



Reading and Writing Advisory Panel Assessment Blueprints

Date: July 8, 2019

Time: 9:00 a.m. – 4:00 p.m.

Location: 2 Hudson Hollow Road, Suite B

Meeting Purpose:	Reading and Writing Advisory Panel for Assessment Blueprints
Meeting Called by:	Kentucky Department of Education, Office of Standards, Assessment and Accountability
Members:	Briana Adams, Janice Almasi, Denise Baker, Tracey Bennett, David Bolt, Amy Clancy, Jennifer David, Sheryl Dawson, Michelle Devine, Ginni Fair, Shanda Gay, Amy Grear, Susan Hellard, Amy Jeziorski, Faye Klee, Joey Littrell, Amanda Mason, Erin McIver, Christine Petroze, Nora Ransley, Ada Skillern, Laura Taylor

Time	Focus	Lead	Discussion
9:00 a.m.	Welcome	Jenni Larkins, Micki Ray and Whitney Hamilton	Welcome
9:08	Meeting called to order	Micki Ray and Whitney Hamilton	Roll Call Present: Denise Baker, Amy Jeziorski, Amy Grear, Michelle Devine, Shanda Gay, Susan Hellard, Amanda Mason, Amy Clancy, Faye Klee, Erin McIver, Laura Taylor, Joey Littrell, Tracey Bennett KDE: Micki Ray, Whitney Hamilton, Danna Green, Jennifer Larkins
	Approval of the Agenda	Micki Ray and Whitney Hamilton	Micki reviewed the day's agenda. Motion to approve agenda – Amanda Mason Second motion – Susan Hellard All members were in favor.
	Review Group Norms	Micki Ray and Whitney Hamilton	Whitney reviewed group norms. No one desired to add to the norms.
	Presentation of SB1 Requirements and Process	Micki Ray and Whitney Hamilton	Micki explained the requirements of SB1 regarding the review of the assessment blueprint review process. Whitney followed with a summarized description how the new reading/writing standards are organized.
9:35	Review Assessment Blueprints (Review Public Comments and Draft Proposed Blueprints)	Micki Ray and Whitney Hamilton	Micki explained that a third party survey is required by SB1. She stated that the public comments are included in a report provided by that third party, ARCC. Whitney distributed blueprint handouts. Micki emphasized that the constructed response items on the reading test will be Explanatory in nature (C.2); this expectation will not be included on the On-Demand writing test. Students will be asked to examine text and convey ideas and information to <i>explain their thinking</i> about what they've read.

Time	Focus	Lead	Discussion
			<p>Micki thoroughly reviewed the details of the reading blueprint. Group members were comfortable with the blueprint's connection to the standards.</p> <p>Micki moved to the writing section of the blueprint. She pointed out that Editing and Mechanics (which will be field tested in spring 2020) will include multiple choice and constructed response (short answer) based on language from the law.</p> <p>Whitney moved the conversation to a review of the public comment survey results.</p> <p>Micki pointed out that the data showed strong agreement with the blueprint as it currently stands.</p> <p>The main objective today after reviewing the comments is to agree with or challenge the blueprints as they are and provide strong justification if there is disagreement. The members' thinking should be reflected in the justification.</p> <p>Members were seated in groups based on their grade bands (elementary, middle, high). Groups collaborated on closely reviewing the public comments, standards, and assessment blueprints.</p> <p>The groups recorded their consensus and justification in a Google document.</p> <p>At 11:36, the group reported that they have completed the blueprint worksheets.</p>
	Lunch		Not taken
11:37	Review Assessment Blueprints (Review Public Comments and Draft Proposed Blueprints)	Micki Ray and Whitney Hamilton	<p>Micki reviewed the elementary, middle and high school blueprint worksheets. The groups expressed complete agreement with the established reading blueprints.</p> <p>In the writing blueprint review, members in the high school group expressed agreement on most items.</p>
11:41	Pulse Check	Micki Ray and Whitney Hamilton	<p>Micki polled the group for best dates to meet in October; the 3rd week seems to be the best week for everyone, especially beginning on the 15th, but an additional poll is recommended.</p>
11:52	Close of Meeting	Micki Ray and Whitney Hamilton	<p>Meeting Adjourned</p> <p>Amanda Mason motioned to adjourn the meeting. Tracey Bennett seconded the motion.</p> <p>All members were in favor.</p>