 1-12 AADA
17,617.00	71,297.50	-590.50	-2,453.00	1,298.51	4,837.63	17,026.50	68,844.50	109.73	441.21
0.00	70,541.00	0.00	-2,298.00	0.00	4,691.76	0.00	68,243.00	0.00	436.74
0.00	67,754.51	0.00	5,334.21	0.00	5,568,30	0.00	73,088,72	0.00	471.00
17,617.00	209,593.01	-590.50	583.21	1,298.51	15,097.69	17,026.50	210,176.22	109.73	1,348.95

K	
Number Days Report	5
	172
	172
	172

- Substituted Days + Adjusted Reported / (Number of Days Reported 5)
- E1 = D1 + C1 / (K-5)
- E1 = D1 (17,026.50) + (1,298.51) / (172-5) = 109.73
- E2 = D2 + C2 / (K-5)
- E2 = D2 (210,176.22) + C2(15,097.69) / (172-5) = 1,348.95



SAAR Transportation Reports

Transportation Comparison Report
Transportation Summary Report

T-Code Attendance Comparison Report

Example is one School on the district report

T1 = 16,975.50 1/2 T3 = 6,873.75 T1 Reported = 23,849.25 T2 = 704.50 1/2 T4 = 987.50 T2 Reported = 1,692.00 Kentucky Department of Education

SAAR - T-Code Attendance Comparison Report T-5 = 2,138.00

District:
School Year: 2022 - 2023

NT = NT Total + 1/2T3 + 1/2 T4 57,757.50 + 6,873.75 + 987.50 NT Reported = 65,618.75

Total % Diff. **Elementary School** 2,440.00 3,487.50 -30.04% 236.50 806.00 1,222.00 -34.04% 205.50 0.00 233.50 0.00 9,161.00 11,359.50 -19.35% 13,082.50 16,069.00 -18.59% 0.00 11,451.00 22.54% 2,214.50 2,146.50 3.17% 308.00 0.00 1,039.50 1,107.50 -6.14% 164.00 0.00 58.50 211.50 -72.34% 8,967.50 27.69% 15,235.50 12,433.00 3,070.50 1,998.00 53.68% 0.00 0.00 0.00% 2,130.00 2,315.00 -7.99% 0.00 0.00 0.00% 444.00 324.00 37.04% 8,203.00 7,926.00 3.49% 13,847.50 12,563.00 10.22% 2,171.50 2,590.50 14,581.00 26.48% -16.17% 160.00 477.00 -66.46% 2,534.50 1,399.50 81.10% 325.50 168.00 93.75% 322.00 1.00 32.100.00% 9,067.50 6,892.00 31.57% 11,528.00 3,168.00 2.783.50 13.81% 0.00 0.00% 3,437.50 1.948.00 76,46% 492.50 332.50 48.12% 283,50 98.50 187.82% 5,864.00 7,908.00 -25.85% 13.245.50 13,070.50 1.34% 0.00 1,628.50 -13.57% 3,489.50 -53.33% 0.00 0.00% 1,817.00 1,770.00 2.66% 625.00 0.00 316.00 408.50 -22.64% 8,195.50 8,889.00 -7.80% 12,582.00 14,557.00 0.00 162.50 160.00 1.56% 480.50 569.50 5.815.50 2,282,50 3,467,00 -34.16% 0.00 1.983.00 1.808.00 9.68% -15.63% 8,654,00 -32.80% 10,724,00 14,658,50 -26.84% School Totals 2,138.00 60,596.00 93,298.00

T1 Reported T1 + 1/2 T3

T1 = 16,975.50 T3 = 13,747.50

1/2 T3 = 6,873.75

T1= 23,849.25

Divided by # of Days (170)

T1 ADA = 140.29

T2 Reported T2 + 1/2 T4

T2 = 704.50

T4 = 1,975.00

1/2 T4 = 987.50 T2 = 1,692.00

Divided by # of days (170)

