

SUMMARY MINUTES ARE DRAFT UNTIL APPROVED AT NOVEMBER 2023 MEETING



**CAREER AND TECHNICAL EDUCATION (CTE)
ADVISORY COMMITTEE SUMMARY**

MAY 11, 2023

ATTENDANCE: State Sen. Jimmy Higdon, Wallace “Caleb” Bates, Charlene Baxter, Beth Brinly, Debbie Dennison, Karen Dodd, Beth Engle, Larry Garrity, Shelley Goodwin, Beth Hargis, Lynda Jackson, Ericka King, Lea Lewis, Robin Linton, Harmony Little, Mike Miller, Brian Perry, John Sanders, Regan Satterwhite, Mike Stone, Tom Thompson, Karla Tipton, Holly Tracy, Darlene Zibart

ABSENT: State Rep. Steve Riley, Drew Graham, Jeff Jones, Paul Mullins, Eva Probus, Matthew Whitaker, Benjamin Williams

Agenda Item: Welcome and Introductions

Presenter: Harmony Little, Committee Chair and Executive Director of Credentialing Strategies, Kentucky Community and Technical College System

Summary of Discussion:

Little called the meeting to order at 10 a.m. ET and welcomed the committee.

Agenda Item: Approval of Minutes from Nov. 16, 2022, meeting

Presenter: Harmony Little, Committee Chair and Executive Director of Credentialing Strategies, Kentucky Community and Technical College System

Summary of Discussion:

Beth Brinly moved to approve the minutes as submitted and Darlene Zibart seconded the motion. There was no further discussion. The motion carried unanimously.

Agenda Item: Office of Career and Technical Education (OCTE) Staffing Updates

Presenter: Beth Hargis, Ed.D., Associate Commissioner, Office of Career and Technical Education, Kentucky Department of Education

Summary of Discussion:

Hargis shared OCTE new hires with the committee and they are as follows:

- Holly Tracy – Data Manager
- Caleb Bates – Communications Liaison
- Cathy Hoehn – Business and Marketing Consultant
- Kim Woodall – SkillsUSA State Advisor
- Amanda Boggs – STEM Integration Consultant

Hargis also shared open positions within OCTE, and these are as follows:

- Assistant Data Manager
- Middle School/Career Studies
- Health Sciences Consultant
- Computer Science Consultant

Agenda Item: Division of Student Transition and Career Readiness Updates

Presenter: Tom Thompson, Division Director, Office of Career and Technical Education, Kentucky Department of Education

Summary of Discussion:

Thompson shared updates for the Division of Student Transition and Career Readiness along with dates for state and national Career and Technical Student Organization (CTSO) conferences. He also shared a chart of the CTSO's growth in membership since 2018 in all the organizations.

Thompson reported that updates have been made to several cabins at the Leadership Training Camp in Hardinsburg and shared photos.

New work in the Division of Student Transition and Career Readiness includes:

- Law and Public Safety standards revisions will be completed and implemented in the fall of 2023.
- Marketing and Business Administration (MBA) Research and the Office of Career and Technical Education (OCTE) are partnering to create supply chain management pathway standards.
- New STEM Integration Consultant - Starting in June
- In the process of hiring:
 - Career Studies Consultant
 - Computer Science Consultant
 - Health Science Consultant
- CTSO New Advisor Trainings

Agenda Item: Reflecting on Kentucky CTE Showcase

Presenter: Lynda Jackson, Project Manager, Office of Career and Technical Education, Kentucky Department of Education

Jackson reported every February schools across the nation celebrate Career and Technical Education month to raise awareness of the role that CTE has in readying learners for college and career success. OCTE sponsored two events with a goal of sharing high-quality CTE pathways from across Kentucky on Feb. 21st, at the Capitol, and Feb. 24th at the Kentucky School Board Association's (KSBA's) annual conference in Louisville.

Thirty-two schools were selected from a pool of 68 applications. Participation grants were made possible through KDE's Elementary and Secondary School Emergency Relief funds (ESSER II). Schools took the showcase very seriously and the displays were outstanding. The support from the building administrators and money allocated for the project was sufficient. The opening session with Gov. Beshear and Commissioner Glass was full of great energy. The students and staff were excited to be there and ready to show and talk about their programs and the wonderful work they were doing. Students were excited to meet their state representatives at the Capitol.

At KSBA, the schools were introduced and walked across the stage at the luncheon and received a standing ovation from the school board members. The students rehearsed and prepared for a variety of questions and enjoyed networking with the school board members and businesses. One student connected with a firm to intern next year.

Reflection and ideas moving forward for the CTE Showcase in 2024.

