CTE Technical Education Database Systems
TEDS MONTHLY NOTES

KENTUCKY CTE EMPOWERED
Today's Career and Technical Education

Kentucky Department of EDUCATION

JANUARY 2026

Off to the Races

Jukebox the Ghost

Happy New Year! We have survived the holiday season with hopefully lots of great memories with friends and family. As we begin what can be considered the home stretch of the school year, let's keep in mind why we are here. Our kids make all the difference. Seniors are seeing the finish line (the first of many). Others are looking toward Spring. However, before we get off to the races, we still have much to do. The testing windows are upon us and, while we may not be taking the tests, we are responsible for those who are and the proper handling of the results. Remember, if we don't have successors, we can't move on. Let's do our best to ensure they finish strong!
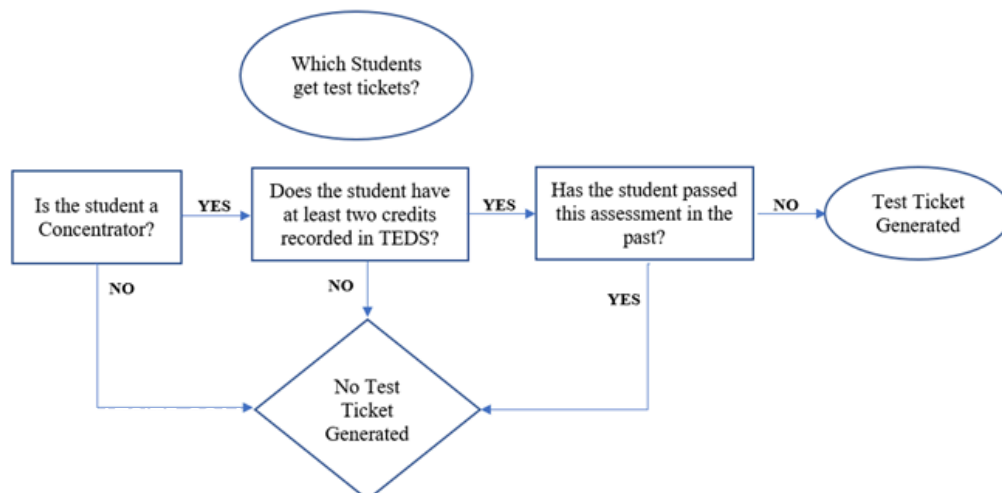
Win the Race
Modern Talking
EOP and TRACK Test Tickets

The window for verifying available EOP and TRACK test tickets is now open. Now is the time to check the reports for EOP Test Tickets and TRACK Tests. Check those tickets early. The flow chart below shows how tickets are generated. Give your students an upper hand as they try to win the race. After February 1, 2026, it will be too late to make changes to test tickets based on school or district level errors. Remember: For a student to generate a test ticket, they must meet ALL requirements for the ticket. After February 1, 2026, if the test ticket is not correctly identified the only remaining option is taking an industry certification assessment for their pathway in order to meet requirements for state-level postsecondary readiness. If the student is an underclassman, there is always next year.

Back in the Race
Glen Campbell

TEDS Training

Some have lost track of what it takes to stay on top of TEDS data. If you are not sure whether you are properly caring for your TEDS data, log in and look at what you have done and when you last did it. If you find that you are locked out, don't despair. It's just time to get back in the race. Before this data can affect funding, accountability, or our students, join me in one of the upcoming monthly training sessions. Dates are posted on the TEDS website the Monday following the currently posted session.

Race Against Time
U2

Data Validation

We have a new deadline quickly approaching. Don't wait until you are in a race against time. Your next deadline is February 1. Transcripts must be reviewed and data updated to ensure that any student eligible to be classified as a concentrator is correctly identified. For certainty, you need to verify the following:

- Have credits been updated on the transcript for each student's pathway-valid courses?
- Do the number of credits from pathway valid courses require the student status to be changed from Exploring to Concentrator? (i.e., the student now has at least 2 credits on their transcript for pathway valid courses)?

If the answer to either is "yes", please make the necessary changes on the TEDS tab in Infinite Campus **and complete a new import** into TEDS BEFORE THE DEADLINE OF FEBRUARY 1, 2026.

Remember, a student is not eligible for an EOP or TRACK assessment if their records are not **properly reflected in TEDS** (not just on the TEDS tab in Infinite Campus).

If you have any questions, please contact kdectedataservices@education.ky.gov.

Rate Race
Billy Idol

How Clean Is Your Data

Somedays it feels like we just can't get data right. While that may be true, it is comforting to know that it's not every day. While this data-based rat race can be puzzling, we can still strive to have our data as clean as possible. Some steps to help run the race with confidence include:

- When you enroll students in pathways,
  - The student should know they are in that pathway (no surprises)
  - The correct credit hours must be posted. Then, credit hours must be updated whenever they change on the official transcript (e.g., end of semester/trimester).
- When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS as soon as the information is received from the instructor and in the same school year it is earned.
- Once a student meets the definition of concentrator, that should be properly noted in IC and imported into TEDS when it happens.
- NO DATA HOSTAGES. Clean data is happy data.

Race for the Prize
The Flaming Lips

Co-Op Rules

Sometimes life is a race. Do you want to help your students to win? Then, you must give them the right tools to race for the prize. The main tool is knowing the rules. Co-op can be a big win if we follow the rules. The co-op regulation, **705 KAR 4:041** gives very specific ways a student can legally co-op. They include the following:

A student must fit one of these categories:

1. Be enrolled in a course included within the student's chosen career pathway within the same academic year,
2. Be a completer in the career pathway they are co-oping in by the end of their junior year; or
3. Be Enrolled in an approved pre-apprenticeship program.

Don't lose your sense of joy! If your student does not meet one of these criteria, they cannot legally co-op.

Upcoming Deadlines

 Suzi Quatro. Talk about a blast from the past! It's OK to look back occasionally, but when the race is on you must keep your eyes on the goal. Verify your data goals by regularly reviewing your **TEDS Secondary Schools Timeline** on the main **TEDS website**.

December - January	Suggested Time for **Student Data Cleanup** (ALL Students) Verify enrollment status, pathway credits and student objectives (in preparation for EOP and TRACK)
February 1	Deadline for students to be marked Concentrator for EOP and TRACK Window opens for all pathway additions and modifications for 2026-2027
March 31	2nd Semester Enrollment Data completed in TEDS

Race of Doom
Anita Baker

Contact Us

Don't run from knowledge. Don't engage in a race of doom. Ask your friends at KDE CTE Data Services. Doom and gloom not allowed. For a bright spot in your day, give us a call.

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Upcoming Conferences

Kentucky Association for Career & Technical Education

https://kyacte.org/kentucky-cte-summer-program/

National Association for Career & Technical Education Information

https://nactei.org/conference/