



APRIL 2026

Make Me Smile

Chicago

*Children play in the park, they don't know
I'm alone in the dark, even though
Time and time again, I see your face smiling inside
I'm so happy that you love me (oh yeah)
Life is lovely when you're near me
Tell me, you will stay... make me smile*

I think what matters, even when we are in the dark, is that we have friends who are there for us. We often try to help our students understand this when they are down. And yes, even at times like this when school is almost over, they can feel down for a variety of reasons. Sometimes it's not about having solutions or great answers. Sometimes they are just having a bad day, or they just got some bad news. What can make the difference at times like those is knowing that there are people who care. We don't always have answers, and they don't always want them. Sometimes all we want is for you to make me smile. Some days you need that person and other days you need to be that person. Let's take turns making each other smile.

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Just One Smile

Blood, Sweat and Tears

TEDS Training

We are coming to the close of another year. There is lots of data to be reviewed and updated. Are you sure you will have access to TEDS through the end of the year? Here is one way to ensure you have just one smile: Log in and look in the upper right-hand corner for the date of your last training. If you find that you are locked out, you may need to register for a TEDS training session. Dates are posted on the TEDS website the Monday following the currently posted session.

When You're Smiling (*The Whole World Smiles With You*)

Louis Armstrong

Pathway Additions and Modifications

Have you started thinking about what pathways need to be added or modified as you prepare for next year? Time is running out. Make sure you have the pathway updates and removals you need. The instructions for how to Request to ADD or REMOVE a Pathway for the 26-27 school year can be found on the TEDS Step-by-Step website at <https://www.education.ky.gov/CTE/teds/Pages/TEDSStepbyStep.aspx>.

Like a Beautiful Smile

Sting

How Clean Is Your Data?

Are you tired of reading about this? I hope not, because like a beautiful smile, it should stay with you. Accountability, Perkins and funding all depend on the accuracy of our data. You are coming on the last few opportunities to verify your data:

- Know who your partners (e.g., Infinite Campus Coordinator, EOP Assessment Coordinator, CTE teachers) are and communicate with them. They are the source of much of your data
- When you enroll students in pathways,
 - The students should know they are in that pathway (no surprises).
 - The correct credit hours must be posted. Then, credit hours must be updated whenever they change on the official transcript (e.g., end of semester/trimester).
- When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS as soon as the information is received from the instructor and in the same school year it is earned.
- Once a student meets the definition of concentrator, that should be properly noted in IC and imported into TEDS when it happens.
- NO DATA HOSTAGES. Clean data is happy data.

Can't Smile Without You

Barry Manilow

No Data Hostages

Would you hide behind your little brother in a game of dodgeball? Maybe not the best example since many of us would. What if it was a rock instead of a ball? OK. In either case, your little brother would be an unwilling "hostage". That does not seem like a fair or reasonable act and neither does using students as shields to avoid the consequences of missing a deadline or completing a process inaccurately. Remember, our data can't smile without you. Make sure you have a friend to help you close out the year with clean data. No excuses. No "ifs" "ands", or "buts". If we won't accept excuses from our students, let's set an example by not using them as the basis for ours. No data hostages.

I Love It When You Smile

UB40

Co-op Rules

In the best of times, we smile when we are happy and frankly, I love it when you smile. One way to help that smile along is to follow the co-op rules. [705 KAR 4:041](#) gives very specific ways a student can legally co-op. They include the following:

A student must fit one of these categories:

1. Be enrolled in a course included within the student's chosen career pathway within the same academic year,
2. Be a completer in the career pathway they are co-oping in by the end of their junior year; or
3. Be Enrolled in an approved pre-apprenticeship program.

It may not happen often, but admit it: you love it when they smile, too!

Upcoming State and National Conferences

The logo for the National Association for Career & Technical Education Information (nactei) features the word "nactei" in a bold, lowercase, sans-serif font. The "i" is stylized with a yellow dot.

