



TEDS Monthly Notes

CTE Technical Education Database System

February 2019

REMEMBER the Times

- Michael Jackson -

Five years ago, I lost someone very near and dear to me. I treated this young man like my son. My daughters treated him like and called him brother. When he passed, I was the one who told my youngest daughter what happened to her “brother”. That was a difficult conversation to have with an 8-year-old who worshipped the ground he walked on. Five years later, we still remember what he meant to our family, but we remember with fondness and pride, not with sorrow and regret. While he was not my blood family, he was a child in my orbit that mattered. I remember the times when he needed help. I remember the times that he drove me nuts. I remember that I was blessed to have been a part of his life. We do what we do because we want to see our kids succeed. Let’s always do our best so that when we remember the times we had in CTE, we can remember them with fondness and the pride that we helped someone be successful.

I’LL REMEMBER April

- Sonny Rollins -

End of Program and TRACK Test Tickets Now Available

April is coming faster than you may think. I can’t wait either. However, we have things to do now so when we remember April it will be with fondness, not with regret and frustration.

You should work with your building EOP Coordinator to make sure all of your expected test tickets are available. While we have a small window where we can fix issues, that window does not allow us to fix last minute (“day before” or “day of”) issues. Don’t wait. Check those test tickets now. Don’t see what you expect to see? Look back at the Questions and Answers from the **January 2019 TEDS Memo**. Your building coordinator has also received information from Sherri Craig concerning the CTE EOP test tickets and other important information. Additional information concerning the CTE EOP can be found on the CTE EOP website (<https://education.ky.gov/CTE/endofprog/Pages/default.aspx>) and on the Accountability and OCTEST website (<https://education.ky.gov/CTE/Pages/CTE-St-Acc.aspx>). April is cool, but remember February and those test tickets first.

In This Issue

- ⇒ [End of Program \(EOP\) and TRACK Test Tickets are Ready](#)
- ⇒ [TEDS Training Dates](#)
- ⇒ [Clean Data](#)
- ⇒ [Important Dates](#)
- ⇒ [Contact Us](#)

Do You *REMEMBER*

- Paul Hardcastle -

Spring TEDS Training Sessions Scheduled

It's time to get second semester and third trimester data in TEDS. You should already be working with your CTE teachers to ensure you are putting all the industry certification data in when the students take the test. You shouldn't wait until the last moment. Do you remember how to enter industry certifications? What about changing federal indicators? What do you mean, "What is a federal indicator?" Sigh...

It's time for training. Dates are listed below. They will also be posted on the **TEDS Website** (<https://education.ky.gov/CTE/teds/Pages/default.aspx>) and on the **KDE Professional Learning Bulletin Board** (<https://applications.education.ky.gov/PLBB/Home/PLBBHome>). **Spaces are limited.** Remember. No excuses. No data hostages. Your students are counting on you to remember and get it right.

TEDS SPRING TRAINING DATES

Tuesday, February 26, 2019 (Franklin Co CTC)

Wednesday, March 13, 2019 (Franklin Co CTC)

Tuesday, April 10, 2019 (Franklin Co CTC)

Registration link for training is on the TEDS website (<https://education.ky.gov/CTE/teds/Pages/default.aspx>)

REMEMBER The Good

- Mickey Newbury -

Clean Data is Happy Data

Remember the good ol' days when you knew where everything was before you ever needed it? Then life came in and threw off your groove. Things stopped being where you left them and sometimes downright disappeared. Things can be that way again. You just have to remember the good. The rest is just noise. The good includes the clean data that lets you prove that your kids are as good as you think they are. Here are five ways to remember the good.

- When students are enrolled in pathways, the correct credit hours must be posted. Then, they must be updated when anything about the student record changes. This includes if the student drops class, fails class or transfers out.
- Whether a student is active or inactive in a pathway should be properly noted in TEDS.
- If a student transfers, drops out or graduates from their home school, it should be properly noted in TEDS.
- When a student earns an industry certification for their chosen pathway, it should be properly noted in TEDS the same school year it is earned.
- When a student meets the definition of preparatory, that should be properly noted in IC and imported into TEDS when it happens. Do the same if that status changes back to exploring.

Do you need help remembering how to keep it clean? Review and follow all instructions on the **TEDS Step-by-Step** website. (<https://education.ky.gov/CTE/teds/Pages/TEDSStepbyStep.aspx>).

REMEMBER When

- Missy Elliott -

Upcoming Deadlines

Remember to change the oil in your car. Remember to go the store because you're out of milk. Remember that special birthday/anniversary/occasion. It seems like we have always had a lot on our plates. Do you remember when we could keep all those things in order in our heads? Nowadays, I need help to remember when some things happen. Fortunately, we all have access to the TEDS Timelines & Checklists on the **TEDS website** (<https://education.ky.gov/CTE/teds/Pages/default.aspx>). This is a wonderful tool that can help ensure your memory (or lack of it) does not create data hostages.

As Soon As Possible	<i>Check those test tickets now. Make sure they are all there.</i>
February 28	<i>2017-18 Completers Follow up Data completed in TEDS</i>
March 31	<i>2nd Semester Enrollment Data completed in TEDS</i>

REMEMBER the Tinman

- Tracy Chapman -

Contact Us

Well, there is no wizard in Frankfort. However, we all have occasion to need some assistance on our treks. The TinMan had Dorothy, Cowardly Lion and Scarecrow to help him along the way. We might not be quite as famous, but we are here to help. It doesn't matter whether you are a willing participant or someone who was "volun-told" to take care of TEDS. We will provide the same service to all. When you get stuck, remember the tinman. He simply asked. Here are the people you can ask at OCTEST.

OCTEST website https://education.ky.gov/CTE/Pages/default.aspx	Phone (502) 564-4286
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Infinite Campus Tanya Fluke tanya.fluke@education.ky.gov	TEDS Claude Christian claudio.christian@education.ky.gov