



SUMMARY MINUTES DRAFT UNTIL APPROVED AT NEXT MEETING

**KENTUCKY DEPARTMENT OF EDUCATION
ADVISORY GROUP TOPIC SUMMARY**

ADVISORY GROUP: TESTING BOARD OF REVIEW

MEETING DATE: JUNE 19, 2019

Members present: Mike Sullivan, Chair, Matthew Courtney, Joe McCowan, and Lisa Moore

Members absent: Robert Meacham

Allegations advisory staff present: Patsy, Kenner, Lindsey Swartz and Kathy Moore (OLLS) and Kevin O’Hair (OAA)

Approval of minutes: The minutes from the May 1, 2019 meeting were approved. Motion made by Lisa Moore and seconded by Joe McCowan.

Agenda Item: Testing Allegations for the Spring 2018 and Spring 2019 State Required Assessments

Presenter: Mike Sullivan

Summary of Discussion: The members of the Testing Board of Review reviewed sixty allegation cases of possible testing violations concerning state-required test security and test administration practices.

Action Taken:

The members determine that cases presented were violations of *703 KAR 5:080* and recommended that:

- No scores invalidation for forty-six cases.
- Scores invalidated for fourteen cases
- Resolved one 2018 case carried over from May 1, 2019 meeting

Recommendations include: additional three hours of Administration Code Training for individuals involved in forty-three of the allegation cases. Reminders regarding procedures to ensure test security, statements regarding actions that are not considered best practices and/or caution around test administration and security practices were recommended for nine of the allegation cases.

Key Questions/Concerns: Only clarifying questions were raised.

Follow-up Investigations Required: None

Discussion: The board agreed that citations from regulations and manuals should continue to be included with each case. The board also would like subgrouping of similar case under each reporting category to allow for a more efficient processing of cases.

Next meeting: To be determined

Adjournment:

Motion made by Matt Courtney and seconded by Joe McCowan.