

# Health Science Programs

## Occupation Based Certification Guide

As directed in [16 KAR 2:020](#), all candidates pursuing occupation-based teacher certification in Kentucky are required to:

- Complete Year 1 and 2 of New Teacher Institute (NTI) – Chris Smith, Director  
[chris.smith@education.ky.gov](mailto:chris.smith@education.ky.gov)

Prior to an official offer of employment:

**Candidate meets work experience criteria (4 years of experience in content area, 2 years of experience in the past 5 years). The state program consultant will verify eligible work experience.**

**Allied Health** – Active licensure, certification, or registration by a state or nationally-recognized accrediting agency as a professional health care practitioner following completion of a minimum of an associate degree (in the content area for which certification is sought). Professions considered are those in which the health science program area has pathways that lead to industry certifications. **\*\*\*Requires a minimum of an Associate degree in an approved healthcare area AND a corresponding professional license.**

**Emergency Medical Service (EMS) Training** – First Responder Instructor Certification **AND** EMT Instructor Certification by the Kentucky Board of Emergency Medical Services. **\*\*\*Requires a minimum of an Associate degree in Emergency Services AND a professional license as an EMT/Paramedic.**

**Health Science** – Active Registered Nurse License in Kentucky and meet applicable accrediting body state and federal requirements **OR** Practical Nursing (an active RN license in Kentucky and baccalaureate or higher degree in nursing). Medicaid Nurse Aid (MNA) instruction requires additional certification per 907 KAR 1:450.

**Veterinary Assistant** – Per NAVTA AVA policy, Veterinary Technician or Nurse of Veterinary Medicine or Doctor of Veterinary Medicine. **\*\*\*Requires a minimum of an Associate degree in Vet Assisting AND the corresponding professional license.**

After a top candidate is chosen and an offer of employment has been extended:

1. Candidate completes the KECS [Verification of Experience Form](#) and email as an encrypted document (encrypt with password) to Carmela Clark at [carmela.clark@education.ky.gov](mailto:carmela.clark@education.ky.gov).
2. The candidate sends **official** college transcripts (if applicable) to Carmela Clark. To be considered official, the transcript must arrive in the Office of Career and Technical Education (OCTE) unopened (if sent US Mail) **OR** ordered through the National Student Clearinghouse/Parchment (or other electronic service) and emailed directly to Carmela Clark. If ordered through an electronic service, please list [carmela.clark@education.ky.gov](mailto:carmela.clark@education.ky.gov) as the transcript recipient. The link for the National Student Clearinghouse is: <https://studentclearinghouse.org/> (and click on Order/Track/Verify button to order the transcript).

**Once the candidate meets the above requirements and all relevant documentation is in the KDE possession, the OCTE will recommend candidate to the EPSB for initial provisional certification. Candidates will be contacted by Chris Smith for more information regarding enrollment in NTI.**