National Association for
Career & Technical Education Information
April 27-30, 2026
<https://nactei.org/conference/>

The logo for the Kentucky FBLA State Conference features the word "Kentucky" in a small, blue, sans-serif font above the letters "FBLA" in a large, bold, blue, sans-serif font. A stylized blue triangle is positioned to the left of the letters.

FBLA State Conference
April 27-29
Galt House, Louisville

The logo for the Kentucky Association for Career & Technical Education (ACTE) features the word "Kentucky" in a small, blue, sans-serif font above the letters "ACTE" in a large, bold, blue, sans-serif font. The letters "A", "C", and "E" are connected. Below the letters is the tagline "Inspiring • Advocating • Leading" in a smaller, blue, sans-serif font.

Kentucky Association for Career & Technical Education
July 20-23, 2026
<https://kyacte.org/kentucky-cte-summer-program/>

Smile Like You Mean It

The Killers

Closing Tasks REMINDERS, Part 2

Can you feel the change in the air yet? The end of the year is inevitable. Work with your other TEDS coordinator (I hope you're not trying to do this all alone). Having a second set of eyes on your work is not just helpful – it lets you smile like you mean it. If you haven't been doing that, start now. THEN, as you prepare to close out your TEDS data, make sure to review the following:

- **School Deadline.** Do you know when your school's Infinite Campus will close for the year? If you don't know, find out. You need to complete your last export before that date.
Remember:
 - You cannot remove an end date on the TEDS tab in Infinite Campus unless the student is currently enrolled in a class in that pathway.
 - If you remove the end date on the TEDS tab in Infinite Campus during the current Infinite Campus year (2025-2026), the student will remain active in TEDS. If the student is NOT in a course in a valid pathway during the current school year this will count as a data violation and potentially a funding violation as well.
 - If you remove the end date on the TEDS tab in Infinite Campus AFTER YOUR IC HAS BEEN CLOSED FOR THE CURRENT YEAR (2025-2026), the student will be active in Infinite Campus for 2026-2027 even if they are NOT in a course in a valid pathway in 2026-2027, this will be counted as a data violation and potentially a funding violation
- **Credits.** Make sure what is in TEDS has been updated to match the transcript (through your final export/import process) at the end of the year BEFORE you leave for the summer.
NOTE: If you are a **postsecondary institution** and you are providing courses for SECONDARY students:
 - The correct count is ONE credit for the SECONDARY transcript and in TEDS.
 - Yes, they can still get 3 credits on their POSTSECONDARY/COLLEGE transcript (just NOT in TEDS)
- **Student Objective.** Again, make sure what is in TEDS has been updated to match the TEDS tab in IC (through the export/import process) Is this student exploring or a concentrator? Are you sure?
NOTE: If you are a **postsecondary institution** and you are providing courses for SECONDARY students:
 - A secondary student MUST complete 2 courses in a single program of study to be a concentrator
 - In Kentucky, a course is defined as 1 secondary credit on the student's official transcript.
- **Industry Certifications.** Have all attempts at industry certifications been entered in TEDS? Have all the teachers verified that they have provided all the information?

If you have questions concerning the completion of this data, please reach out to your school-level TEDS coordinator.

When I See You Smile

Bad English

Upcoming Deadlines

You met every deadline. Not only were you on time, but your data was also accurate. When I see you smile, I know that you're on top of it. So, I ask you to help your fellow TEDS people. Show them where to find the [TEDS Secondary Schools Timeline](#) so they can be on time and can smile along with you.

June 15	TEDS End of Year Data entered in IC and imported to TEDS (Remember to check ALL students, not just active) - Semester Data (credits, student objectives, etc.) ** MUST be completed BEFORE local IC transitions to 2026-2027
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You Might As Well Smile

Glen Campbell

Contact Us

We don't want you to lose your mind trying to understand the way things work in TEDS. Remember, all questions about TEDS are fair game. We at KDE CTE Data Services will do our best to help sort out any issues. Give us a call.

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