



**KENTUCKY DEPARTMENT OF EDUCATION
(KDE)**

Local Superintendent's Advisory Council (LSAC)

SUMMARY

Nov. 25, 2025

MEMBERS PRESENT: Chair Kirk Biggerstaff, Vice Chair Harry Burchett, Russ Tilford, Brian Alexander, Dennis Messer, David Trimble, Henry Webb, Thom Cochran, Will Hodges

Agenda Item: Amendments to 707 KAR 1:002, Definitions and 707 KAR 1:350, Placement Decisions

Presenters: KDE Associate Commissioner Gretta Hylton, Ed.D., Director Carol Ann Morrison and Policy Advisor Melody Cooper

Summary of Discussion: Hylton, Morrison and Cooper discussed proposed amendments to 707 KAR 1:002, Definitions, and 707 KAR 1:350, Placement Decisions. Clarification is being added to 707 KAR 1:002, Definitions. Class size and caseload maximums are being streamlined in 707 KAR 1:350, Placement decisions. The proposed amendments will help districts interpret and implement the regulations and potentially ease the burden of submitting waiver requests through the Kentucky Board of Education.

Action Taken: Biggerstaff asked for a motion to recommend approval of the amendments to 707 KAR 1:002, Definitions, and 707 KAR 1:350, Placement Decisions. The motion was made by Will Hodges and seconded by Brian Alexander. The motion passed by a roll call vote.

Follow-up Required: Following the Local Superintendents Advisory Council meeting with Commissioner Robbie Fletcher and KDE staff, this item will be presented to the members of the KBE for consideration and action.

Agenda Item: Amendment to 704 KAR 3:370, Kentucky Framework for Personnel Evaluation

Presenters: KDE Associate Commissioner Meredith Brewer, Ph.D., Division Director Todd Davis and Policy Advisor Cassie Trueblood

Summary of Discussion: Brewer, Davis and Trueblood explained that the proposed amendment to 704 KAR 3:370 is to align the regulation with the amendments to KRS 156.557 in House Bill 48 of the 2025 legislative session. Specifically, staff proposes amending Section 2 of the regulation to

require the district certified evaluation plan to require a summative evaluation every five years instead of every three years for tenured educators.

Action Taken: Biggerstaff asked for a motion to recommend approval of the amendments to 704, KAR 3:370, Kentucky Framework for Personnel Evaluation. The motion was made by Russ Tilford and seconded by David Trimble. The motion passed by a roll call vote.

Follow-up Required: Following the Local Superintendents Advisory Council meeting with Commissioner Fletcher and KDE staff, this item will be presented to the members of the KBE for consideration and action.

Agenda Item: Amendment to 702 KAR 3:130, Internal accounting

Presenters: KDE Associate Commissioner Matt Ross, KDE Assistant Director Steve Lyles and KDE Policy Advisor Lindsey Swartz

Summary of Discussion: Ross, Lyles and Swartz presented the proposed amendment to 702 KAR 3:130, Internal accounting which incorporates by reference the Redbook. Superintendent Harry Burchett asked a question about school trips with students and the use of a prepaid debit card. KDE staff clarified that the use of a prepaid debit card is permissive and not mandatory.

Action Taken: Biggerstaff asked for a motion to recommend approval of the amendments 702 KAR 3:130, Internal accounting. The motion was made by Burchett and seconded by Trimble. The motion passed by a roll call vote.

Follow-up Required: Following the Local Superintendents Advisory Council meeting with Commissioner Fletcher and KDE staff, this item will be presented to the members of the KBE for consideration and action.