- The legislators changed their time to convene after the time for the showcase was set. The time change led to legislators not being available to attend.
- Most agreed that the showcase at KSBA was more impactful than the one held at the Capitol.
- The space at the Capitol was too small for the number of displays represented. Moving forward, consider decreasing the number of groups who attend the Capitol CTE showcase.
- Mike Stone said if we want to target the General Assembly in 2024, it will be a more normal session than it was this year.
- Higdon suggested holding the showcase in early March before they get in the last two weeks of the session, which gets terribly busy. He also thought it would be beneficial if students could prepare a YouTube video of their presentations so the legislators who could not attend would have a chance to see what they missed.
- Harmony Little said she would like to see a bit of a virtual presence to highlight those who are selected and maybe if there is an intermediate step for those who are not selected to participate in the showcase. Possibly make a TikTok competition or as Higdon suggested a YouTube video and they could create a hashtag for students. Little also suggested participating schools could create an emblem or something they can put on their own webpage or have some type of recognition to show they were a part of the showcase.

Agenda Item: Division of Technical Schools and Continuous Improvement Updates

Presenter: Larry Garrity, Division Director, Office of Career and Technical Education, Kentucky Department of Education

Summary of Discussion:

Garrity updated the committee on remarkable things happening in the area technology centers and said there had been great opportunities for students this year regarding CTSOs, work based learning (WBL), project based learning (PBL) projects, and making great connections for dual credit. The following are highlights.

- Murray Calloway County Area Technology Center (ATC) has a Technical English 4 course in collaboration with Calloway County High School. Student projects from the 2nd Annual Marketplace event focused on project-based learning in lieu of a traditional language course. The instructional components of the class are research, writing, marketing, designing and creating.
- Lee County ATC has built their sixth tiny house, this is a great interdisciplinary project for students from different areas like carpentry, electricity, heating ventilation air conditioning (HVAC) and drafting.
- Monroe County ATC has partnered with Kingsford Charcoal Manufacturing with their manufacturing students and their health science students. Students toured the facility, learned how their process works and learned about job opportunities. In addition, the health science students were able to collaborate with the employees, provide health checks, and practice their skills on actual people rather than mannequins.
- Logan County Career and Technical Center (CTC) has partnered with Russellville Rural and Logan County Fire Department. Students learned how to extricate a person from a vehicle accident. Garrity also mentioned that Logan County CTC also has a great partnership with Logan Aluminum.

Agenda Item: Legislative Updates and Initiative

Presenter: Regan Satterwhite, Executive Advisor, Office of Career and Technical Education, Kentucky Department of Education

Summary of Discussion:

Senate Bill (SB) 25 added language to the WBL indicator for postsecondary readiness to indicate that apprenticeships, cooperatives, and internships are not limited to being offered as a high school course or during the regular school day, week or year. WBL experiences for students must be aligned with a credential or associate degree and be approved by the Kentucky Board of Education (KBE) after receiving input from the Local Superintendents Advisory Council (LSAC) to qualify for postsecondary readiness.

The passage of SB 25 means that the following are methods to demonstrate postsecondary readiness through the WBL indicator: Completing a Kentucky Department of Education (KDE) approved or labor cabinet-approved apprenticeship; or successfully completing a KBE approved cooperative or internship that is aligned with a credential or associate degree and which provides a minimum of 300 hours of on-the-job work experience.

The OCTE has developed and released a data collection system for hours of on-the-job work experience associated with cooperative and internship courses within Infinite Campus (IC). The KBE and the KDE are working to establish minimum criteria for approval of a cooperative or internship that is not offered as a high school course. Further guidance will be provided to districts once the Local Superintendents Advisory Council (LSAC) has provided input and an approval process has been established.

Satterwhite also discussed legislative priorities regarding sustainable adequate funding for all programs and a unified formula that funds programs equitably and incentivizes and recognizes

implementation of [high-quality CTE programs of study](#).

Agenda Item: Funding Workgroups

Presenter: Matt Chaliff, Agriculture Education Consultant, Office of Career and Technical Education, Kentucky Department of Education

Chaliff discussed possible CTE funding hybrid calculations. They are as follows:

- Base Funding on Full-time Equivalencies
- Incentive Funding on High Quality Indicators

Incentives discussed were completers (completed four courses in a pathway), Work Based Learning (Apprenticeship, Cooperative Education or Internship), Dual Credit, Technical Skills Attainment (passed an end of program assessment for articulated credit or an approved industry recognized certification).

Additional thoughts and considerations included:

- Economic Disadvantage as a fifth incentive indicator
- Per student incentive calculation vs. school/district level calculations
- Incentive scales: cutoff benchmarks vs. rolling scale from 0 to 1
- New program approval process and appropriations

Agenda Item: Schedule May 2023 Meeting Date

Presenter: Harmony Little, Committee Chair and Executive Director of Credentialing Strategies, Kentucky Community and Technical College System

Summary of Discussion:

Little said members of the CTE Advisory committee are rotating off in June, she thanked everyone for their service and participation. A doodle poll will be sent for the November 2023 meeting. Little asked the committee to send recommendations for new members to Charlene Baxter.

Agenda Item: Reflection and Adjournment

Presenter: Harmony Little, Committee Chair and Executive Director of Credentialing Strategies, Kentucky Community and Technical College System

Summary of Discussion:

After reflection on the meeting agenda, a motion for adjournment was made by Mike Stone and seconded by Shelley Goodwin. The motion passed by unanimous vote and the meeting adjourned at 10:57 a.m.