T2 ADA = 9.95

T5 = T5 Reported Divided by # of Days 2,138.00 / 170 = 12.58 T5 ADA = 12.58 NT = NT Total + 1/2T3 + 1/2 T4 NT = 57,757.50 + 6,873.75 + 987.50 NT Reported = 65,618.75 Divided by # of days (170) NT ADA = 385.99



Transportation Summary Report

T1 Reported = T1 + $\frac{1}{2}$ T3 23,849.25 / 170 140.29 T1 ADA

T2 Reported = $T2 + \frac{1}{2}T4$ 1,692.00/170 9.95 T2 ADA

T5 Reported = 2,138.00 12.58 T5 ADA

NT Reported = NT + $\frac{1}{2}$ T3 + $\frac{1}{2}$ T4 65,618.75 / 170 385.99 NT ADA

170 = Total Days Transported

Schoo		T1 Reported	T2 Reported	T5 Reported	NT Reported	Attendance Recorded	T1 ADA	T2 ADA	T5 ADA	NT ADA
010 - /	Elementary School	21,372.00	245.50	721.00	* 24,116.50	170.00	125.72	1.44	4.24	141.80
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
011 -	Campus	2,480.00	428.00	167.00	* 3,106.00	170.00	14.59	2.52	0.98	18.27
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
012 -		0.00	0.00	0.00	* 5,356.00	170.00	0.00	0.00	0.00	31.51
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
014 -	lementary	15,730.50	1,931.50	321.00	* 58,244.50	170.00	92.53	11.36	1.89	342.61
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
027 -	igh School	84,180.25	1,494.50	1,374.00	* 122,737.75	170.00	495.18	8.79	8.08	721.99
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
035 -	Elementary School	22,100.50	1,460.50	65.76	* 24,829.50	170.00	130.00	8.59	0.39	146.06
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
050 -	Middle School	60,769.50	1,360.50	770.50	* 37,769.00	170.00	357.47	8.00	4.53	222.17
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
080 -	Elementary School	15,262.25	699.50	0.00	* 24,629.25	170.00	89.78	4.11	0.00	144.88
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
130 -	Elementary School	23,461.25	3,730.75	454.00	* 24,975.00	170.00	138.01	21.95	2.67	146.91
	Non-Traditional Day Adjustment	0.00	0.00	0.00	0.00	_				
150 -	Elementary School	23,849.25	1,692.00	2,138.00	* 65,618.75	170.00	140.29	9.95	12.58	385.99
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
180 -	lementary School	19,640.75	2,122.25	147.50	* 16,620.00	170.00	115.53	12.48	0.87	97.76
	Non Traditional Day Adjustment	0.00	0.00	0.00	0.00					
	Di	strict Total AADA					1,699.10	89.21	36.23	2,400.01

^{*50%} of T3 is added to T1 and 50% is added to NT. 50% of T4 is added to T2 and 50% is added to NT for the Transportation ADA Calculation ** Adjustments do not apply for Transportation ADA Calculations.



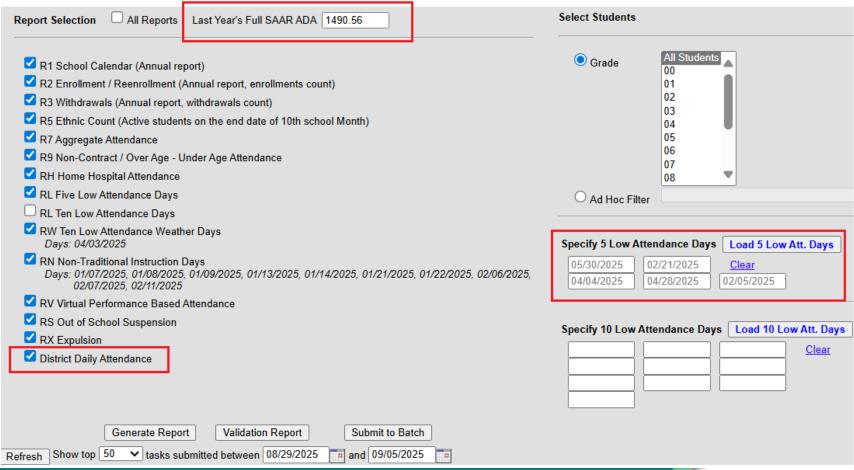
Columns 'T1 Reported', 'T2 Reported', 'T5 Reported' and 'NT Reported' are divided by 'No of Days' to equal corresponding T-code AD/

