

Fashion and Interior Design

ACADEMIC SKILLS

AA SPEAKING AND LISTENING

AA1 Utilize effective verbal and non-verbal communication skills

AA2 Participate in conversation, discussion and group presentations

AA3 Communicate and follow directions/procedures

AA4 Utilize speaking and listening skills to communicate effectively with customers and co-workers

AB READING AND WRITING

AB1 Locate and interpret written information

AB2 Read and interpret workplace documents, e.g., reports, manuals, schematics, flowcharts, tables, graphs

AB3 Identify relevant details, facts and specifications

AB4 Record information accurately and completely

AB5 Demonstrate competence in organizing, writing and editing using correct vocabulary, spelling, grammar and punctuation

AB6 Demonstrate the ability to write clearly and concisely using industry-specific terminology

AC CRITICAL THINKING AND PROBLEM SOLVING

AC1 Utilize critical-thinking skills to determine best options/outcomes, e.g., analyze reliable/unreliable sources of information, use previous experiences, implement crisis management, develop contingency planning

AC2 Utilize innovation and problem-solving skills to arrive at the best solution for the current situation

AC3 Implement effective decision-making skills

AD MATHEMATICS

AD1 Perform basic and higher-level math operations, e.g., addition, subtraction, multiplication, division, decimals, fractions, units of conversion, averaging, percentage, proportion, ratios, numbering systems

AD2 Solve problems using measurement skills, e.g., distance, weight, area, volume

AD3 Make reasonable estimates

AD4 Use tables, graphs, diagrams and charts to obtain or convey information

AD5 Use reasoning and problem-solving skills in mathematics

AE FINANCIAL LITERACY

AE1 Locate, evaluate and apply personal financial information

AE2 Identify the components of a budget and how one is created

AE3 Set personal financial goals and develop a plan for achieving them

AE4 Describe types of financial service providers and considerations in selecting a provider

AE5 Demonstrate ability to meet financial obligations

AF INTERNET USE AND SECURITY

AF1 Recognize the potential risks associated with internet and social media use

AF2 Identify and apply internet security practices, e.g., password security, login, logout, log off, lock computer

AF3 Practice safe, legal and responsible use of technology in the workplace

AG INFORMATION TECHNOLOGY

AG1 Use technology appropriately to enhance professional presentations

AG2 Demonstrate effective, appropriate and ethical use of social media

AG3 Identify ways social media can be used as marketing, advertising and data gathering tools

AH TELECOMMUNICATIONS

AH1 Select and utilize the appropriate environment, devices, services and applications to complete workplace tasks

AH2 Demonstrate appropriate etiquette when using telecommunications, e.g., cell phone, e-mail, messaging services, online meetings, conference calls

EMPLOYABILITY SKILLS

EA POSITIVE WORK ETHIC

EA1 Explain the importance of pride and confidence about work and learning new tasks

EA2 Demonstrate consistent and punctual attendance

EA3 Demonstrate initiative in assuming tasks

EA4 Exhibit dependability in the workplace

EA5 Take and provide direction in the workplace

EA6 Accept responsibility for personal decisions and actions

EB INTEGRITY

EB1 Abide by workplace policies and procedures, e.g., safety, internet and cell phone use, code of conduct

EB2 Demonstrate honesty and reliability

EB3 Demonstrate ethical characteristics and behaviors

EB4 Maintain confidentiality and integrity of company information

EB5 Support the mission and vision of the company

EC SELF-REPRESENTATION

EC1 Demonstrate appropriate dress and hygiene in the workplace

EC2 Use language and manners suitable for the workplace

EC3 Demonstrate polite and respectful behavior toward others

ED TIME, TASK AND RESOURCE MANAGEMENT

ED1 Plan and follow a work schedule

ED2 Complete work tasks successfully with minimal supervision

ED3 Work successfully within budgetary constraints

ED4 Demonstrate ability to stay on task to produce high-quality deliverables on time

EE DIVERSITY AWARENESS

EE1 Define and differentiate diversity, equity, inclusion, discrimination and harassment

EE2 Work effectively with all customers and co-workers

EE3 Explain the benefits of diversity within the workplace

EE4 Explain the importance of respect for the feelings, values and beliefs of others

EE5 Identify strategies to bridge cultural/generational differences and use differing perspectives to increase the overall quality of work

EE6 Illustrate techniques for eliminating bias and stereotyping in the workplace

EE7 Identify ways tasks can be structured to accommodate the diverse needs of workers

EE8 Recognize the challenges and advantages of a global workforce

EF TEAMWORK

EF1 Recognize the characteristics of a team environment and conventional workplace

