

# TESTING SEATING CHART FORM

## SMALL GROUP/INDIVIDUAL STUDENT

### Kentucky State-Required Assessments

(Return to Building Assessment Coordinator at conclusion of test window.)

***Keep on file at the school or district office.***

**Please check one assessment.**

- WIDA ACCESS for ELs   
  Alternate Kentucky Summative Assessment (AKSA)   
  College Admissions Exam  
 Kentucky Summative Assessment (KSA)   
  Field Test/Other \_\_\_\_\_

**Note: Please attach a diagram of the room layout showing the location of the student(s) and proctor(s).**

SCHOOL NAME \_\_\_\_\_ DISTRICT NAME \_\_\_\_\_ GRADE \_\_\_\_\_

Test Date	Content Area	Print Student Name	Test Administrator	Room Number

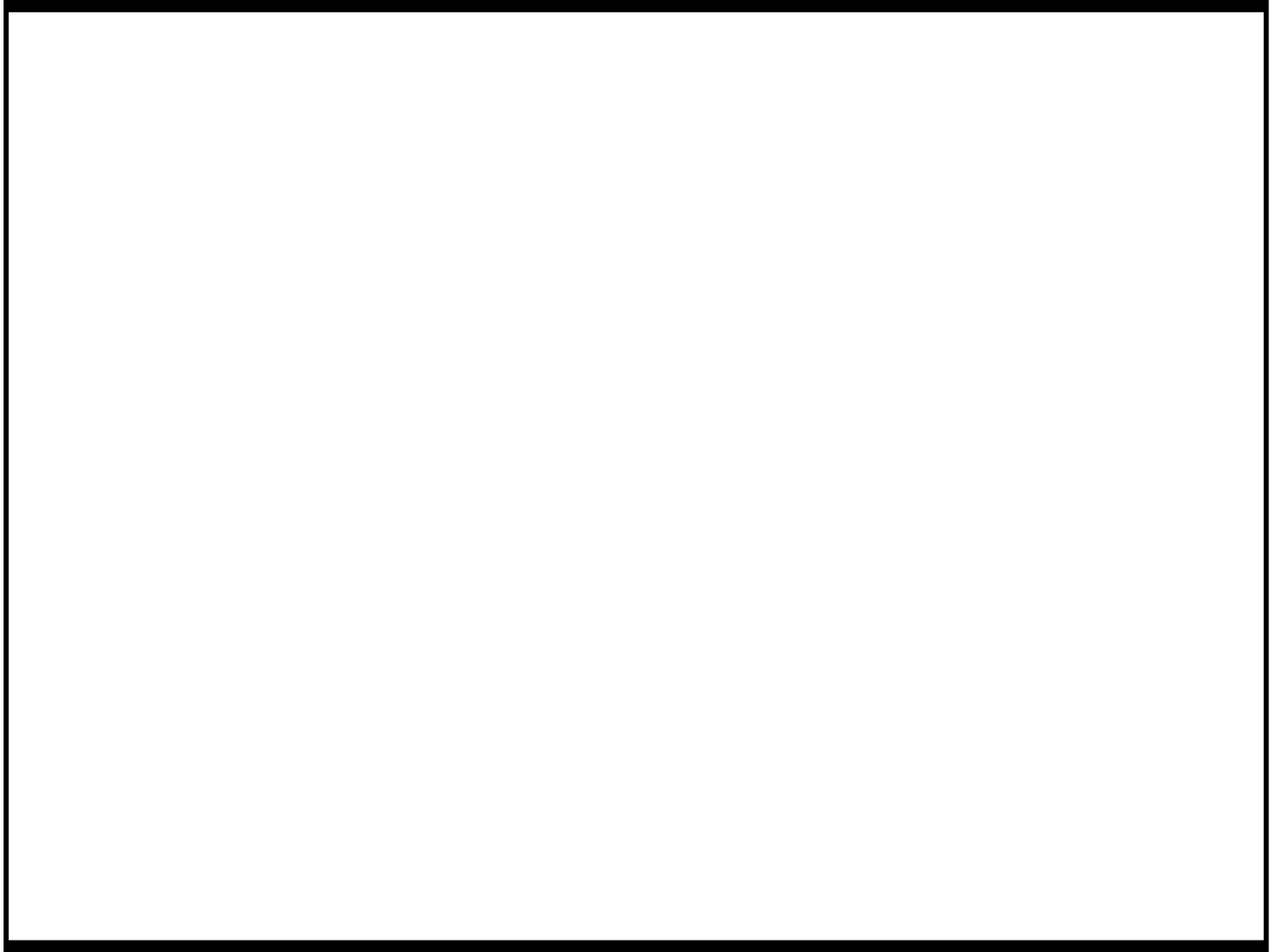
**ROOM LAYOUT**

Desks \_\_\_\_\_ Tables \_\_\_\_\_ Students per Table \_\_\_\_\_

The seating chart on the next page may be used as a reference to create an individual school chart. Make certain that the design reflects the room layout and includes student names and proctor location.

## SEATING CHART

During the test, the test administrator must enter student examinee names and testing location in the room in the box below.

A large, empty rectangular box with a thick black border, intended for the test administrator to enter student names and testing locations during the test.