How to Claim a Low Weather Day

- Low Weather Days are not the same as Low Attendance Days
 - When running the SAAR Report, be sure to click on the Detailed Report, District Daily Attendance
 - Make sure to plug in Last Year's Full SAAR AADA (you will find that by looking back in the reports found for your district in the reports tab of the SAAR Application Link),
 - Hit the button, "Loade 5 Low Attendance Days," and the system will automatically grab the Low 5 Attendance Days
- Weather Days are manually claimed by the district and not loaded automatically
- Once you run the District Daily Attendance Report, your district can claim a low weather day on any day that there was bad weather and lower ADA from last year, up to ten weather days per school year.



Run the SAAR District Daily Attendance



District Daily Attendance Report

	Date		Present	Absent	Total	%	Туре	Date		Present	Absent	Total	% Type
	05/30/2025 L	F	1,249.31	244.94	1,494.25	16.4%	6	11/26/2024	Tu	1,392.88	139.14	1,532.02	9.1%
	02/21/2025 ^{S L}	F	1,267.63	247.32	1,514.95	16.3%	6	02/25/2025	Tu	1,393.31	118.10	1,511.41	7.8%
	04/04/2025 L	F	1,304.27	196.14	1,500.41	13.1%	6	04/18/2025	F	1,393.55	107.71	1,501.26	7.2%
	04/28/2025 L	M	1,307.02	191.24	1,498.26	12.8%	6	05/01/2025	Th	1,394.07	104.19	1,498.26	7.0%
	02/05/2025 ^L	W	1,307.05	209.93	1,516.98	13.8%	6	04/14/2025	M	1,394.56	105.70	1,500.26	7.0%
	02/10/2025	M	1,311.64	203.77	1,515.41	13.4%	6	05/08/2025	Th	1,394.76	100.50	1,495.26	6.7%
	05/29/2025	Th	1,313.06	181.19	1,494.25	12.1%	6	05/15/2025	Th	1,395.18	99.91	1,495.09	6.7%
	03/11/2025	Tu	1,316.34	189.07	1,505.41	12.6%	6	12/06/2024	F	1,395.52	137.50	1,533.02	9.0%
	05/23/2025	F	1.318.04	177.05	1,495.09	11.8%	6	01/24/2025	F	1,395.64	127.79	1,523.43	8.4%
	04/03/2025 W	Th	1,323.70	176.71	1,500.41	11.8%	6 L	09/13/2024	F	1,395.95	159.93	1,555.88	10.3%
	05/20/2025	Ιu	1,326.54	168.55	1,495.09	11.3%	6	11/15/2024	F	1,396.03	138.99	1,535.02	9.1%
	03/14/2025	F	1,334.49	172.92	1,507.41			11/22/2024	F	1,396.66	137.36	1,534.02	9.0%
	03/13/2025	Th	1,334.69	172.72	1,507.41	11.5%	6	03/04/2025	Tu	1,396.70	112.71	1,509.41	7.5%
	01/31/2025	F	1,334.84	184.14	1,518.98			03/18/2025	Tu	1,397.53	107.88	1,505.41	7.2%
	02/03/2025	M	1,335.28	184.70	1,519.98	12.29	6	04/29/2025	Tu	1,397.71	100.55	1,498.26	6.7%
	02/04/2025	Tu	1,340.13	179.85	1,519.98	11.8%	6	04/23/2025	W	1,398.65	102.61	1,501.26	6.8%
