CALL FOR REVIEWERS

**McKinney-Vento Homeless Children Education Program Grant Review**

The Kentucky Department of Education is seeking qualified individuals to review McKinney-Vento Homeless Children Education Program Award Applications. Local educational agencies (LEA’s) are asked to develop and implement programs that facilitate the enrollment, attendance, and success in school, of homeless children and youth. This competitive subgrant may be used to provide temporary, special, and supplementary services to meet the unique needs of homeless children and youths.

**Reviewer Qualifications**

For this review, we seek persons with a deep understanding of the needs of homeless students. We desire representation from educators with teaching, administrative or higher education background as well as qualified people from the community who have experience serving homeless populations.

## Reviewer Requirements

In addition to the specified experience and background, reviewers **must** be available to attend the **entire** reviewer training and review to be held, **March 22nd-24th , 2021**, virtually. Reviewers may not finish and leave ahead of their assigned team members, as group discussion and debate are required for each application. The first day will consist of training and scoring. The scoring process will continue on day two. Each reviewer must be present each day in its entirety to be eligible to review and receive payment.

**In order to facilitate a successful virtual review, reviewers should have access to a personal computer with Microsoft Word, PowerPoint, Excel and Teams software installed. Reviewers should also have reliable access to high speed internet.**

## Reviewer Compensation

Persons selected for this review will receive $300.00 per day stipend for the three-day training and evaluation process. Note - These reviewers are neither employees nor contractors of KDE, and as such, cannot be paid through the payroll system.

**KTRS Exemption**

***The KDE will continue to inform all reviewers that if they are KTRS retired members, they have the responsibility to seek an exemption from the KTRS for return to work and to report earnings appropriately to the KTRS. It is not KDE’s responsibility to complete this paperwork for individuals. Please contact Tiffany Yeast if you have any questions,*** ***tiffany.yeast@education.ky.gov*** ***.The KTRS process must be completed by April 20, 2021.***

\*DO NOT SUBMIT THIS PAGE WITH THE REVIEWER APPLICATION\*

KENTUCKY DEPARTMENT OF EDUCATION

# COMPETITIVE GRANTS REVIEWER APPLICATION

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|  | S.S. # or KY Vendor # |  |
| Name: |  |  |
| HomeAddress: |  |  |  |  |
| City: |  |  State: |  |  | Zip: |  |
| Home Telephone: |  |  | Business Telephone: |  |
| Preferred E-Mail: |  |  | Secondary E-Mail: |  |
| Business Name and Address: |  |  |  |
| Are you available for the specified review dates – March 22nd -24th, 2021?  |
| Highest Degree Received: |
| Do you have any experience in reviewing local, state or federal competitive applications?  | [ ] YES | [ ] NO |
| Have you been involved in writing any local, state or federal competitive applications?  | [ ] YES | [ ] NO |
| Have you been involved in the writing process (writing, planning, editing, reviewing, etc.) for any applications for the FY21 McKinney-Vento Homeless Children Education Program? If so, you are NOT eligible to score.  | [ ] YES | [ ] NO |
| Please check any of the following grants that you have reviewed. |
| [ ] Read to Achieve/Early Reading Incentive Grant[ ] 21st Century Community Learning Center Grant[ ] Dropout Prevention or Re-Engagement Grants[ ] Striving Readers/ KYCL Grants | [ ] Arts Grant (any)[ ] Math Achievement Fund/ Any Math grant[ ] Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ] No Grant Review Experience |

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| **Please check any of the following types of technology you have access to for the grant review.**[ ] Android Device (phone or tablet)[ ] Apple Device (I-phone or I-pad)[ ] Laptop Computer[ ] Desktop Computer |

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| Enter the number of years’ experience at each level.Reviewers should have a minimum of five years’ combined experience in the following fields. |
| Level | Number ofYears | Level | Number of Years |
| Early Childhood/Preschool |  | Adult Education (ABE/GED) |  |
| Elementary (K-5) |  | Higher Education/Post-Secondary |  |
| Middle (6-8) |  | Out of School Programming |  |
| High (9-12) |  | Programs Serving Homeless Families/Students  |  |
| Educational Administration |  |  |  |

A CURRENT RESUME MUST BE ATTACHED TO THIS APPLICATION

REVIEWER TIMELINE

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| --- |
| FY21 McKinney-Vento Homeless Children Education Program Reviewer Applications with Resume due Friday, March 5, 2021 4pm ET |
| KDE will notify selected reviewers on or around Wednesday, March 10th, 2021. |
| KDE will host a practice TEAMS meeting with Reviewers on Friday, March 19th at 10am ET.  |
| FY21 McKinney-Vento Review Dates: March 22nd-24th, 2021 Virtually |

Mail Applications to:

Jennifer Bryant, Kentucky Department of Education

300 Sower Blvd. 5 CSW 21

Frankfort, Kentucky 40601

Submit Questions about this Call for Reviewers to:
Jennifer Bryant

**Phone:  502-892-6793  Ext #4354**

**Email:** **Jennifer.bryant@education.ky.gov**