

## Kentucky High School's Discipline and Classroom Management Policy

### **Purpose:**

This policy ensures that standards are established for acceptable student behavior and that Kentucky High School is a safe and secure environment.

### **Procedures:**

Within one week of the first instructional day of school (or within one week of enrollment), students and parents/guardians will receive the "Kentucky School District's Code of Conduct" booklet. Each student is required within one week of receiving the booklet to return the acknowledgement form from the district code of conduct booklet signed by the student and his or her parent or guardian. The administrative team (that is, the principal, assistant principal and guidance counselors) will follow up with students and families whose forms are incomplete or not returned.

The school will develop a school safety plan as required by district policy and state regulations. The school safety plan will be reviewed annually by the school council.

Each classroom should establish specific standards that govern the time students are in the classroom aligned to the standards and overall goals of Kentucky High School. These standards must be posted in a prominent location and must be in print that is legible and easy to see from any place within the classroom. These standards must be taught by the teacher during the first week of school to all classes and reviewed after each break (that is, fall break, winter break/Christmas break and spring break). Other reviews are at the teacher's discretion.

### **Additional Standards:**

Appropriate dress standards: Students attending Kentucky High School must comply with standards in dress, including the following:

- All shirts must cover the shoulders and the midsection of the body when arms are raised.
- All undergarments are to be hidden from view. This includes bra straps, boxer shorts and items visible through opaque clothing.
- All clothing must be free of holes. All clothing and accessories must be free of offensive or suggestive language or graphics.
- Skirts, skorts and dresses must be no shorter than 3 inches above the top of the kneecap. Shorts, both for males and females, must be no shorter than 3 inches above the kneecap.
- Students will not be permitted to wear sweatpants.
- Students must have a neutral or natural hair color. No bright hair color or dye can be used.
- All students must wear white shoes with no logos on them.

Any staff member may refer a student's attire to the assistant principal. The assistant principal must observe the student in question to determine if the attire complies with the dress standards. If appropriate, the assistant principal shall report back to the staff member making

the inquiry with his or her determination. If inappropriate, the assistant principal must remove the student from class and discuss the issue with him or her. The student will then be referred to the guidance counselors for assistance to resolve the issue. Staff members in the Family Resource and Youth Services Center may be asked to assist. If unable to resolve the issue with the student, the guidance counselor must call the parent or guardian to bring the student additional clothing or take him or her home if the violation cannot be easily resolved.

Bullying and harassing: Students at Kentucky High School must respect the rights of others and to interact with them in a civil manner; therefore, students are required to speak and behave in a civil manner toward students, staff members and visitors within the building.

Bullying is a repeated pattern of aggressive behavior that involves an imbalance of power that purposefully inflicts harm on the bullying victim. Bullying assumes a variety of forms, including:

- Direct physical or verbal actions that cause physical or emotional distress;
- Indirect acts of social aggression designed to ruin a victim's personal reputation or social standing; and
- Cyberbullying, the willful and repeated harm inflicted by using computers, cell phones or other electronic devices.

The following actions will not be tolerated at school, on school buses or during school-sponsored events (including athletic events) and must be reported to the principal:

- Strikes, shoves, kicks or other physical contact; attempts or threats to strike, shove, kick or make other physical contact;
- Offensively coarse utterances and/or gestures;
- Following or stalking a person in or about the school;
- Engaging in a course of conduct or repeatedly committing acts which alarm or seriously annoy such other person and which serve no legitimate purpose;
- Damaging or committing a theft of the property of another student;
- Substantially disrupting the operation of the school;
- Creating a hostile environment by means of any gestures, written communications, oral statements or physical acts that a reasonable person under the circumstances should know would cause another student to suffer fear of physical harm, intimidation, humiliation or embarrassment;
- Communicating with a person, anonymously or otherwise, by telephone, email or any form of written communication in a manner which causes annoyance or alarm and serves no purpose of legitimate communication; and
- Communicating in a manner which a reasonable person under the circumstances should know would cause the other student to suffer fear of physical harm, intimidation, humiliation or embarrassment and which serves no purpose of legitimate communication.

Any determined acts of bullying or harassment will be handled appropriately based on the descriptor of offenses in the “Kentucky County District Code of Conduct.”

**Evaluation:**

School behavior data will be analyzed quarterly during a regular school council meeting. Trends will be examined to determine causes and contributing factors. These trends must include data disaggregated by race, gender, time of day and classroom vs. common areas. This may be assigned to an ad hoc committee at the request of the school council.

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Date Adopted:	<u>July 18, 2019</u>
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Date Reviewed/Revised:	<u>Aug. 20, 2021</u>