TEDS Monthly Notes

CTE Technical Education Database System
May 2023

"The Final Countdown"

- Europe -

"We're leaving together, but still it's farewell. And maybe we'll come back…" Did you just start singing? That's okay. It's the final countdown. Spring break is over, proms have happened and graduation preparations are underway. As we begin our final countdown, do we look back over the year to see if it was a success? Do we bask in the glow of knowledge and experience we know we provided to our kids this year? Or are we just counting down so we can go home?

This countdown is truly final. We can't go back and undo anything that went wrong. We can't turn back time. What we can do is ensure that we have done our best by our kids and our professional responsibilities. Yes, they are separate. Our kids go far beyond our professional responsibility of teaching content. What we do for our kids will also last longer and it can be a little selfish. Think about it: If you plan to retire someday, wouldn't it be better to retire knowing that someone responsible and knowledgeable will pick up the mantle? THAT is how we do right by our kids. *"With so many light years to go, and things to be found"* are they counting in anticipation of the what comes next you helped them prepare for, or is it just for the year to be over?

"Final Days"

- Michael Kiwanuka -

4-Course Identification for Valid Pathways

The deadline for identifying a four-course sequence for each of your pathways is May 15, 2023

These are truly the final days. We began this process in December 2022 and there are many who have not completed this process. We have also reached out to your superintendents and principals the past few weeks through the **Commissioner's Monday Message** to remind them that we are down to the last weeks in the window to identify the primary courses that will be offered to claim a valid, fundable pathway. This will directly affect your funding in the coming years. Remember, the instructions on how to **Identify Courses for Each Valid Pathway** as well as **Frequently Asked Questions for Course Identification** have been posted on the **TEDS Step-by-Step** web page.

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Training

This is it. The season is almost over. June is the final attraction of the school year. It's the last chance of 2022-2023 to ensure there is someone to work with your CTE and TEDS data. After that, the fix is in. You may want to make sure you or two other people in your building have access to TEDS. Review your training date information before the curtain drops.

"The Final Peace "

- Jeff Beck -

How Clean Is Your Data? (End of Year Information, Part III)

I am going to speak the final peace on clean data. If your data is not clean, it will impact your accountability scores, it will impact your funding and it will impact your sense of peace as you search for explanations for why it is not clean. Make sure you have a peaceful summer. Follow this easy checklist.

- The correct credit hours must be posted when students are enrolled in pathways. Then, they **must be updated when anything about the student record changes.**

- When a student earns an industry certification for their chosen pathway, it should be entered appropriately in TEDS the same school year it is acquired.

- Once a student meets the definition of a concentrator, that should be noted correctly in IC and **imported into TEDS** when it happens. Do the same if that status changes back to exploring.

- **You must review and update the data one last time at the end of the school year** (before your local IC is locked for the year) **to ensure data accuracy.**

    ◊ Check with your school or district-level Infinite Campus (IC) Coordinator to determine when they will close IC for the year.

    ◊ Review transcripts and update accordingly.

    ◊ Changes **MUST** be made **BEFORE** the date your IC will be closed.

    ◊ IC will not export changes made after that date.

    ◊ **DO NOT** remove an end date on a record unless the student is in a class in that pathway **THIS YEAR**. Despite what you may see, you cannot undo this, and the student will be counted as though they were in a class. This would be a data violation and a funding violation.

    ◊ Check your work. **JUST BECAUSE YOU SEE IT IN IC DOES NOT MEAN IT IS IN TEDS.**

- **NO DATA HOSTAGES.** Clean data is happy data.

Upcoming Deadlines

The definition of insanity is doing the same thing over and over and expecting different results. Conversely, the definition of efficiency is doing the same thing over and over and getting what you expect each time. When it comes to deadlines, it's best to fix it in the usual way: Follow the **Secondary Schools Timeline** on the main **TEDS website**.

May 15	• Deadline to identify primary courses to be offered in each pathway
June 15	• TEDS End of Year Data entered in IC and imported to TEDS (Remember to check ALL students, not just active) - Semester Data (credits, student objectives, etc.) ** Best if completed BEFORE IC End of Year Script is run

Contact Us

Do we know everything? Not at all, but when it comes to things CTE, TEDS and Perkins, we tend to know more than most. If you are not sure if something is correct or something doesn't seem to add up, reach out to us. If we don't know, we'll find out and provide the final say.

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HELPFUL LINKS

TEDS Homepage: https://education.ky.gov/CTE/teds/Pages/default.aspx

TEDS Step-by-Step website: https://education.ky.gov/CTE/teds/Pages/TEDSStepbyStep.aspx

Identify Courses for Pathways: https://education.ky.gov/CTE/teds/Documents/Pathway_Course_Identification.pdf

FAQ for Course Identification: https://education.ky.gov/CTE/teds/Documents/_athway_Course_Identification-FAQ.pdf