

Searchable State Course Codes Database

Quick Reference Card

The Home Screen

When first entering the Searchable State Course Code Database, you have several options for how to begin. You can click the “View all State Codes” button to view all state codes at once, you can type a search phrase like “bio” or “math” or search by stat course code and click on the “Submit Search” button, or you can click on the “Show Advanced Search Options” to reveal more search options including “Search by Subject Area.” You should use the “Clear” button between searches to clear previous search results.

The screenshot shows the home screen of the Searchable State Course Code Database. At the top left is the Kentucky Department of Education logo with the text "Our Children, Our Commonwealth, Education". To the right of the logo is the title "Searchable State Course Code Database" in blue. Below the title are three navigation buttons: "HOME" (highlighted in blue), "CONTACT", and "LOGIN".

The main content area has a dark background with white text. It starts with the instruction: "Please either type your search query into the box below, select to view all codes, or use the advanced search to choose one or more field(s) to search." Below this instruction are three main options:

- View all State Codes:** A button with a left-pointing arrow. A red box contains the text: "You can click the 'View all State Codes' button to view all state codes at once".
- Search by State Course Code or Course Name:** A search input field. A red box contains the text: "You can type a search phrase like 'bio' or 'math' or search by state course code and click on the 'Submit Search' button".
- Show Advanced Search Options:** A link with a left-pointing arrow. A red box contains the text: "You can click the 'Show Advanced Search Options' text to reveal more search options, including Search by Subject Area".

At the bottom of the search section are two buttons: "Submit Search" and "Clear". A red box contains the text: "You should use the 'Clear' button between searches to clear previous search results".

Advanced Search Options

Search by Subject: broad subject areas like Mathematics and Industrial Education.

Search by Program Area: more detailed subcategories within the subject areas, like Calculus and Diesel Technology.

Search by Certification Name: the specific certifications a teacher might hold. Selecting a certification name will return a list of all courses a teacher with the selected certification would be qualified to teach. The certification code is included at the beginning of the name and when typing to search, you must search by the code.

Search by Population: a category which helps determine the teacher certifications required to teach a course.

Search by Low Grade: the lowest grade level assigned to a course. Please note that preschool and Kindergarten are available within the list, but not currently in a logical order, and there are no courses that have a low grade of 2nd or 3rd grade.

Search by High Grade: the highest grade level assigned to a course. Kindergarten is out of order, and 1st and 2nd grade are missing because no course codes have a high grade of those grade levels.

Search by LEAD Content Area: another category that helps determine the teacher certifications required to teach a course. Each LEAD content area has a list of teacher certifications assigned to it and the certifications are aligned to courses through these content areas. This feature may be helpful for anyone helping to clear LEAD errors.

Search by Start Year: the year the course code was added to the valid state course code list. This feature may be helpful if you'd like to view all the new course codes for a given year.

Search by End Year: the last year the course code was considered to be a valid course code. This feature may be helpful if you'd like to view all the course codes that were deprecated in a given year.

Notes:

- When selecting the advanced search options, you must select the desired option and then click on “submit search” to return a list of courses.
- You can select one item from several different advanced search options, for example if you wanted to see all the mathematics course codes deprecated in 2018, but you cannot select more than one item from a single advanced search option. If you select two, the second choice will drop off when the search is submitted.

Course Details

Once you've identified a course of interest, clicking the "Details" box will provide more information.

Course Code Number	Course Code Name	Recommended Credits	Low Grade Range	High Grade Range	LEAD Content Area	Program Area	Start Year	End Year	Details
010101	Advanced Agricultural Economics and Agribusiness Management	1	10th Grade	12th Grade	Agriculture	Agribusiness	No Date	No Date	

The "Description" tab shows the course description upon opening the "Details" box.

Advanced Details ×

Description Standards Certification Population

Description
Describes the theories, principles of sound business and economics practices, including marketing, finance, record keeping, inventories, personal management, tax laws, labor management, future trading, etc.

The "Standards" tab provides a link that will provide a path for finding either the standards that have been aligned to a course, or a general link to the standards which can be covered in the course.

Advanced Details ×

Description Standards Certification Population

Link
<https://education.ky.gov/CTE/ctepa/Pages/default.aspx>

The "Certification" tab shows the list of teacher certifications a teacher could hold to be qualified to teach the course. Note the number of items per page can be changed by clicking the down arrow at the bottom of the box.

Advanced Details

Description Standards Certification Population

Certificate code	Certificate name
A90	Area Specialization: Agriculture Vocational
A98	Area Specialization: Agriculture Non-Vocational
AJAG	Adjunct Instructor For Agriculture, Grades 5-12
AM90	Approval For Teaching Vocational Agriculture In The Middle Grades 5-6
AM98	Approval For Teaching Non-Vocational Agriculture In The Middle Grades 5-6

1 2 3 4 5 5 items per page 1 - 5 of 22 items

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Finally, the "Population" tab shows the population of students assigned to the course.

Advanced Details

Description Standards Certification Population

Population Name

General

1 10 items per page 1 - 1 of 1 items