



**State Advisory Panel for Exceptional Children (SAPEC)  
March 28, 2025  
Virtually through Microsoft Teams**

**Purpose:** The Individuals with Disabilities Education Act (IDEA) requires that states establish advisory panels to advise and assist the Kentucky Department of Education (KDE) on special education and related services for children with disabilities. The SAPEC members represent various agencies, individuals with disabilities, parents of children with disabilities, service providers and administrators.

[34 CFR §300.169](#)

Duties.

The advisory panel must—

- (a) Advise the SEA of unmet needs within the State in the education of children with disabilities;
- (b) Comment publicly on any rules or regulations proposed by the State regarding the education of children with disabilities;
- (c) Advise the SEA in developing evaluations and reporting on data to the Secretary under section 618 of the Act;
- (d) Advise the SEA in developing corrective action plans to address findings identified in Federal monitoring reports under Part B of the Act; and
- (e) Advise the SEA in developing and implementing policies relating to the coordination of services for children with disabilities.

**AGENDA**

**Friday, March 28, 2025**

**9:00 am ET**

**I. Welcome**

Tonika East, Ed.D. State Advisory Panel for Exceptional Children (SAPEC) Chair

**II. Review Meeting Norms and Duties**

Misty Green, Systems Consultant IT  
Office of Special Education and Early Learning (OSEEL)

**III. Roll Call of Members**

Tonika East, Ed.D. SAPEC Chair

**IV. Membership Update/Legislative Update**

Melody Cooper, Policy Advisor  
OSEEL

**V. Review and Approval of Meeting Minutes**

Tonika East, Ed.D. SAPEC Chair

**VI. Public Comment**

Tonika East, Ed.D. SAPEC Chair

**VII. Election for Vice Chair**

Tonika East, Ed.D. SAPEC Chair

**VIII. Committee Meetings (Up to 20 minutes for each committee meeting)**

- Transition
- Parent Involvement
- Supervision and Legislative
- FAPE
- Communication
- Stakeholder Engagement/Ad Hoc

**IX. 2025 Meeting Schedule**

Tonika East, Ed.D. SAPEC Chair

**X. Final Remarks and Exit Slip Reminder**

Tonika East, Ed.D. SAPEC Chair

**XI. Adjournment**

**Next Meeting: May 16, 2025**