

TEDS Monthly Notes

CTE Technical Education Database System

December 2023



“I Guess I’ll Have to Dream the Rest”

- Frank Sinatra -

*“I see trees of green, red roses too
I see them bloom for me and you
And I think to myself what a wonderful world.”*

I look at every child, in every county, in every zip code and realize they don’t necessarily see the same thing I do. Then, I realize that it is my charge to give them an opportunity to see the same things I do. It’s my responsibility to help the next generation learn “how” to think, not necessarily “what” to think. We are getting there, but sometimes we don’t all see the same thing; the same need to help grow our future. My goal is to see

*“...The colors of the rainbow so pretty in the sky
Are also on the faces of people going by
I see friends shaking hands, saying, “How do you do?”
They’re really saying I love you.”*

I see us as responsible for helping create a wonderful world. For everyone. We are working on it, but until we get there, I guess I’ll have to dream the rest. Don’t just enjoy your time off with friends and family. Expand your network of friends to help grow this wonderful world.

“Holidays–any holiday–are such a great opportunity to focus on bringing the family together.” – Lidia Bastianich

“Guess You Had to Be There”

- Trisha Yearwood -

TEDS Training

“But I have a report due tomorrow. Can’t you let me in for just a few minutes? I promise I’ll make the next training.” When someone walks up in the middle of a conversation and they don’t understand what’s going on, they tend to hear, “Guess you had to be there.” Make it a point to be there when the training happens. You don’t want to be caught off guard when there is a report due. Each session date will be posted on the [TEDS website](#) the Monday following the previous

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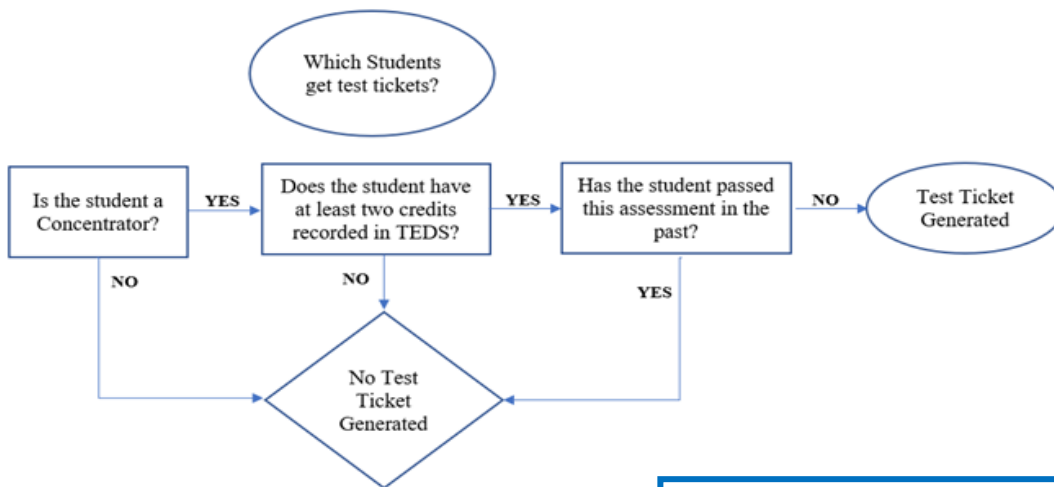
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“Guess I Just Lost My Head”

- Karen Carpenter -

EOP and TRACK Test Ticket Report is Open

This is part of this month’s early warning system. During this time of year, things can get hectic, and we may get lost in the midst of it all. We can usually blame the holidays and get a pass. It may even bleed over a little into the new year, but soon you won’t be able to say, “Guess I just lost my head.” It is probably a good time to review your EOP Ticket Reports and TRACK Test to ensure your data is accurate. Remember: For a student to generate a test ticket, they must meet ALL requirements for the ticket. The flow chart shows how tickets are generated. You cannot make changes to test tickets based on school or district level errors from last year UNLESS the student is currently enrolled in the same pathway where the mistake was made. You have until February 1, 2024, to update and verify any required data for EOP and TRACK. Don’t let that lost head end up rolling away. Remember, there is also the option to take industry certifications to meet requirements to become state transition ready.



