

TEDS Monthly Notes

CTE Technical Education Database System

END OF YEAR - MAY 2025



“More Than Words”

- Extreme -

*“How easy, it would be to show me how you feel
More than words is all you have to do to make it real...”*

It has been a long year. We are closing out another year reeling from loss in so many ways. All throughout we have remained resilient and been the glue that has helped our kids hold it all together knowing that this too shall pass. Today I want to lend support to the glue that has struggled to be examples of perseverance for our kids. I write this with knowledge that we all need to hear comforting words because our friends and family may be struggling right now. I write with the knowledge that we are about to release another class of young adults into the world. I write this because we must help our kids see that they are stronger than they sometimes give themselves credit for. Lastly, I write this because we must realize that the way we accomplish this is with more than words. We must show them. We must pour strength into them so we can spend our summer with friends and family as we reload for next year.

“One More Night”

- Phil Collins -

TEDS Training

The last training session for the 2024-2025 school year will be June 19. Remember, whenever you log into TEDS, you should look in the upper right-hand corner to see when your training date is coming. There is also a warning bar that posts a countdown from 120 days each time you log in. Have you checked your training deadline lately? Now might be a good time. Don't wait until you only have one more night. To avoid missed data entry issues, log into TEDS and check your training date.

“More Than a Feeling”

- Boston -

Contact Us

There is nothing more frustrating than feeling uncertain about something. Come on over and tap into our knowledge. Give us a call and we'll help your certainty be more than a feeling.

***EOP Scores are in TEDS!!
TRACK Coming Soon***

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“No More Tears”

- Ozzy Osborne -

How Clean Is Your Data?

We are at the end of the school year. We should be moving past test tears and school struggles and planning celebrations and vacations. Before we finalize those plans, we should be certain there will be no more tears. When you are working with data that affects our students:

- When students are enrolled in pathways,
 - ◇ They should know they are in that pathway (no surprises)
 - ◇ The correct credit hours must be posted. Then, **they must be updated when anything about the student record changes.**
- When a student earns an industry certification for their chosen pathway, it should be properly **entered in TEDS the same school year it is earned.**
- Once a student meets the definition of concentrator, that should be properly noted in IC and **imported** into TEDS when it happens.
- **You must review and update the data one last time at the end of the school year** (before your local IC is locked for the year) to **ensure data accuracy.**

As always - - - NO DATA HOSTAGES!

“Baby One More Time”

- Britney Spears -

No Data Hostages

Repetition can be exasperating. Redundancy can be tiring and being superfluous is downright draining. But, for those in the back rows and upper levels, here it is, baby, one more time: If our data is not checked and double checked for accuracy BEFORE it is too late, our students lose. We should set our kids up to succeed (postsecondary readiness, earned articulated credit and/or dual credit) with good data. Don't let the word get all over town that you have taken a data hostage.

“A Little Less Talk and a Lot More Action ”

- Toby Keith -

Adding New Pathways and Modification Requests for 25-26

Your school has made the decision to add another pathway for next year. I know it seems like August is far away, but it's time for a little less talk and a lot more action. Don't wait to get your new pathways in order. We have provided a step-by-step guide for how to Request to ADD or REMOVE a Pathway. Just remember: if you want to add the pathway for 2025-2026, you will need to complete the process before September 1, 2025.

Empowering High Quality CTE for Students
KENTUCKY CTE

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Today's Career and Technical Education

*2025 Career and Technical
Education Summer Program*

**July 28-31, 2025, Galt House,
Louisville, Kentucky**

For more information: <https://www.acteonline.org/kacteonline/summer-program/>

“One More Time”

- Daft Punk -

Closing Tasks

The end of the year is quickly approaching, but there's still work to be done, so we will say it one more time. We hope you're not tackling this project alone. Having a second set of eyes on your work is not just helpful - it's essential. It is critical to check and double-check your data. As you prepare to close out your TEDS data, make sure to review the following:

- **School deadline.** Do you know when your school's Infinite Campus will close for the year? If you don't know, find out. You need to complete your last export before that date.
- **Remember:**
 - ⇒ You cannot remove an end date on the TEDS tab in Infinite Campus unless the student is currently enrolled in a class in that pathway.
 - ⇒ If you remove the end date on the TEDS tab in Infinite Campus during the current Infinite Campus year (2024-2025), the student will remain active in TEDS. If the student is NOT in a course in a valid pathway during the current school year this will be counted as a data violation and potentially a funding violation as well.
 - ⇒ If you remove the end date on the TEDS tab in Infinite Campus AFTER YOUR IC HAS BEEN CLOSED FOR THE CURRENT YEAR (2024-2025), the student will be active in Infinite Campus for 2025-2026 even if they are NOT in a course in a valid pathway in 2025-2026. This will be counted as a data violation and potentially a funding violation
- **Credits.** Make sure what is in TEDS has been updated to match the transcript (through your final export/import process) at the end of the year BEFORE you leave for the summer.
- **Student Objective.** Again, make sure what is in TEDS has been updated to match the TEDS tab in IC (through the export/import process) Is this student exploring or a concentrator? Are you sure?
- **Industry Certifications.** Have all attempts at industry certifications been entered in TEDS? Have all the teachers verified that they have provided all the information?

If you have any questions concerning the completion of this is data, please reach out to your school-level TEDS coordinator.

“Yesterday Once More”

- The Carpenters -

Upcoming Deadlines

We are nearing the end of the school year. It can sneak up on you quickly if you aren't paying attention. Since we do not get to back up and see yesterday once more, check the TEDS [Secondary Schools Timeline](#) on the main [TEDS website](#) .

June 15	TEDS End of Year Data entered in IC and imported to TEDS (Remember to check ALL students, not just active) - Semester Data (credits, student objectives, etc.) ** MUST be completed BEFORE local IC End of Year Script is run
July	Career Readiness data pulled for the Office of Assessment and Accountability (OAA)

