

TEDS Monthly Notes

CTE Technical Education Database System

January 2024



“Time In A Bottle”

- Jim Croce -

*“If I had a box just for wishes
And dreams that had never come true
The box would be empty
Except for the memory
Of how they were answered by you .”*

What a wonderful thought. Imagine if every child; in every county; in every zip code felt that way about their teachers and school administrators. Yes, we want them to grow up, move on and be successful. I have always loved the game “What if” What if we did for our students what we expect for our own children? What if our students really felt that we are a good memory they want to take away as they graduate and move on? What if every child we ever helped had reason to say, “I appreciate what you did for me”? It doesn’t matter if they ever say it. Just imagine what it would be like if that was what they took away along with the knowledge you provided. There never seems to be enough time to get it all done, but what a wonderful personal goal for each of us.

“Out of Time”

- The Rolling Stones -

TEDS Training

There is a countdown clock in the TEDS application that counts down the last 120 days to let you know when you must train again. Don’t wait until you’re out of time to check for training dates. Each session date will be posted on the [TEDS website](#) the Monday following the previous session.

“Closing Time”

- SemiSonic -

No Data Hostages

Deadlines approach. Data windows are closing soon. If we hold up missing data and proclaim someone else responsible for its absence, we now have a data hostage.

Follow timelines. Follow instructions. Review your data. Data always matters. **February 1 is closing time** for test-eligible data. No data hostages.

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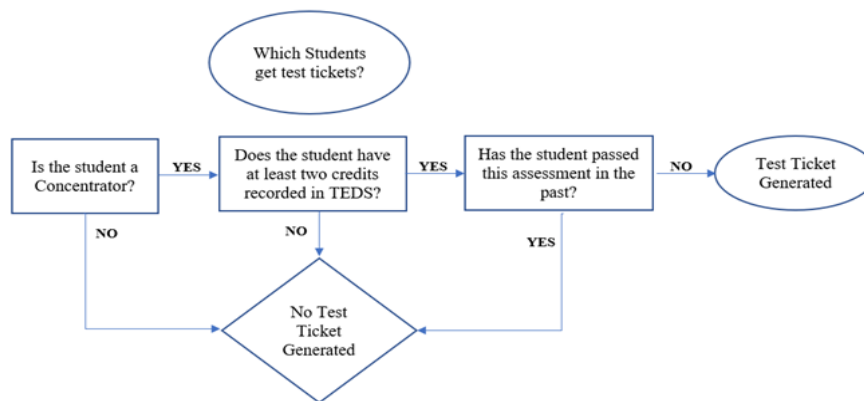
“Time”

- Pink Floyd -

EOP and TRACK Test Ticket Report Will Close Soon

*“Hanging on in quiet desperation
Is the English way
The time is gone, the song is over
Thought I'd something more to”*

Don't reach that point of quiet desperation. You still have a couple of weeks left to review your EOP Ticket Reports and TRACK Test to ensure your data is accurate. Remember: For a student to generate a test ticket, they must meet ALL requirements for the ticket. The flow chart shows how tickets are generated. You cannot make changes to test tickets based on school or district level errors from last year UNLESS the student is currently enrolled in the same pathway where the mistake was made. You have until February 1, 2024, to update and verify any required data for EOP and TRACK. Time is almost up. Don't let the song be over. Remember, there is also the option to take industry certifications to meet requirements to become state transition ready.



“Give Me Just A Little More Time”

- The Chairman of the Board -

EOP Testing: “Eligible” vs. “Must”

Please be careful with the potential success of our students. By definition, a concentrator is any student that has completed two (2) courses in a single program of study (career pathway). In Kentucky, a course is defined as one (1) credit on the student's official transcript. This makes a student eligible to take an EOP. However, there is a difference between “eligible” and “must”.

1. For a student to be **ELIGIBLE** to take an EOP, they must be identified as a concentrator in Infinite Campus **AND** have at least two valid credits for the pathway on their official home high school transcript **AND** that data **MUST** be imported to TEDS **before February 1**. However, being eligible does not constitute a must.
 - Any student identified as concentrator in a pathway where a CTE EOP assessment is available may test as an option to meet Career Readiness and earn articulated credit.
 - Remember that the EOP is an End of Program assessment.
2. The only **“MUST”** situation is this: Any **SENIOR concentrator** must test in a CTE EOP assessment (when available)
 - **IF** the student has not previously tested in a CTE EOP assessment, **and**
 - Has not and is not planning to take an industry certification.

For the benefit of our students, we must first ask “Will taking the test now benefit the **STUDENT?**” The student should not walk away feeling like they should have asked, “Give me just a little more time”.

“Time After Time”

- Cyndi Lauper -

Co-Op Rules

Checkup time. We have officially reached the point of Co-op being part of the conversation time after time. How is your co-op program going? Be certain that you have the details on co-op. This legislative mandate can be easily overlooked, but you must follow the co-op regulation, [705 KAR 4:041](#). The regulation includes the following:

A student must fit one of these categories:

- a. Be enrolled in a course included within the student’s chosen career pathway within the same academic year;
- b. Be a completer in the career pathway they are co-oping in by the end of their junior year; or
- c. Be Enrolled in an approved pre-apprenticeship program.

If your student does not meet one of these criteria, they cannot legally co-op. Review your enrollments. Review your data. Like Adrian Monk says, time can be a blessing... and a curse.

“The Longest Time”

- Billy Joel -

How Clean Is Your Data?

“I’m that voice you’re hearing in your head.

And you’re thinking, “That’s just what he said”.

And now you’re wondering the last time you checked data:

That hasn’t happened for the longest time.”

Don’t let this be you. Check your data like it has value to you (like your bank account). Then, When you are working with your TEDS data, keep these things in mind:

- ◇ When you enroll students in pathways,
 - ◆ The student should know they are in that pathway (no surprises).
 - ◆ The correct credit hours must be posted. Then, **credit hours must be updated whenever they change on the official transcript** (e.g., end of semester/trimester).
- ◇ When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS as soon **as the information is received from the instructor** and in the same school year it is earned.
- ◇ Once a student meets the definition of concentrator, that should be properly noted in IC and **imported** into TEDS when it happens.
- ◇ **You must review and update the data one last time at the end of the school year** (before your local IC is locked for the year) to **ensure data accuracy**.
- ◇ **NO DATA HOSTAGES. Clean data is happy data.**

Miscalculations or forgetfulness can hurt the school, the district and most importantly, the student. That is a mistake that can last for the longest time.

HELPFUL LINKS

TEDS Homepage

<https://education.ky.gov/CTE/teds/Pages/default.aspx>

TEDS Step-by-Step Website

<https://education.ky.gov/CTE/teds/Pages/TEDSStepbyStep.aspx>

“Does Anybody Really Know What Time It Is?”

- Chicago -

Upcoming Deadlines

COVID has affected my sense of time. I think something happened two years ago and it was over 4 years ago. I find myself wondering more often now, does anybody really know what time it is? Maybe a good start to finding out is to follow schedules like the TEDS [Secondary Schools Timeline](#) on the main [TEDS website](#).

February 1	Deadline for students to be marked Concentrator for EOP and TRACK Window opens for all pathway additions and modifications for 2024-2025
March 1	Window opens for basic 4-course identification for pathways for 24-25
March 31	2nd Semester Enrollment Data completed in TEDS

“The Times They Are A-Changin’”

- Bob Dylan -

Contact Us

Things just aren't the way they used to be. We can truly say that the times they are a changin'. Not to worry, though. We are keeping up with the times and we are here to help. Give us a call.

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