HELPFUL LINKS

TEDS Homepage

<https://education.ky.gov/CTE/teds/Pages/default.aspx>

TEDS Step-by-Step Website

<https://education.ky.gov/CTE/teds/Pages/TEDSStepbyStep.aspx>

“Guess I’m Doing Fine”

- Bloc Party -

Co-Op Rules

How is your co-op program going? It’s probably not a good idea to simply say, “I guess I’m doing fine.” Sometimes you’re saying, “I am **F**reaked out, **I**nsecure, **N**eurotic and **E**motional.” Be certain that you have the details on co-op. This legislative mandate can be easily overlooked, but you must follow the co-op regulation, [705 KAR 4:041](#). The regulation includes the following:

A student must fit one of these categories:

- Be enrolled in a course included within the student’s chosen career pathway within the same academic year;
- Be a completer in the career pathway they are co-oping in by the end of their junior year; or
- Be Enrolled in an approved pre-apprenticeship program.

If your student does not meet one of these criteria, they cannot legally co-op. Review your enrollments. Review your data. Ensure you are better than fine.

“I Guess That’s Why They Call it the Blues”

- Elton John -

How Clean Is Your Data? (Part I)

“Don’t wish it away. Don’t look at it like it’s forever. Between me and you, I could honestly say things can only get better.” Of course, this requires attention to detail. When you are working with your TEDS data, keep these things in mind:

- ◇ When you enroll students in pathways,
 - ◆ The student should know they are in that pathway (no surprises).
 - ◆ The correct credit hours must be posted. Then, **credit hours must be updated whenever they change on the official transcript** (e.g., end of semester/trimester).
- ◇ When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS as soon **as the information is received from the instructor** and in the same school year it is earned.
- ◇ Once a student meets the definition of concentrator, that should be properly noted in IC and **imported** into TEDS when it happens.
- ◇ **You must review and update the data one last time at the end of the school year** (before your local IC is locked for the year) to **ensure data accuracy**.
- ◇ **NO DATA HOSTAGES. Clean data is happy data.**

Finding out that you miscalculated your time or simply forgot is a good way to have a bad day. I guess that’s why they call it the blues...

“Educated Guess”

- Ani Difranco -

How Clean Is Your Data? (Part II)

Adjustments we have made to the automated processes, as well as updated attention to detail have uncovered a little-known issue. If we were to take an educated guess, I think we would call the issue “fumble fingers.” This malady is often caused by operating a keyboard while distracted. The primary symptom is the unfortunate mistyping of numbers. We are seeing this more often as SSN errors are being discovered.

What does that mean for us? Infinite Campus and TEDS talk to each other through a special language. IC sends SSN and SSID in that order. TEDS reviews them in that order. If there is a matching SSN, the files merge with the earliest record. We are working on a fix on our side. Until then, it is probably a good time to consider checking your list twice.

““The Joy of brightening other lives, bearing each others’ burdens, easing each other’s loads and supplanting empty hearts and lives with generous gifts becomes for us the magic of the holidays.” - W. C. Jones

“I Guess I’ll Have to Change My Plan”

- Bobby Darin -

Upcoming Deadlines

I have received calls about extending deadlines. I have made calls requesting extensions of deadlines. The bad thing about deadlines is that they don’t move (I guess because they’re “dead”). At any rate, it leaves us with only one option: telling someone, “I guess I’ll have to change my plan.” Don’t ruin your plan. Refer to the TEDS [Secondary Schools Timeline](#) on the main [TEDS website](#).

December - January	Suggested Time for Student Data Cleanup (ALL Students) <ul style="list-style-type: none">- Verify enrollment status, pathway credits and student objectives (in preparation for EOP and TRACK)
February 1	Deadline for students to be marked Concentrator for EOP and TRACK Window opens for all pathway additions and modifications for 2024-2025



“I Guess I Remembered It Wrong”

- Superchunk -

Contact Us

“It seems like we’ve always done it like that.” “But, you said...” I might not always like it, but sometimes I have to say, “I guess I remembered it wrong.” When that happens, it’s OK. Give us a call and we can help.

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