	05/27/2025	Tu	1,345.93	148.32	1,494.25	9.9%	6	03/26/2025	W	1,400.00	105.41	1,505.41	7.0%
	05/22/2025	Th	1,352.63	142.46	1,495.09	9.5%		12/05/2024	Th	1,400.66	132.36	1,533.02	8.6%
	03/12/2025	W	1,353.06	154.35	1,507.41	10.29	6	04/24/2025	Th	1,401.13	100.13	1,501.26	6.7%
	03/07/2025	F	1,353.40	153.01	1,506.41	10.2%	6	03/27/2025	Th	1,401.79	103.62	1,505.41	6.9%
	05/02/2025	F	1,355.07	143.19	1,498.26	9.6%		03/20/2025	Th	1,402.55	102.86	1,505.41	6.8%
	05/09/2025	F	1,358.93	136.33	1,495.26	9.1%		11/21/2024	Th	1,402.74	132.28	1,535.02	8.6%
)	03/10/2025	M	1,361.16	145.25	1,506.41	9.6%	6	10/29/2024	Tu	1,402.79	137.23	1,540.02	8.9%
	02/13/2025	Th	1,361.21	155.20	1,516.41	10.29	6	05/12/2025	M	1,404.90	89.19	1,494.09	6.0%
	11/01/2024	F	1,362.18	174.84	1,537.02	11.4%	6	04/02/2025	W	1,405.05	97.36	1,502.41	6.5%
	05/05/2025	M	1,362.68	135.58	1,498.26	9.0%		01/23/2025	Th	1,407.00	117.43		7.7%
	02/14/2025	F	1,367.22	149.19	1,516.41	9.8%	6	04/30/2025	W	1,407.20	91.06	1,498.26	6.1%
	10/14/2024	M	1,453.26	96.76	1,550.02	6.2	%						
	09/12/2024	Th	1,454.60	102.28	1,556.88	6.6	%	Any day	above t	the line fror	m Last Year	r's ADA	
	08/21/2024	W	1,455.67	91.21	1,546.88	5.9	% K	can be c	aimed	for a Low W	/eather Da	γ.	
	09/23/2024	M	1,457.66	96.22	1,553.88	6.2	%					-	
	10/17/2024	Th	1,459.16	87.86	1,547.02	5.7	%	Bun the	District	Daily Atten	dance Ben	ort ofter	
	09/18/2024	W	1,464.02	88.86	1,552.88	5.7	%			-	_		
	08/20/2024	Tu	1,466.81	76.07	1,542.88	4.9	% K	_		5 and typ			
	09/17/2024	Tu	1,472.38	81.50	1,553.88	5.2	%	Run the	report a	and see if a	ny days wi	th less thar	n
	09/19/2024	Th	1,476.59	75.29	1,551.88	4.9	%	Last Year	r's ADA	had bad we	eather. You	ur district c	an
	08/19/2024	M	1,484.88	61.00	1,545.88	3.9	% K	claim the	at day a	nd it will re	place that	lower ADA	4
	08/16/2024	F	1.486.52	50.36	1,536.88	3.3	% K	with Las	t Year's	ADA.			
ı	Last Year AD	Α	1,490.56										
	08/15/2024	In	1,498.02	34.86	1,532.88		% K	For exan	nple: Th	is district c	laimed one	e day (4/3/	2025)
	02/06/2025 N	Th	1,511.91	3.50	1,515.41		% N	and they	had an	ADA of 1,3	323.70. The	system w	ill now
	02/07/2025 N	F	1,512.41	3.00	1,515.41		% N			A and put i			
	02/11/2025 N	Tu	1,514.41	.00	1,514.41		N			clipping in			
	08/14/2024	W	1,518.88	1.00	1,519.88		% K		. Keep a	cupping in	a folder to	anow the	weather
<u> </u>	01/08/2025 ^N	W	1,519.57	5.00	1,524.57	0.3	% N	event.	-			,	1
									2				_