EF2 Demonstrate effective team skills, e.g., setting goals, listening, following directions, questioning, dividing work, conflict resolution, meeting facilitation, and evaluate their importance in the workplace

EG CREATIVITY AND RESOURCEFULNESS

EG1 Explain the importance of contributing and conveying new ideas in the workplace

EG2 Describe the importance of posing questions when developing ideas

EG3 Explain the value of varying ideas and opinions

EG4 Locate and verify information during the creative process

EH CONFLICT RESOLUTION

EH1 Identify conflict resolution skills to enhance productivity and improve workplace relationships

EH2 Implement conflict resolution strategies and problem-solving skills

EH3 Explain the use of documentation and its role as a component of conflict resolution

EI CUSTOMER/CLIENT SERVICE

EI1 Recognize the importance of and demonstrate how to properly greet/approach customers and clients

EI2 Identify and address needs of customers/clients

EI3 Provide helpful, courteous and knowledgeable service

E14 Identify appropriate channels of communication with customers/clients, e.g., online, phone call, face-to-face

E15 Identify techniques to seek and use customer/client feedback to improve company services

E16 Explain the relationship between customer/client satisfaction and company success

EJ ORGANIZATIONS, SYSTEMS AND CLIMATES

EJ1 Define profit and identify factors affecting the profitability of a business

EJ2 Identify "big picture" issues in conducting business, e.g., forecasting, global market, risk management

EJ3 Identify roles in fulfilling the mission of the workplace

EJ4 Identify the rights of workers, e.g., adult and child labor laws, and other equal employment opportunity laws

EJ5 Recognize the chain of command, organizational flow chart system and hierarchy of management within an organization

EK JOB ACQUISITION AND ADVANCEMENT

EK1 Recognize the importance of maintaining a job and pursuing a career

EK2 Define jobs associated with a specific career path or profession

EK3 Identify and seek various work experience opportunities, e.g., volunteerism, internships, co-op, part-time/full-time employment

EK4 Prepare a resume, cover letter and job application

EK5 Prepare for and participate in a job interview, e.g., research company, highlight personal strengths, prepare questions, conduct a mock interview, dress appropriately

EK6 Explain the components of a successful job interview

EK7 Identify key factors to evaluate employment offers, e.g., salary, benefits packages

EK8 Explain the proper procedure for leaving a job

EL LIFELONG LEARNING

EL1 Acquire current and emerging industry-related information

EL2 Demonstrate commitment to learning as a life-long process and recognize learning opportunities

EL3 Identify various self-improvement opportunities

EL4 Explain the importance of adaptability in career planning and self-management, e.g., diverse portfolio, credentials, professional development

EL5 Employ leadership skills to achieve workplace objectives, e.g., personal vision, adaptability, change, shared vision

EL6 Recognize the importance of job performance evaluation and coaching as it relates to career advancement

EL7 Accept and provide constructive criticism

EL8 Describe the impact of the global economy on jobs and careers

EM JOB SPECIFIC TECHNOLOGIES

EM1 Identify the value of new technologies and their impact on driving continuous change and the need for lifelong learning

EM2 Research and identify emerging technologies for specific careers

EM3 Select appropriate technological resources to accomplish work

EN HEALTH AND SAFETY

EN1 Identify and assume responsibility for the safety of self and others

EN2 Follow safety guidelines in the workplace, e.g., OSHA, CDC

EN3 Explain the impact of personal health and wellness on job performance

OCCUPATIONAL SKILLS

OA CAREER PATHS WITHIN THE FASHION AND INTERIOR DESIGN INDUSTRIES

OA1 Determine the roles and functions of individuals engaged in fashion and interior design careers

OA2 Explore opportunities for employment and entrepreneurial endeavors

OA3 Examine education/training requirements and opportunities for career paths in fashion and interior design

OA4 Examine the impact of fashion and interior design occupations on local, state, national and global economies

OB PAST, PRESENT AND FUTURE INFLUENCES ON DESIGN

OB1 Explore features of furnishings and clothing styles that are characteristic of various historical periods

OB2 Consider how prosperity, mass production and technology are related to the various periods

OB3 Examine the development of architectural styles throughout history

OB4 Compare historical architectural details to current housing and interior design trends

OB5 Consider future trends in architectural and fashion design and development

OB6 Demonstrate knowledge of the arts, design industry, e.g., designers, capitols, cycles, available resources and cultural impact, upon fashion and interior design industries

OB7 Select research methods, including forecasting techniques, for marketing fashion and interior products

OC UTILIZE ELEMENTS AND PRINCIPLES OF DESIGN

OC1 Apply the principles and elements of design

OC2 Determine the psychological impact that the principles and elements of design have on the individual or space

OC3 Analyze the effects that the principles and elements of design have on aesthetics and function

