



**KENTUCKY DEPARTMENT OF EDUCATION (KDE)
Local Superintendent's Advisory Council (LSAC)
SUMMARY**

March 26, 2024

MEMBERS PRESENT: Chair Robbie Fletcher, Vice-Chair David Raleigh, Kirk Biggerstaff, Mike Borchers, Harry Burchett, Thom Cochran, Will Hodges, Sheila Mitchell, Karen Solise, and Russ Tilford.

Agenda Item: Kentucky Tech Policies and Procedures

Presenters: KDE Associate Commissioner Beth Hargis, Ed.D., and Division Director Beth Engle

Commented [TRDoC1]: Add her title

Summary of Discussion: Beth Hargis and Beth Engle provided an overview of numerous changes to the Kentucky Tech Policies that were a result of a clean-up and technical amendment effort. Engle stated that nothing in the policy amendments would change any current practices in any of KDE's area technology centers. There were no questions.

Action Taken: Fletcher asked for a motion to approve the policy amendments. A motion for approval was made by Raleigh and seconded by Tilford. The motion passed unanimously by a roll call vote.

Follow-up Required: Following the Local Superintendents Advisory Council (LSAC) meeting with the Kentucky Department of Education's Interim Commissioner Robin Fields Kinney and staff, Fletcher presented approval of the policy amendments to the members of the Kentucky Board of Education.

Agenda Item: Kentucky Minimum Specifications for School Buses

Presenters: KDE Associate Commissioner Matt Ross and Division Director Elisa Hanley

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Summary of Discussion: LSAC members heard discussion from Ross and Hanley on school transportation legislation and a presentation on the 2024-2025 Minimum School Bus Specifications.

Action Taken: Fletcher asked for a motion to approve the specifications. A motion to approve the specifications was made by Cochran and seconded by Raleigh. The motion passed unanimously with a roll call vote.

Follow-up Required: Following the LSAC meeting with Kinney and KDE staff, Fletcher presented

approval of the specifications to the members of the Kentucky Board of Education.

Agenda Item: 704 KAR 3:550, Minimum Qualifications for Paraprofessionals

Presenters: KDE Associate Commissioner Kelly Foster, Ed.D., and KDE Policy Advisor Matthew Courtney, Ed.D.

Summary of Discussion: Foster and Courtney discussed the background of the regulation and explained that KRS 161.044 required its promulgation. Courtney reviewed the contents of the regulation and identified where each element of the regulation originated. Mitchell asked if the new regulation would impact paraprofessional assessments and Courtney clarified that it would not.

Action Taken: Fletcher asked for a motion to approve the regulation. A motion to approve the regulation was made by Mike Borchers and seconded by Mitchell. The motion passed unanimously with a roll call vote.

Follow-up Required: Following the LSAC meeting with Kinney and KDE staff, Fletcher presented approval of the regulation to the members of the Kentucky Board of Education.

Agenda Item: Amendments to 704 KAR 7:140, World War II and Korean Veteran diplomas

Presenters: Chief Academic Officer Micki Ray and Policy Advisor Sarah Peace

Summary of Discussion: LSAC members heard from Ray and Peace regarding proposed amendments to 704 KAR 7:140, World War II and Korean Veterans diplomas. Regulatory amendments are needed to conform to KRS 158.140(5)(b) which requires the Kentucky Board of Education (KBE), in consultation with the Kentucky Department of Veterans' Affairs, to promulgate administrative regulations establishing the guidelines for use by local boards of education when awarding an authentic high school diploma to an honorably discharged veteran who did not complete high school prior to being inducted into the U.S. Armed Forces during World War II, the Korean conflict, or the Vietnam War.

Action Taken: Fletcher asked for a motion to approve the proposed amendments. A motion to approve the proposed amendments was made by Biggerstaff and seconded by Tilford. The motion passed unanimously with a roll call vote.

Follow-up Required: Following the LSAC meeting with Kinney and KDE staff, Fletcher presented approval of the amendments to the members of the Kentucky Board of Education.

Agenda Item:

- Amendments to 780 KAR 2:010, Administration of area technology centers
- Amendments to 780 KAR 3:030, Appointments
- Amendments to 780 KAR 3:035, Employee evaluations
- Amendments to 780 KAR 3:100, Employee actions

- Amendments to 780 KAR 3:120, Appeals and hearings
- Amendments to 780 KAR 3:130, Employee grievances
- Amendments to 780 KAR 6:010, Classification plan
- Amendments to 780 KAR 6:020, Compensation plan

Presenters: KDE Associate Commissioner Beth Hargis, Ed.D., and Division Director Beth Engle

Commented [TRDoC3]: Add her title

Summary of Discussion: Hargis and Engle explained that there are numerous changes to the proposed regulation amendments because of a cleanup and technical amendments needed. Hargis stated that these regulations predated the Office of Career and Technical Education (OCTE) becoming an office in KDE and that outdated language from the Workforce Development Cabinet was still used. Fletcher asked for clarification (in 780 KAR 6:020) regarding the associate commissioner's ability to give a pay raise. Hargis explained that all salary adjustments are approved by the board of education, that the pay raise is to account for a percentage increase on the salary schedule for administrative duties, and that such administrative duties were accounted for in a corresponding index. Fletcher asked for clarification (in 780 KAR 3:100) regarding employee workstations. Hargis explained that a definition of workstation was simply added because the current version of the regulation does not define workstation. Fletcher asked for clarification on the removal of the ability for OCTE employees to receive overtime pay. Hargis explained that 156 employees are under a 190-day contract and that 18A employees receive comp time rather than overtime pay. Fletcher had no further questions following Hargis's responses.

Commented [TRDoC4]: Write out acronym and follow with OCTE in parenthesis.

Action Taken: Fletcher asked for a motion to approve the proposed amendments. A motion to approve the proposed amendments was made by Burchett and seconded by Raleigh.

Follow-up Required: Following the LSAC meeting with Kinney and KDE staff, Fletcher presented approval of the amendments to the members of the Kentucky Board of Education.

Agenda Item: Proposed Amendments to 702 KAR 3:320, Finance officer certification requirements

Presenters: Associate Commissioner Matt Ross; Division Director Chay Ritter; and Assistant Director Steve Lyles

Summary of Discussion: Presented for discussion purposes only was the future changes to the finance officer certification regulation.

Action Taken: The council discussed with staff the proposed changes to the regulation.

Follow-up Required: Based on the discussion, staff will bring regulatory changes back to the council at a future meeting.