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Growth Factor Reports

Growth Factor Summary Report Growth Factor Gain/Loss Report

Growth Factor

Attendance T-Code Comparison 🚨 🛊

Gain Loss Summary

Growth Factor Record 7 - Present Totals

		DISTRICT BASE Aggregate Days - PRESENT TOTAL										
	Grade	T1	T2	Т3	T4	T5	NT	Total				
	00	2,281.50	173.00	86.00	34.00	28.50	1,214.00	3,817.0				
	01	2,239.50	66.00	233.50	202.50	57.50	1,689.50	4,488.5				
eports	02	2,628.50	230.00	309.00	67.00	.00	1,180.50	4,415.0				
	03	2,105.50	304.00	332.00	68.50	.00	689.50	3,499.5				
Submissions	04	2,264.50	164.00	324.50	34.00	7.00	469.50	3,263.5				
	05	2,816.00	203.50	377.00	.00	.00	869.00	4,265.5				
	06	2,172.00	169.00	370.00	117.50	30.00	694.50	3,553.0				
State Level Distric	t Level 07	2,714.50	134.50	139.00	33.00	28.00	1,018.00	4,067.0				
	08	2,526.00	34.00	289.00	35.00	.00	739.50	3,623.5				
District:	09	2,227.00	67.00	263.00	65.50	35.00	777.16	3,434.6				
DISTRICT.	10	2,478.50	51.50	364.50	70.00	.00	982.50	3,947.0				
Ochool Voor	11	2,369.50	68.50	316.50	68.50	.00	1,615.00	4,438.0				
School Year: 202	24 - 2025 ₁₂	1,412.16	34.50	57.00	22.00	.00	2,306.49	3,832.1				
	14	.00	.00	.00	.00	.00	33.00	33 (
Growth Factor	January (Total	30,235.16	1,699.50	3,461.00	817.50	186.00	14,278.15	50,677.3				



Growth Factor School Summary Calculations

- A = Kindergarten Reported: Record 2 Grade 00 for District Aggregate Days Present
- B = Grade 1-12 Reported: Record 2 Grade 01-12 for District Aggregate Days Present
- C = Total Before Adjustments: Elementary Reported + Grade 1-12 Reported
- D = Over/Under Age: Record 4 IC for District Overage Underage Aggregate Attendance Days Present
- E = Non-Contract: Record 4 IC for District Non-Contract Aggregate Attendance Days Present
- F = Adjusted Reported: Total Before Adjustments (Over/Under Age + Non-Contract)
- G = Days Taught: Record 1 Total Number of Days Taught
- Ha = Kindergarten Full Day AADA: When Grade is Kindergarten (00) = Adjusted Reported/Days Taught otherwise zero.
- Hb = Grade 1-12 Full Day AADA: When Grade is Grade 01-12 = Adjusted Reported/Days Taught otherwise zero.
- Ia = Kindergarten Previous Full Day AADA: Refer to prior year's Growth Factor Summary*
- Ib = Grade 1-12 Previous Full Day AADA: Refer to prior year's Growth Factor Summary*
- J = Membership: (Record 2 Enrollment + Record 2 Re-enrollment) Record 3 Withdrawals