OC4 Apply basic complex color schemes/color theory to develop and enhance visual effects

OC5 Utilize elements and principles of design in designing, constructing and/or altering textiles products

OC6 Apply elements and principles of design to assist consumers and businesses in making decisions

OC7 Implement design that takes into consideration ecological, environmental, sociological, psychological, technical and economic trends and issues

OD TEXTILE PRODUCTION AND CARE

OD1 Select appropriate terminology for identifying, comparing and analyzing the most common generic textile fibers

OD2 Determine performance characteristics of fiber and textiles

OD3 Review textiles legislation, standards and labeling in the global economy

OD4 Assess effects of textiles characteristics on design, construction, care, use and maintenance of products

OD5 Select appropriate procedures for care of textile products

OD6 Examine production processes for creating fibers, yarn, woven/knit fabrics and non-woven textile products

OD7 Use appropriate industry materials for cleaning, pressing and finishing textiles products

OD8 Explore current technology and trends that facilitate design and production of textile products and apparel

OD9 Demonstrate basic skills for producing and altering textiles products and apparel

OE INTERIOR DESIGN APPLICATION AND ANALYSIS

OE1 Read information provided on blueprints

OE2 Examine floor plans for efficiency and safety in areas including but not limited to zones, traffic patterns, storage, electrical and mechanical systems

OE3 Draw an interior space to scale, using correct architecture symbols and drafting skills

OE4 Arrange furniture placement with reference to principles of design, traffic flow, activity and existing architectural features

OE5 Identify applicable building codes, universal guidelines and regulations in space planning

OE6 Create floor plans using computer design software

OF FASHION DESIGN APPLICATION AND ANALYSIS

OF1 Demonstrate design concepts with material or computer, using draping and/or flat pattern making technique

OF2 Demonstrate ability to use technology for fashion design

OF3 Demonstrate the skills required for pattern and fabric selection and preparation

OF4 Demonstrate skills for construction, altering and repairing

OF5 Utilize proper illustration techniques

OF6 Differentiate between design details in fashion and apparel products, e.g., sleeves, collars, skirt lengths, seam lines, dress styles, waistlines

OF7 Use a variety of equipment, tools and supplies for apparel and textiles construction, alteration and repair

OG CLIENT'S NEEDS, GOALS AND RESOURCES IN CREATING DESIGN

OG1 Assess human needs, safety, space and technology as they relate to client goals

OG2 Assess community, family and financial resources needed to achieve client goals

OG3 Assess a variety of available environmental resources for fashion and interior design

OG4 Critique design plans that address client's needs, goals and resources

OG5 Research product information, including but not limited to floor coverings, wall coverings, window treatments, furniture, lighting fixtures, kitchen/bath fixtures, fabrics, notions, patterns, textiles, equipment, accessories and materials

OG6 Select and compare products and materials considering care, maintenance, safety, cost, quality and environmental issues for client needs

OG7 Develop a project budget and timeline

OH DESIGN IDEAS THROUGH VISUAL PRESENTATION

OH1 Select appropriate studio tools

OH2 Prepare renderings, elevations and sketches using appropriate media

OH3 Prepare visual presentations including legends, keys or schedules

OH4 Utilize a variety of presentation media such as social media, digital portfolio, design (sample/color) board, sample garment, photography, video, computer and software for client presentations

OI MARKETING AND MERCHANDISING

OI1 Review marketing strategies for fashion and interior products and designs, e.g., branding, trademarks, product, price, placement and promotion

OI2 Assess the cost of constructing, manufacturing, altering, or repairing textiles products

OI3 Assess ethical considerations for merchandising fashion and interior products

OI4 Review external factors that influence merchandising, e.g., target market, competition, supply and demand, forecasting

OI5 Critique varied methods for promoting fashion and interior products

OJ OPERATIONAL PROCEDURES

OJ1 Interpret legislation, regulations and public policy affecting the fashion and interior industry

OJ2 Analyze personal/employer responsibilities and liabilities regarding industry-related safety, security and environmental factors

OJ3 Analyze the effects of security and inventory control strategies, laws, worksite policies, and how they affect loss prevention and store profit

OJ4 Demonstrate procedures for reporting and handling accidents, safety and security incidents

OJ5 Apply procedures for maintaining inventory control and loss prevention, including cash and credit transactions

OJ6 Maintain receipts and disbursement records

OJ7 Examine operational costs such as markups, markdowns, cash flow and other factors affecting profit

OJ8 Explain the effect of quality on profit

OJ9 Identify the effects of continuous quality improvement

OJ10 Review measuring, estimating, ordering, purchasing and pricing skills

OJ11 Apply and use laboratory techniques and equipment safely