

EXPLANATION: HB 563 (2021) AMENDED KRS 156.070 TO CLARIFY THAT ANY STUDENT WHO TRANSFERS ENROLLMENT FROM A DISTRICT OF RESIDENCE TO A NONRESIDENT DISTRICT SHALL BE INELIGIBLE TO PARTICIPATE IN INTERSCHOLASTIC ATHLETICS FOR ONE (1) CALENDAR YEAR FROM THE DATE OF TRANSFER.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.12 AP.21

Nonresident Student Transfer/Registration Form

Form to be used by NONRESIDENT students requesting admission.

Student's Name _____
Last *First* *Middle Initial*
Home Address _____ Phone # _____
Present District and School _____ Present Grade _____
Requested School _____ For School Year _____ Grade _____
Date of Request: _____
Reason for Transfer _____

NOTICE

- 1. Transfers involving athletics will be in accordance with Kentucky High School Athletic Association (KHSAA) By-Laws. Any student who transfers enrollment from a district of residence to a nonresident district may be ineligible to participate in interscholastic athletics for one (1) calendar year from the date of transfer.
- 2. Requests for transfer for middle and high school students are considered incomplete until class scheduling information has been submitted to the prospective school.

I UNDERSTAND THAT, IF APPROVED, THIS ASSIGNMENT WILL BE GRANTED FOR ONLY ONE (1) SCHOOL YEAR AND THAT ANY SPECIAL TRANSPORTATION NEEDED IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN. THE DISTRICT MAY WITHDRAW APPROVAL OF A STUDENT'S ADMISSION UPON THE DISCOVERY OF ANY FALSE AND/OR MISLEADING INFORMATION PROVIDED ON THE APPLICATION FOR ADMISSION.

Parent/Guardian's Signature

Date

TO BE COMPLETED BY CENTRAL OFFICE PERSONNEL

Application Approved Disapproved Date _____
Parent/guardian contacted Yes No Date _____
Present School Contacted Yes No Date _____
Requested School Contacted Yes No Date _____
Professional recommendation, if required _____

Superintendent/designee's Signature

Date

EXPLANATION: HB 563 (2021) AMENDED KRS 158.120 TO REQUIRE THAT BY JULY 1, 2022, LOCAL BOARDS ADOPT A NONRESIDENT PUPIL POLICY TO GOVERN THE TERMS UNDER WHICH THE DISTRICT SHALL ALLOW ENROLLMENT OF NONRESIDENT PUPILS.

FINANCIAL IMPLICATIONS: NONRESIDENT PUPILS WILL BE COUNTED IN ADA FOR STATE FUNDING

STUDENTS

09.12 AP.22

Nonresident Student Enrollment

NONRESIDENT TRANSFERS

Those nonresident pupils requesting enrollment in a school in this District for the first time shall follow these procedures:

1. Complete the school's registration forms, which must be signed by the parent/guardian(s).
2. Parent/guardian(s) and pupil then make an appointment with the Principal for a review of the application and the pupil's school records. The pupil shall bring the following documents from the last school attended to this meeting:
 - Report card and other academic information including the entire cumulative folder from the student's former school, if the student has the folder in his/her possession.
 - Statement of student's attendance.
 - Student's physical examination and immunization records.
3. Nonresident pupils will only be enrolled when they can be assigned to classes where the enrollment is below 80% the allowable maximum (based on 30 students per classroom) and the hiring of additional staff or purchasing additional resources is not required for the student.
4. A student expelled from his/her previous school during the last school year need not apply for admission.
5. When the number of nonresident students must be limited due to enrollment capacity, the following priorities will be observed:
 - Those nonresident students attending school in this District last year will have priority over new applicants.
 - Siblings of nonresident students already attending school in the District shall have priority over new applicants who do not have siblings currently enrolled.
 - Students of District employees will have priority over new applicants.
 - When priorities are equal, the date of application will be the determining factor for enrollment.
6. Nonresident pupils may be enrolled in the District's schools in accordance with Board policies 09.1222, and 09.124.
7. The decision of the Principal in granting enrollment of nonresident pupils may be appealed to the Superintendent. If the decision of the Superintendent is not satisfactory, an appeal may be made to the Board. The decision of the Board shall be final.
8. Bus routes will not be added for out of district students unless approved by Director of Transportation and Superintendent.

RELATED POLICIES:

09.12 (all procedures)

09.1222; 09.124 (all procedures)

