TEDS Monthly Notes

CTE Technical Education Database System

December 2021

"Nice Work If You Can Get It"

- Sarah Vaughan -

Sometimes it may seem like we belong to one of the least appreciated professions. We know that there is little money, prestige or public recognition for our work. But our kids are the goal. There are no words to express the pride in hearing doctors, lawyers, carpenters, nurses, electricians, politicians, bus drivers and others say "thank you" for being that person who believed. We stand on the shoulders and remember others who helped us on our journey. No one simply becomes. They need guides and footsteps to follow. You are an educational Sherpa. This month hold your head high. Your job is important to everyone. It's nice work if you can get it, and you can get it if you try.
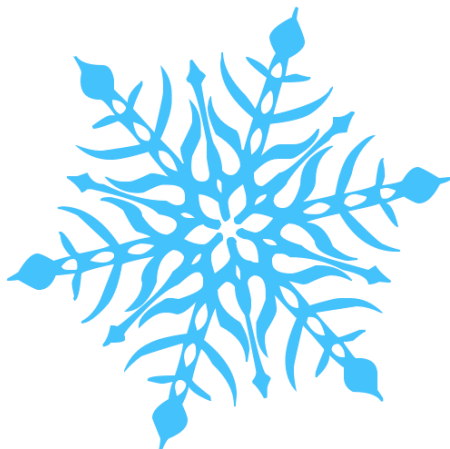
"Wouldn't It Be Nice"

- The Beach Boys -

Training Opportunities

Using TEDS seems easy for those of us who have been doing it for a while. Occasionally, the processes and purposes change and it's important to be aware that there are some who feel that required training is a waste of time, these training sessions provide updates to the processes and help to ensure fewer errors in data. Training sessions are now virtual.

During the school year, there will only be one training session per month through June. If your time is coming up soon or has already passed, you will need to register on the **TEDS website**. Each new TEDS training date will be posted the Monday after the most recent date and, as always, registration is on a first come basis. Wouldn't it be nice if you were able to take advantage of the opportunity to brush up on your TEDS skills while ensuring the fidelity of the data that informs our federal funding before it was too late? See you soon!

In This Issue

- ◆ **TEDS Training**
- ◆ **How Clean Is Your Data?**
- ◆ **EOP and TRACK Test Tickets**
- ◆ **Upcoming Deadlines**
- ◆ **Contact Us**

<p align="center">***"Proper Nice"***</p>

<p align="center">*- Joss Stone -*</p>

<p align="center">**How Clean Is Your Data?**</p>

We in the OCTE have taken several steps to help ensure the fidelity of the data that is reported for not only our federal reporting, but also for state accountability. We have made these updates with the expectation that our users would be nice enough to ensure the fidelity of the data that is entered in the system. This requires that users are attentive to detail as the data is entered and updated.

Here are some things to consider to help you exhibit a sense of "proper nice" with your students' data and future potential:

♦ When students are enrolled in pathways, the correct credit hours must be posted. Then, they must be updated when anything about the student record changes.

♦ When a student earns an industry certification for their chosen pathway, it should be properly entered in TEDS the same school year it is earned.

♦ Once a student meets the definition of concentrator, that should be properly noted in IC and imported into TEDS when it happens. Do the same if that status changes back to exploring.

♦ The updated TEDS vs. IC Data Cheat Sheet is your friend.

<p align="center">***"Nice and Easy"***</p>

<p align="center">*- Pieces of a Dream -*</p>

<p align="center">**EOP and TRACK Test Tickets Update**</p>

EOP and TRACK assessments are designed to show not only memorization but use of knowledge. With the addition of the new TRACK Test report, we have streamlined your review process. The **EOP Test Ticket** report and the **TRACK Test** report are both run the same way with three nice and easy steps:

1. Click on Reports, select the report you want and click Next

2. Select your school name and the current school year

3. Select Report for "High School and ATC" and click "Build Report"

Remember the following:

♦ **To generate an EOP test ticket**, the student must be identified as a concentrator in IC and TEDS **AND** have at least two credits on their transcript **AND** have never passed that EOP.

♦ **To generate a TRACK test ticket**, the student be enrolled in the TRACK pathway **AND** be identified as a concentrator in IC and TEDS **AND** show four credits (earned or currently enrolled for the fourth credit) in IC and TEDS.

These records update nightly. If you do not see a test ticket you expect to see, make sure to run the Student Assessment Summary report to see if the student has already passed that EOP. If you have questions concerning EOP, please contact Sherri Craig at **Sherri.Craig@education.ky.gov**.

"Nice N' Slow"

- Freddie Jackson -

Upcoming Deadlines

I know. The holidays are upon us. All year it seemed like it was creeping up on us nice n' slow and suddenly Thanksgiving happened and boom! We occasionally get a little too relaxed, even when we know what's coming. It may be okay to run out at the last minute to get a birthday present or some other gift, but data is not quite as forgiving. Don't let your nice n' slow approach to meeting deadlines turn into a runaway train. If we watch and adhere to the **Secondary Schools Timeline** on the main **TEDS website** we can avoid "the rush".

Dec - Jan	• Review and update student data from IC in preparation for EOP and TRACK testing
February 1	• Deadline for students to be marked Concentrator for EOP and TRACK assessments • Window opens for all pathway additions and modifications for 2022-2023

"Nice to Meet You"

- Yanni -

Contact Us

Hello. We are your friendly connection to all things CTE. When TEDS or CTE stumps you, feel free to reach out and ask a question. We are your connection to the CTE world. Give us a call. It would be nice to meet you.

Career Readiness **Scott U'Sellis** scott.usellis@education.ky.gov	**Perkins** **Karla Tipton** karla.tipton@education.ky.gov
Infinite Campus **Tanya Fluke** tanya.fluke@education.ky.gov	**TEDS** **Claude Christian** claude.christian@education.ky.gov