



## KENTUCKY DEPARTMENT OF EDUCATION (KDE)

### Local Superintendent's Advisory Council (LSAC)

#### SUMMARY

Nov. 25, 2025

**MEMBERS PRESENT:** Chair Kirk Biggerstaff, Vice Chair Harry Burchett, Russ Tilford, Brian Alexander, Dennis Messer, David Trimble, Henry Webb, Thom Cochran, Will Hodges

**Agenda Item: Amendments to 707 KAR 1:002, Definitions and 707 KAR 1:350, Placement Decisions**

**Presenters:** KDE Associate Commissioner Gretta Hylton, Ed.D., Director Carol Ann Morrison and Policy Advisor Melody Cooper

**Summary of Discussion:** Hylton, Morrison and Cooper discussed proposed amendments to 707 KAR 1:002, Definitions, and 707 KAR 1:350, Placement Decisions. Clarification is being added to 707 KAR 1:002, Definitions. Class size and caseload maximums are being streamlined in 707 KAR 1:350, Placement decisions. The proposed amendments will help districts interpret and implement the regulations and potentially ease the burden of submitting waiver requests through the Kentucky Board of Education.

**Action Taken:** Biggerstaff asked for a motion to recommend approval of the amendments to 707 KAR 1:002, Definitions, and 707 KAR 1:350, Placement Decisions. The motion was made by Will Hodges and seconded by Brian Alexander. The motion passed by a roll call vote.

**Follow-up Required:** Following the Local Superintendents Advisory Council meeting with Commissioner Robbie Fletcher and KDE staff, this item will be presented to the members of the KBE for consideration and action.

**Agenda Item: Amendment to 704 KAR 3:370, Kentucky Framework for Personnel Evaluation**

**Presenters:** KDE Associate Commissioner Meredith Brewer, Ph.D., Division Director Todd Davis and Policy Advisor Cassie Trueblood

**Summary of Discussion:** Brewer, Davis and Trueblood explained that the proposed amendment to 704 KAR 3:370 is to align the regulation with the amendments to KRS 156.557 in House Bill 48 of the 2025 legislative session. Specifically, staff proposes amending Section 2 of the regulation to

require the district certified evaluation plan to require a summative evaluation every five years instead of every three years for tenured educators.

**Action Taken:** Biggerstaff asked for a motion to recommend approval of the amendments to 704, KAR 3:370, Kentucky Framework for Personnel Evaluation. The motion was made by Russ Tilford and seconded by David Trimble. The motion passed by a roll call vote.

**Follow-up Required:** Following the Local Superintendents Advisory Council meeting with Commissioner Fletcher and KDE staff, this item will be presented to the members of the KBE for consideration and action.

**Agenda Item: Amendment to 702 KAR 3:130, Internal accounting**

**Presenters:** KDE Associate Commissioner Matt Ross, KDE Assistant Director Steve Lyles and KDE Policy Advisor Lindsey Swartz

**Summary of Discussion:** Ross, Lyles and Swartz presented the proposed amendment to 702 KAR 3:130, Internal accounting which incorporates by reference the Redbook. Superintendent Harry Burchett asked a question about school trips with students and the use of a prepaid debit card. KDE staff clarified that the use of a prepaid debit card is permissive and not mandatory.

**Action Taken:** Biggerstaff asked for a motion to recommend approval of the amendments 702 KAR 3:130, Internal accounting. The motion was made by Burchett and seconded by Trimble. The motion passed by a roll call vote.

**Follow-up Required:** Following the Local Superintendents Advisory Council meeting with Commissioner Fletcher and KDE staff, this item will be presented to the members of the KBE for consideration and action.