



Reading and Writing Review Committee Assessment Blueprints

Date: July 25, 2019
Time: 9:00 a.m. – 4:00 p.m.
Location: 2 Hudson Hollow Road, Suite B

Meeting Purpose:	Reading and Writing Review Committee for Assessment Blueprints
Meeting Called by:	Kentucky Department of Education, Office of Standards, Assessment and Accountability
Members:	Kaye Fulkerson, Jenni Helmick, Rachel Holbrook, Sheila Robinson, Liz Prather, David Goodlett, Michael DiCicco, Amy Flint, Annette Williams

Time	Focus	Lead	Discussion
9:00 a.m.	Welcome	Micki Ray, Danna Green Kelly Philbeck	Welcome
	Meeting called to order		Roll Call Present: RC Members: Jenni Helmick, Liz Prather, David Goodlett, Dr. Michael DiCicco, Dr. Amy Flint, Sheila Robinson KDE: Micki Ray, Danna Green, Kelly Philbeck, Jennifer Larkins
9:05	Approval of the Agenda		Motion to approve agenda – Dr. Amy Flint Second motion – Dr. Michael DiCicco All members were in favor.
9:10	Review Group Norms		Micki led introductions of KDE staff and RC members and reviewed the group norms.
9:25	Presentation of SB1 Requirements and Process		Micki explained the Kentucky Academic Standards revision and assessment alignment process as set forth in SB1, 2017, and the requirement to include a review committee. She then discussed an overview of the organization of the Reading and Writing standards and how they parallel with ESSA.
9:50	Review Committee Work on Blueprints (Review Public Comments, Review Work from Advisory Panel and Draft Proposed Blueprints)		Micki reviewed the materials that would be used in today's work, starting with the draft blueprint that first went out for public comment. She explained the domain categories as they link to the KAS for Reading and Writing. She then explained the third party survey participation rates and response results. Micki next asked the group to open the survey pdf in the provided Google drive. She then charged the group to work together in grade bands where possible to review the third party survey details, including comments. She explained that they will also need to review and consider the work completed by the Advisory Panel Committee earlier this month.

Time	Focus	Lead	Discussion
			The group was instructed to add their comments in the cells of the blueprint worksheet. Additionally, Micki reminded the group that their objective is to oversee the work of the Advisory Panel; therefore, part of today's work is to respond to the Advisory Panel's recommendation and provide justification for feedback.
11:30	Review Committee Work on Blueprints (Review Public Comments, Review Work from Advisory Panel and Draft Proposed Blueprints)		The group had 100% agreement with Advisory Panel on the reading and on demand writing blueprints. The group is challenging the domain percentages of the editing and mechanics blueprint at all levels and is asking the AP to review. Please see the amended draft blueprint for specific percentages.
11:45	Pulse Check		The group would be comfortable with dates between October 15 and November 1.
11:48	Close of Meeting		<p>Meeting Adjourned</p> <p>Dr. Flint motioned to adjourn the meeting. David seconded the motion. All members were in favor.</p>