Growth Factor School Summary

					Schoo	l Year: 7074 -	2025						
	A +	в =	С	D	E	F	G	Ha	НЬ	Ia	Ib	J	
Grade	Grade 00 Reported	Grade 1-12 Reported	Total Before Adjustments	Over/Under Age	Non Contract	Adjusted Reported	Days Taught	Grade 00 Full Day AADA	Grade 1-12 Full Day AADA	Grade 00 Full Day Previous AADA	Grade 1-12 Full Day Previous AADA	Membership	T1 Transportation ADA
ementary/Prin a	ry School												
00	3,817.50	0.00	3,817.50	34.00	0.00	3,783.50	35	108.10	0.00	118.25	0.00	120	65.2
01	0.00	4,488.50	4,488.50	32.00	0.00	4,456.50	35	0.00	127.33	0.00	122.87	137	66.4
02	0.00	4,416.00	4,416.00	0.00	0.00	4,416.00	35	0.00	126.17	0.00	94.41	135	79.5
03	0.00	3,499.50	3,499.50	0.00	0.00	3,499.50	35	0.00	99.99	0.00	98.66	107	64.9
04	0.00	3,273.50	3,273.50	0.00	0.00	3,273.50	35	0.00	93.53	0.00	123.06	101	70.:
School Totals	3,817.50	15,677.50	19,495.00	66.00	0.00	19,429.00		108.10	447.01	118.25	439.00	600	346.4
Middle School													
05	0.00	4,264.50	4,264.50	0.00	0.00	4,264.50	35	0.00	121.84	0.00	110.02	129	78.
06	0.00	3,557.50	3,557.50	0.00	0.00	3,557.50	35	0.00	101.64	0.00	118.44	108	68.
07	0.00	4,085.50	4,085.50	0.00	0.00	4,085.50	35	0.00	116.73	0.00	100.54	126	73.
08	0.00	3,627.50	3,627.50	0.00	0.00	3,627.50	35	0.00	103.64	0.00	100.82	112	76.
School Totals	0.00	15,535.00	15,535.00	0.00	0.00	15,535.00		0.00	443.86	0.00	429.83		
ligh School													
09	0.00	3,430.02	3,430.02	0.00	0.00	3,430.02	35	0.00	98.00	0.00	119.81	112	67.
10	0.00	3,945.50	3,945.50	0.00	0.00	3,945.50	35	0.00	112.73	0.00	133.00	129	75.
11	0.00	4,438.00	4,438.00	0.00	0.00	4,438.00	35	0.00	126.80	0.00	122.84	149	72.
12	0.00	3,839.03	3,839.03	0.00	0.00	3,839.03	35	0.00	109.69	0.00	88.90	138	40.
14	0.00	33.00	33.00	0.00	0.00	33.00	35	0.00	0.94	0.00	1.49	1	0.
School Totals	0.00	15.685.55	15.685.55	0.00	0.00	15,685.55		0.00	448.16	0.00	400.04	529	256.
District Totals	3,817.50	+ 46,898.05	= 50,715.55	66.00	0.00	50,649.55		108.10	1,339.03	118.25	1,334.87	1,604	900.
				_									

C - (D+E) = F 50,715.55 - (66 + 0) = 50,449.55 Look back to last year's GF, Columns Ha and Hb

Ha = F/G 3,783.50/35 = Grade 00 = 108.10 Hb = F/G 46,866.50 / 35 Grade 1-12 = 1,339.03



Growth Factor Gain/Loss



School Year: 2024 - 2025

Current GF AADA	Previous GF AADA	Gain/Loss	Growth Percent	Membership (Includes Virtual Schools)	Prior Year SAAR	Prior Year SAAR + Growth	Required AADA for January Growth
1,447.13	1,453.12	-5.99	-0.41%	1,604	1,490.56	1,490.56	1,520.52
1,447.13	1,453.12	-5.99		1,604	1,490.56	1,490.56	1,520.52

Current - Previous = Gain/Loss 1,447.13 - 1,453.12 = Loss of -5.99 1,447.13 / 1,453.12 = .-0.41%

1,520.52 AADA or Higher will qualify for January Growth Factor



Resources

- Guidance Document for GF/SAAR
- Submission Link for the SAAR
- SAAR Website
- Growth Factor Website
- Pupil Attendance Manual





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